

UNIVERSITY OF KENTUCKY GENERAL TERMS AND CONDITIONS

1. Definitions:

“University” means the University of Kentucky is a state agency and an independent body politic of the Commonwealth of Kentucky.

“Contractor” means a person, company, corporation, organization, or other legal entity with whom the University has executed a Contract.

“Contract” means the entire written agreement between the parties including, but not limited to, the Invitation for Bid (“IFB”) or Request for Proposal (“RFP”) and its specifications, terms, and conditions, solicitation instructions, solicitation addenda, Contractor’s offer, the Contract document, and Contract amendments if any, including, without limitations, these General Terms and Conditions and the resulting Purchase Order or Price Contract document, and excludes correspondence of any type unless specifically accepted by both parties in writing. For purposes of these General Terms and Conditions, Contract also includes those written agreements with the University that were not the result of an IFB or RFP (e.g., purchase orders, online agreements, one-time purchases, etc.).

“Authorized Employees” means the Contractor’s employees or workforce members (as defined by [45 C.F.R. 160.103](#)) who have a need to know or otherwise access University Data to enable the Contractor to perform its obligations under this Contract.

“Authorized Persons” means (i) Authorized Employees and (ii) the Contractor’s contractors, agents, outsourcers, and auditors who have a need to know or otherwise access University Data to enable the Contractor to perform its obligations under this Contract and who are bound in writing by confidentiality and data protection obligations, including, without limitation, those outlined in a business associate agreement (“BAA”), sufficient to protect University Data in accordance with the terms and conditions of this Contract.

“Affiliated Corporation” means any University affiliated corporation, including, but not limited to Ashland Hospital Corporation d/b/a UK King’s Daughters Medical Center, a Kentucky nonprofit corporation (“UK King’s Daughter”), St. Claire Medical Center, Inc., d/b/a UK St. Claire Healthcare, a Kentucky nonprofit corporation (“UK St. Claire”), Beyond Blue Corporation, a Kentucky limited liability corporation (“Beyond Blue”), and Champions Blue, LLC, a Kentucky limited liability corporation (“Champions Blue”), and any future affiliated corporation. When applicable, any Contract awarded through an IFB or RFP may be used by any University-affiliated corporation.

“Artificial Intelligence” or “AI” means any machine-based, computational, or software system that, for explicit or implicit objectives, perceives, processes, or infers from inputs, data, or its environment how to generate outputs, automate actions, or adapt behavior, such as predictions, content, recommendations, or decisions that can affect or influence physical or virtual environments, including without limitation machine learning, deep learning, neural networks, natural language processing, clinical decision making, computer vision, robotic process automation, generative AI, large language models, agentic AI, autonomous agents, perception-based systems, adaptive or self-modifying systems, and any successor, enhanced, or evolved technologies that perform similar or more advanced functions.

“AI Functionalities” means any capability, component, feature, functionality, module, process, service, tool, or workflow within any product, service, software, or system that incorporates, utilizes, relies upon, is enhanced by, or is enabled by AI.

“University Data” means any information, in an electronic, written, or oral form, that the Contractor may create, obtain, access, transmit, maintain, use, process, store, host, and/or dispose of for or on behalf of the University. University Data includes, but is not limited to, intellectual property, personal, business, health, financial, and student information, which may contain personally identifiable information (PII), requiring certain privacy and security protections under federal, state, and/or international law, trade secrets, sales and marketing plans, financial data, Contractor information, and intellectual property.

“Personally Identifiable Information (PII)” means any information about an individual, including (1) any information that can be used to distinguish or trace an individual’s identity, such as name, social security number, date and place of birth, mother’s maiden name, or biometric records; and (2) any other information that is linked or linkable to an individual, such as medical, educational, financial, and employment information. PII includes, but is not limited to, Personal Information as defined by [KRS 61.931\(6\)](#) and Protected Health Information (PHI) as defined by [45 C.F.R. 160.103](#).

2. Applicability of General Terms and Conditions:

These terms and conditions are in addition to those set forth in any Solicitation document and/or Purchase Order and should be read in conjunction with the same unless the document indicates otherwise. To the extent that the Contractor’s terms and conditions conflict with these University General Terms and Conditions, the latter shall control. Either party’s failure to insist upon the performance of any provision of these General Terms and Conditions shall not be construed as a waiver of that party’s present or future right to such performance, and each party’s obligation in respect thereto shall continue in full force and effect.

3. Contract Provisions by Reference:

It is mutually agreed by and between the University and the Contractor that the University’s acceptance of the Contractor’s Offer by the issuance of a Purchase Order or Contract shall create an agreement between the parties thereto containing the following:

- a. All specifications, terms, and conditions in the Solicitation Document, except as amended in the Contract.
- b. The provision of the awarded Contract includes all terms, special conditions, specifications, and the Contractor’s offer.
- c. The University’s General Terms and Conditions.

Unless otherwise specified, in the event of any conflicts, the documents shall control in the following order:

- (1) The written Contract or Purchase Order* (if any);
- (2) The Contractor’s exceptions, if expressly accepted by the University;

- (3) The RFP, IFB, or other Solicitation document;
- (4) The University's General Terms and Conditions; and
- (5) The Contractor's Offer.

* The University will only pay for the quantities and amounts set forth in the applicable Purchase Order.

4. Governing Law:

The Contractor shall conform to and observe all laws, ordinances, rules, and regulations of the United States of America, Commonwealth of Kentucky, and all other local governments, public authorities, boards, or offices relating to the property or the improvements upon same (or the use thereof) and will not permit the same to be used for any illegal or immoral purposes, business or occupation. The resulting Contract shall be governed by Kentucky law, and any claim relating to this Contract shall only be brought in the Franklin Circuit Court in accordance with [KRS 45A.245](#).

5. Indemnification:

The Contractor shall indemnify, hold, and save harmless the University, its affiliates and subsidiaries, and their officers, agents, and employees from losses, claims, suits, actions, expenses, damages, costs (including attorney fees of attorneys of the University's choice and court costs) expenses, all liability of any nature or kind arising out of or relating to the Contractor's performance hereunder. This clause shall survive the termination of any contract for as long as necessary to protect the University.

6. Insurance:

The successful Contractor shall procure and maintain, at its expense, the following minimum insurance coverages insuring all services, work activities, and contractual obligations undertaken in the Contract. These insurance policies must be with insurers that are acceptable to the University. The University reserves the right to request additional coverage, including, but not limited to, increased limits or additional policies (e.g., Professional, Cyber, Environmental Liability, or Crime Insurance). The University may modify the insurance requirements in the Special Conditions of any Solicitation document, but Campus Risk Management must approve such modifications. In such cases, the insurance requirements of the Special Conditions shall prevail.

COVERAGES

Workers' Compensation

Employer's Liability

Commercial General Liability, including operations/ completed operations, products, and contractual liability (including defense and investigation costs), including this Contract.

LIMITS

Statutory Requirements (Kentucky)

\$500,000/\$500,000/\$500,000

\$1,000,000 each occurrence

(BI & PD combined) \$2,000,000

Products and Completed Operations Aggregate

**Business Automobile Liability, covering \$1,000,000 each occurrence
owned, leased, or non-owned autos (BI & PD combined)**

The successful Contractor agrees to furnish Certificates of Insurance for the above-described coverages and limits to Procurement Services, and must include the University, its Board of Trustees, and employees as Additional Insureds on the Commercial General Liability policy regarding the scope of this RFP/contract. Any deductible or self-insured retention in the above-described policies must be paid and is the Contractor's sole responsibility. Coverage is to be primary and non-contributory, with other coverage, if any, purchased by the University. All of these required policies must include a Waiver of Subrogation, except Workers' Compensation, in favor of the University, its Board of Trustees, and employees.

The Contractor shall maintain sufficient insurance or financial resources to cover any claims arising from the unauthorized use, disclosure, or breach of, and/or access to University Data, including, without limitation, cyber liability insurance of at least \$1,000,000 and such additional coverages and amounts as expressly agreed to by the Parties in the Contract. The final cyber liability insurance amount will be based on the UKIT Security assessment.

The Contractor shall maintain technology errors and omissions insurance or AI liability insurance covering claims arising from the use of AI or AI Functionalities in connection with the goods, services, or products, with limits of not less than \$2,000,000 per occurrence and \$5,000,000 in the aggregate, or such other amounts as may be specified in the Contract. Such insurance shall cover claims arising from AI errors, inaccuracies, biases, failures, or malfunctions, including claims for bodily injury, property damage, financial loss, discrimination, or privacy violations. The Contractor shall provide certificates of insurance evidencing such coverage upon the University's request.

7. Termination for Convenience:

Procurement Services reserves the right to terminate the resulting Contract without cause with a thirty (30) day written notice. Upon receipt by the Contractor of a "notice of termination," the Contractor shall discontinue all services concerning the applicable Contract. The cost of any agreed-upon services provided by the Contractor will be calculated at the agreed-upon rate prior to a "notice of termination," and a fixed fee contract will be prorated (as appropriate).

8. Termination for Non-performance:

a. Default

The University may terminate the resulting Contract for non-performance, as determined by the University, for such causes as:

- (1) Failing to provide satisfactory quality of service, including failure to maintain adequate personnel, whether arising from labor disputes or otherwise, any substantial change in ownership or proprietorship of the Contractor, which, in the opinion of the University, is not in its best interest, or failure to comply with the terms of this Contract;
- (2) Failing to keep or perform within the period set forth herein or violating any of the covenants, conditions, provisions, or agreements contained herein.

- (3) Adjudicating as a voluntarily bankrupt, making a transfer in fraud of its creditors, filing a petition under any section from time to time, or any similar law or statute of the United States or any state thereof, or if an order for relief shall be entered against the Contractor in any proceeding filed by or against the Contractor thereunder. In the event of any such involuntary bankruptcy proceeding being instituted against the Contractor, the fact of such an involuntary petition being filed shall not be considered an event of default until sixty (60) days after the filing of said petition so that the Contractor might during that sixty (60) day period have the opportunity to seek dismissal of the involuntary petition or otherwise cure said potential default; or
- (4) Making a general assignment for the benefit of its creditors, taking the benefit of any insolvency act, or if a permanent receiver or trustee in bankruptcy shall be appointed for the Contractor.

b. Demand for Assurances

In the event the University has reason to believe the Contractor will be unable to perform under the Contract, it may make a demand for reasonable assurances that the Contractor will be able to perform all obligations under this Contract in a timely manner. If the Contractor cannot provide such adequate assurances, then such failure shall be an event of default and grounds for termination of the Contract.

c. Notification

The University will provide ten (10) calendar days' written notice of default. Unless the Contractor makes arrangements to correct the non-performance issues to the University's satisfaction within ten (10) calendar days, the University may terminate this Contract by giving forty-five (45) days' notice, by registered or certified mail, of its intent to cancel it.

9. Attorney's Fees:

If either party deems it necessary to take legal action to enforce any provision of the Contract, and if the University prevails, the Contractor agrees to pay all expenses of such action, including attorney's fees and costs at all stages of litigation.

10. Breach of University Data:

The Contractor acknowledges and agrees that, during its engagement by the University, the Contractor may receive or have access to University Data. The Contractor shall comply with the terms and conditions outlined in this Contract and the Business Associate Agreement (if applicable) between the University and the Contractor in its collection, receipt, transmission, access, storage, disposal, use, and disclosure of such University Data and be responsible for the unauthorized collection, receipt, transmission, access, storage, disposal, use and disclosure of University Data under its control or in its possession by all Authorized Persons. The Contractor shall be responsible for, and remain liable to, the University for the actions and omissions of all Authorized Persons who are not Authorized Employees concerning the treatment of University Data as if they were the Contractor's own actions and omissions.

In recognition of the foregoing, Contractor agrees and covenants that it shall:

- a. Keep and maintain all University Data in strict confidence, using such degree of care as is

appropriate to avoid unauthorized acquisition, access, use, or disclosure;

- b. Use and disclose University Data solely and exclusively for the purposes for which the University Data, or access to it, is provided pursuant to the terms and conditions of this Contract, and not use, sell, rent, transfer, distribute, or otherwise disclose or make available University Data for the Contractor's purposes or to the benefit of anyone other than the University, in each case, without the University's prior written consent;
- c. Not, directly or indirectly, disclose University Data to any person other than its Authorized Employees, including any subcontractors, agents, outsourcers, or auditors (an "Unauthorized Third Party"), without express written consent from the University unless and to the extent required by applicable law, in which case, Contractor shall (i) notify University before such disclosure or within seventy-two (72) hours; (ii) be responsible for and remain liable to University for the actions and omissions of such Unauthorized Third Party concerning the treatment of such University Data as if they were the Contractor's own actions and omissions; and (iii) require the Unauthorized Third Party that has access to University Data to execute a written agreement agreeing to comply with the terms and conditions of this Contract, including, without limitation, executing a business associate agreement where applicable;
- d. Abide by all applicable federal and state laws, rules, and regulations regarding privacy and confidentiality, including PII and otherwise; and
- e. Limit the acquisition, access, use, and disclosure of University Data to Authorized Persons only in the amount minimally necessary for the Contractor to perform its obligations under this Contract.

11. Regulatory Requirements and General IT Controls:

The Contractor shall implement administrative, physical, and technical safeguards to protect data that are no less rigorous than accepted industry practices including the International Organization for Standardization's standards: ISO/IEC 27001:2013 (Information Security Management Systems – Requirements) and ISO-IEC 27002:2013 (Code of Practice for International Security Management) and shall ensure that all such safeguards, including how data is created, received, maintained, transmitted, collected, accessed, used, stored, processed, disposed of and disclosed, comply with applicable data protection and privacy laws, as well as the terms and conditions of this Contract.

12. Auditing of University Data:

The Contractor represents and warrants that it maintains adequate internal audit functions to assess internal controls in its environment annually and to protect the security and confidentiality of any University Data. The Contractor agrees to provide the University with documentation regarding its internal controls upon request. The Contractor will provide the University with all internal or external audit reports, certifications, information, documentation, electronic records, and data regarding the Contractor's internal controls, and if requested by the University, the Contractor will grant the University and its University agents or subcontractors the right to audit the Contractor's operations, systems, and software to confirm internal controls are present and operating.

If the information presented to the University regarding the Contractor's internal controls is not

acceptable to the University in its reasonable discretion, the Contractor agrees that it will undertake, at its sole cost and expense, an independent SSAE 16 Type II audit or comparable independent attestation to confirm the Contractor's controls over its processes. The Contractor shall present an action plan acceptable to the University to correct any and all portions of the systems, software, products, documentation, or internal controls. The Contractor shall undertake all activities relating to its preparation of the action plan and its correction of any inadequate controls or mitigation of risks revealed by deficiencies in its internal controls at the Contractor's sole cost and expense and within a reasonable time period as agreed upon by the University. Should the Contractor fail to provide adequate internal controls as described in the Contract or to present an action plan acceptable to the University within the mutually agreed-upon time frame, the University shall be entitled, in its sole discretion, to terminate the Contract with no liability whatsoever to the Contractor upon written notice to the Contractor.

13. Contractor Personnel:

Upon the University's request, the Contractor shall be responsible, at its sole cost and expense, for conducting complete background checks on any and all employees, consultants, independent contractors, or workforce members (as defined by [45 C.F.R. 160.103](#)) that the Contractor intends to utilize in providing services to the University. Such background checks shall cover a period of not less than five (5) years before the date the background check is initiated and shall include, but is not limited to, the following: a comprehensive review of criminal history, drug test and screen, credit review, and a confidentiality agreement regarding access to University Data signed by the individual. At the University's sole and absolute discretion, if the results of the background check or drug screening are unsatisfactory to the University, the University can refuse to accept any such proposed Consultant or personnel, and the Contractor shall provide the University with another Consultant or personnel that passes the background screening and drug testing procedures to the University's satisfaction at no additional cost to the University.

14. Compensable Damages for Breach:

The Contractor agrees that the following items shall be included as compensable damages for any breach of contract with the University.

- a. Replacement costs.
- b. Expenses incurred as a result of the delay in obtaining replacements.
- c. The costs of repeating the competitive bidding procedure.

The enumeration of compensable damage contained in this Section is not intended to be exclusive and will not operate to bar recovery by the University for any other damages occasioned by the Contractor's breach. However, in cases where the Contract provides for liquidated damages, said liquidated damages shall be in lieu of all other damages, including those enumerated herein.

15. Assignment and Subcontracting:

The Contractor(s) may not assign or delegate their rights and obligations under any contract in whole or in part without the prior written consent of the University. Any attempted

assignment or subcontract shall be void.

16. Contractor's Responsibility in Performing Work:

The Contractor is solely responsible for fulfilling the Contract with the University.

The Contractor and its agents, subcontractors, and representatives shall be independent contractors and not act as agents of the University. All persons furnished or retained by the Contractor in connection with any contract shall be considered employees or agents of the Contractor.

The Contractor shall control all employee misconduct while on the University's premises. Any employee under the influence of alcohol or controlled substances, other than prescription medications, shall not be allowed on the University's premises and shall be permanently dismissed if found to be so.

Further, offensive language, sexual or other types of harassment of students, University employees, or visitors to the University campus could result in immediate and permanent dismissal of the offending person(s) from the University site.

The Contractor shall comply with the University's tobacco-free policy, which prohibits tobacco use in or around its facilities, including UK HealthCare. Additional information on this policy is available at <http://www.uky.edu/TobaccoFree/>.

The Contractor shall ensure its employees abide by any applicable University policies and regulations concerning behavior/conduct.

17. Contractor Cooperation in Related Efforts:

The University reserves the right to undertake or award other contracts for additional or related work to other entities. The Contractor shall fully cooperate with other contractors and University employees and carefully fit its work into such additional work. The Contractor shall not commit or permit any act that will interfere with the performance of the work by any other contractor or University employees. This clause shall be included in all contracts with the contractors with whom this Contractor will be required to cooperate. The University shall equitably enforce this clause against all contractors to prevent the imposition of unreasonable burdens on any contractor.

18. Additions, Deletions, or Contract Changes:

The University reserves the right to add, delete, or change related items or services to any contract. No modification or change of any contract provision shall be made unless such modification is mutually agreed to in writing by the Contractor and the University and incorporated as a written modification to the Contract. Memoranda of understanding and correspondence shall not be interpreted as a modification to or part of the Contract unless specifically agreed to in writing by both parties.

19. Permits, Licenses, and Taxes:

The Contractor shall procure all necessary permits and licenses and abide by all applicable laws, regulations, and ordinances of all federal, state, and local governments where work is

performed under this Contract.

The Contractor must furnish certification of authority to conduct business in the Commonwealth of Kentucky as a condition of contract award. Such registration is obtained from the Kentucky Secretary of State, who will also provide certification. However, the Contractor need not be registered as a prerequisite for responding to the RFP.

The Contractor shall pay any sales, use, personal property, and other taxes arising from this Contract and the transaction contemplated hereby. The Contractor shall be responsible for any other taxes levied upon this Contract, the transaction, or the equipment or services delivered pursuant hereto.

The Contractor will be required to accept liability for payment of all payroll taxes or deductions required by local and federal law, including (but not limited to) old age pension, social security, or annuities.

The University is a tax-exempt organization and, upon request, will provide a copy of its tax-exemption certificate.

20. University Brand Standards:

The Contractor must adhere to all University Brand Standards. The University Public Relations Office (UKPR) maintains the University Brand Standards, which can be viewed at <http://www.uky.edu/pmarketing/brand-standards>. Non-adherence to the standards may result in a penalty up to and including contract cancellation. Only the UKPR Director or designee can approve exceptions to the University standards.

Graphics standards for the UK HealthCare areas are governed by UK HealthCare Clinical Enterprise Graphic Standards, found at: <https://ourbrand.ukhealthcare.org>.

The Contractor warrants that its products or services provided hereunder will comply with all applicable Federal disabilities laws and regulations, including, without limitation, the accessibility requirements of Section 255 of the Federal Telecommunications Act of 1996 ([47 U.S.C. § 255](#)) and Section 508 standards, now incorporate WCAG 2.1 Level AA, and for purposes of this Contract, WCAG 2.1 Level AA compliance is expressly included. The Contractor agrees to promptly respond to, resolve, and remediate any complaint regarding the accessibility of products or services in a timely manner and provide an updated version to the University at no cost. If deficiencies are identified, the University reserves the right to request from the Contractor a timeline by which the accessibility standards will be incorporated into the products or services provided by the Contractor and shall provide such a timeline within a commercially reasonable duration of time. Failure to comply with these requirements shall constitute a material breach of this Contract and shall be grounds for termination of this Contract.

Where any customized web services are provided, the Contractor represents that it has reviewed the University's Web Policy and that all products or services will comply with its published standards. The Contractor will provide the University with a current Voluntary Product Accessibility Template ("VPAT") for any deliverable(s). If none is available, the Contractor will provide sufficient information to reasonably assure the University that the products or services fully comply with current requirements.

21. Royalties, Patents, Copyrights, and Trademarks:

The Contractor shall pay all applicable royalties and license fees. If a particular process, product, or device is specified in the Contract documents and is known to be subject to patent rights or copyrights, the existence of such rights shall be disclosed in the Contract documents, and the Contractor is responsible for payment of all associated royalties. To the fullest extent permitted by law, the Contractor shall indemnify, hold the University harmless, and defend all suits, claims, losses, damages, or liability resulting from any infringement of patent, copyright, and trademark rights resulting from the incorporation in the Work or device specified in the Contract Documents.

Unless provided otherwise in the Contract, the Contractor shall not use the University's name or any of its copyrights or trademarks. However, it may state that it has a Contract with the University.

22. Copyright Ownership and Title to Designs and Copy:

The Contractor and University both consider the products and results of the services to be rendered by the Contractor to be works made for hire. The Contractor acknowledges and agrees that the work and all rights therein, including, without limitation, copyright, belong to and shall be the sole and exclusive property of the University. For any work not considered a work made for hire under applicable law, title, and copyright ownership shall be assigned to the University.

Title to all dies, type, cuts, artwork, negatives, positives, color separations, progressive proofs, plates, copy, and any other requirement not stated herein required for completion of the finished product for use in connection with any University job shall be the property of and owned by the University. Such items shall be returned to the appropriate department upon completion and/or delivery of work unless otherwise authorized by the University. If the return time is not specified, the Contractor shall return all such items to the appropriate University department within one (1) week of delivery.

23. Proprietary Information, Data Duplication, and Disclosure:

The Contractor agrees that any information disclosed by the University to the Contractor for the purpose of any contract shall be used only in the performance of this Contract. The Contractor will keep the information confidential, will not disclose it to any third party except as authorized by the University, and will disclose it only to those within its organization who need to use it to perform this Contract. Upon completion or termination of this Contract, the Contractor shall return all such information to the University or make such other disposition thereof as may be directed or approved by the University.

No item furnished under this Contract, or tools, plans, designs, or specifications for producing the same, which have been specifically designed for or by the University, shall be duplicated or used by the Contractor. Upon completion or termination of this Contract, the Contractor shall return all items, tools, plans, designs, or specifications to the University or make such other disposition thereof as may be directed by or approved by the University.

The Contractor agrees that it will not, without prior written approval of the University, publicize this Contract or disclose, confirm, or deny any details thereof to third parties or use the University's name in connection with the Contractor's sales promotion or publicity without prior written approval of the University.

Nothing in this provision shall restrict the Contractor's right to use or disclose any information which is or becomes generally known to the public without breach of this provision by the Contractor or is rightfully obtained without restriction from other sources.

24. Contractor's Responsibility for Records, Audits, and Reports:

The Contractor shall retain all records and documents and shall provide unlimited access, at all reasonable times and upon reasonable notice, to all accounting records and supporting documentation relating to the goods and services furnished during any contract and for a period of five (5) years thereafter, unless required to be retained for a longer period by state or federal statute. Should such an audit disclose incorrect billings or improprieties, the University reserves the right to charge the Contractor for the cost of the audit and pursue appropriate reimbursement.

The Contractor will be responsible for providing line-item usage reports to the UK Procurement Services every quarter. Procurement Services reserves the right to request other pertinent reports.

25. Nondiscrimination:

The Contractor shall comply with the University's nondiscrimination policy as set out in University [Governing Regulation I](#), as well as all applicable federal and state nondiscrimination laws.

26. Contractor and Subcontractor Responsibility with Federally Funded Contracts:

The Contractor shall comply with "Contract Provisions for Non-Federal Entity Contracts Under Federal Awards." The provisions may be viewed at this [link](#).

Contractors and subcontractors receiving payments from the University under federally awarded contracts shall comply with all applicable laws and regulations regarding equal opportunity and nondiscrimination.

The Contractor shall abide by the requirements of [41 C.F.R. §§ 60-1.4\(a\)](#). This regulation prohibits discrimination against qualified individuals based on race, color, religion, sex, sexual orientation, gender identity, or national origin (see specifics below).

The Contractor and subcontractor shall abide by the requirements of [41 C.F.R. 60-741.5\(a\)](#). This regulation prohibits discrimination against qualified individuals based on disability and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified individuals with disabilities.

The Contractor and the subcontractor shall comply with the requirements of [41 C.F.R. 60-300.5\(a\)](#). This regulation prohibits discrimination against qualified protected veterans and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans.

During the performance of this Contract, the Contractor agrees as follows:

- (1) The Contractor will not discriminate against any employee or applicant for employment

because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

- (2) The Contractor will, in all solicitation or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- (3) The Contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with Contractor's legal duty to furnish information.
- (4) The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other Contract or understanding, a notice advising the said labor union or workers' representative of the Contractor's commitments under [Section 202 of Executive Order No. 11246 of September 24, 1965](#), as amended, and shall post copies of the notice in conspicuous places available to employees and applicants for employment. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance.
- (5) The Contractor will comply with all provisions of [Executive Order No. 11246 of September 24, 1965](#), as amended, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (6) The Contractor will furnish all information and reports required by [Executive Order No. 11246 of September 24, 1965](#), as amended, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (7) In the event of the Contractor's noncompliance with the nondiscrimination clauses of this Contract or with any of the said rules, regulations, or orders, this Contract may be canceled, terminated, or suspended in whole or in part, the Contractor may be

declared ineligible for further Government Contracts or Federally-assisted Construction Contracts in accordance with procedures authorized in [Executive Order No. 11246 of September 24, 1965](#), as amended, or such other sanctions may be imposed and remedies invoked as provided in said Executive Order or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

- (8) The Contractor will include the provisions of paragraphs (1) through (8) of [Section 202 of Executive Order 11246](#) in every subcontract or Purchase Order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to [Section 204 of Executive Order 11246 of September 24, 1965](#), as amended, so that such provisions will be binding upon each subcontractor or Contractor. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance, provided, however, that in the event the Contractor becomes involved in or is threatened with, litigation with a subcontractor or the Contractor as a result of such direction, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

27. Open Records:

Any contract with the University and all related information and documentation may be subject to public disclosure under the Kentucky Open Records Act, [KRS 61.870, et seq.](#) The Contractor is hereby notified that the University strictly adheres to this statute and the interpretations thereof rendered by the courts and the Kentucky Attorney General. The Contractor shall be deemed to have knowledge of this law and the means of protecting the Contractor's legitimate interests.

28. Debarred, Suspended, and Ineligible Status:

The Contractor certifies that it has not been debarred, suspended, or declared ineligible as defined in the Federal Acquisition Regulation (FAR [48 C.F.R. Ch. 1 Subpart 9.4](#)) or been subject to a determination by the Attorney General to have knowingly caused or directed, or to be likely to knowingly cause or direct a violation of Executive Order 14117 of February 28, 2024 "Preventing Access to Americans' Bulk Sensitive Personal Data and United States Government-Related Data by Countries of Concern" ([28 C.F.R. Part 202](#)). The Contractor will immediately notify the University if the Contractor is placed on the Consolidated List of Debarred, Suspended, and Ineligible Contractors or if a determination has been made by the Attorney General of a violation under [28 C.F.R. Part 202](#).

29. Conflicts of Interest:

To the best of the Contractor's knowledge, the Contractor has no conflicts of interest between the Contractor and the University or its employees as defined by all applicable Kentucky Revised Statutes and the University's ethics and compliance policies and procedures.

In the event of a change in the Contractor's interests, the Contractor shall inform the University regarding any conflicts of interest that are likely to arise as a result of such change. The Contractor hereby represents that it has not participated in any illegal or unethical conduct concerning this Contract. If, at any time, the University determines the Contractor violated the foregoing representation, the University may cancel this Contract upon written notice to the Contractor, and the University shall have no further obligation to the Contractor.

30. General Warranties:

The Contractor warrants that all goods shall conform to the Contract's specifications and shall be merchantable, free from defects (including defects in design and fit), and suitable for the intended purposes. The Contractor further warrants that all services shall conform to the Contract's specifications and be performed professionally and in a workmanlike manner. These warranties shall remain in effect for at least one (1) year following the University's acceptance of the goods or services or for the duration of the Contractor's standard warranty period if such period exceeds one (1) year. The foregoing warranties are in addition to, and shall not limit, any other warranties or buyer protections that exist by operation of law.

31. Price Warranty:

The Contractor warrants that the price(s) for the articles or services sold to the University hereunder are not less favorable than those extended to any other customer (whether government or commercial) for the same or similar articles or services in similar quantities. In the event the Contractor reduces its price(s) for such articles or services during the term of this Contract, the Contractor agrees to reduce the prices hereof accordingly. The Contractor warrants that prices shown on this Contract shall be complete, and no additional charges of any type shall be added without the University's express written consent. Such additional charges include, but are not limited to, shipping, packaging, labeling, customs, duties, tariffs, taxes, storage, insurance, boxing, and crating.

32. Final Inspection and Acceptance:

When applicable, the University reserves the right to perform inspection and/or expediting of the materials and fabrication thereof at the facility of the Contractor or its suppliers at any reasonable time. All materials and services are subject to final inspection and acceptance by the University at the destination, notwithstanding any prior payments or inspection at the source. Such final inspection shall occur within thirty (30) days from the date of delivery, installation, or completion of services, whichever is the latest.

In addition to other remedies that may be available under law or in equity when products or services are not delivered on the date agreed upon by the Contractor and the University or if inferior or incomplete work is found, Procurement Services (in concurrence with the department) reserves the right to reject such products or services and at its option (1) request replacement as stated above or authorize the Contractor to issue a credit based on the University's cost for all material found unacceptable the University, (2) return any nonconforming or defective item(s) to the Contractor at no cost to the University, (3) require correction or replacement of the item(s), or (4) authorize the Contractor issue a refund for the inferior or nonconforming service in an amount as is equitable under the circumstances. If the University does not require correction or replacement of nonconforming or defective item(s), the Contractor shall repay such portion of the contract price or such additional amount as is equitable under the circumstances. The rights of the University are in addition to and shall not be limited by the Contractor's standard warranties.

33. Delivery, Transportation, and Packaging:

The Contractor covenants that, if awarded a contract, the Contractor shall:

Adequately pack all commodities and equipment according to accepted commercial practice and according to the packing and marking instructions stated in the contract documents or purchase order.

Make deliveries as stated in the Contract; the Contractor understands that all deliveries shall be made by the end of the University's fiscal year (June 30) in the year the Contract is awarded unless otherwise specified in the Contract.

Make deliveries during normal working day hours to the point or points specified in the Contract Documents or Purchase Order unless otherwise noted.

34. Price Redetermination:

Prices quoted shall be firm and fixed unless otherwise stipulated in the Special Conditions of the Invitation for Bid. For multiple-year contracts, prices shall remain firm and fixed during the initial term of the Contract. The Contractor may request a price adjustment at the end of the initial contract term and at the end of each subsequent contract term. Such requests should be submitted in writing at least sixty (60) calendar days before the end of the Contract term and shall include the cause for the adjustment, the amount of change requested, and documentation to support the requested adjustment.

Only pass-through price adjustments will be considered, and any proposed price increase must be proven to be general throughout the industry. Requests for price increases must be accompanied by sufficient documentation to justify the request, including, for example, certified letters from a manufacturer or published price indices, such as the Producer Price Index ("PPI"), that substantiate the increase. As published by the U.S. Bureau of Labor Statistics, the adjusted price shall not exceed a three percent (3%) increase based on the Consumer Price Index ("CPI") for the prior year.

The University Procurement Officer must agree to and approve any proposed price adjustment before its effective date. The adjusted price(s) become effective starting with the term beginning after the approval and shall be firm and fixed for the next Contract term.

35. Procurement Card:

The University uses a procurement card program as a payment method. The University assumes that all successful bidders will accept the University's procurement card as a payment method unless a specific exception is stated in the Bidder's response to the IFB. No additional charges may be added to accept the procurement card.

36. Freight:

The University's freight terms are free on board ("FOB") destination, prepaid, and allowed. If the Purchase Order indicates freight prepaid and added, the Contractor will prepay the freight charges and, if mutually agreed, add them to the invoice. Separate freight invoices will not be accepted. Collect shipments will be returned at the Contractor's expense unless otherwise instructed by the University.

37. Damaged or Inferior Material:

The University will reject all damaged shipments or inferior material and immediately notify

the Contractor. The Contractor must replace any University rejection of delivery due to damaged or inferior materials within ten (10) working days.

When services are not delivered on the date agreed on by the Contractor and the University, or if inferior or incomplete work is found, Procurement Services (in concurrence with the department) reserves the right to reject such materials and request replacement as stated above or authorize the Contractor to issue a credit based on the University's cost for all material found unacceptable.

38. University of Kentucky HealthCare Enterprise:

The University includes a clinical enterprise, UK HealthCare, which consists of the Colleges of Medicine, Dentistry, Pharmacy, Nursing, Health Sciences, and Public Health, the University Hospital Ambulatory Surgery Center, a multi-site physician group practice known as the Kentucky Clinic, and such other facilities as may be added from time to time, which provide education, research, and an array of clinical programs. When providing goods or services to the UK HealthCare enterprise, the Contractor understands and agrees to abide by any and all regulatory requirements unique to a clinical enterprise, including, but not limited to, the following:

The Contractor represents and warrants that UK HealthCare operates in accordance with a corporate compliance program, and the Contractor agrees to adhere to the UK HealthCare compliance standards. The Contractor is hereby notified that a copy of the compliance plan is available from the UK HealthCare Office of Corporate Compliance. The Contractor acknowledges that any compliance plan violation can, at the University's sole discretion, result in the immediate termination of this Contract upon written notice to the Contractor. The Contractor recognizes that it is under an affirmative obligation to immediately report to UK HealthCare's Corporate Compliance Officer any actions by an agent or employee of UK HealthCare that the Contractor believes, in good faith, violate any ethical, professional, or legal standard.

The Contractor must comply with the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"). As a precondition of entering into a contract with the University, the Contractor will be required, as applicable, to complete a Business Associate Agreement to comply with the Administrative Simplification provisions of HIPAA and regulations issued pursuant thereto. A Business Associate Agreement ("BAA") shall be incorporated herein by reference, where applicable.

The Contractor shall comply with any and all applicable accreditation standards promulgated by The Joint Commission ("TJC") or such other accrediting organization as UK HealthCare is applicable, as the same now exist or are subsequently promulgated, and said standards are hereby incorporated by reference.

In the event that the Contractor provides any patient care services as part of its duties under this Contract, the Contractor shall require any employee or subcontractor to meet and maintain any credentialing standards determined by UK HealthCare in its reasonable discretion to be applicable.

In the event that the Contractor provides any patient care services as part of its duties under this Contract, the Contractor shall maintain professional liability insurance in a minimum amount of \$1,000,000 per person and \$3,000,000 per occurrence on its employees providing

said services and require any subcontractor providing said services to maintain such coverage.

39. Payment Card Industry – Data Security Standard Requirements (PCI-DSS):

The Contractor shall comply with the [Gramm-Leach-Bliley Act](#) (“GLBA”). To the extent any purchase includes services, including support, such that the provider of the service (defined in the GLBA as “Service Provider”) may receive, maintain, process, or otherwise be permitted access to “customer information” through the course of contracted activities with the University, the Service Provider agrees to the following additional terms and conditions:

- a. Throughout the term of this Contract, the Service Provider shall implement and maintain “appropriate safeguards,” as that term is used in [§ 314.4\(d\)](#) of the FTC Safeguard Rule, [16 C.F.R. § 314](#), for all “customer information,” as that term is defined in [16 C.F.R. § 314.2\(b\)](#), received by Service Provider pursuant to this Contract.
- b. The Service Provider shall promptly notify the University, in writing, of each instance of (i) unauthorized access to or use of any customer information that could result in substantial harm or inconvenience to a customer of the University or (ii) unauthorized disclosure, misuse, alteration, destruction, or other compromise of any customer information. Within thirty (30) days of the termination or expiration of this Contract, the Service Provider shall destroy all records, electronic or otherwise, in its or its agents’ possession that contain such customer information and shall deliver a written certification of the destruction to the University.
- c. The Service Provider consents, upon reasonable advance notice, to the University’s right to conduct an on-site audit of the Service Provider’s security program.
- d. Notwithstanding any other provisions of this Contract, the University may terminate this Contract for cause if the Service Provider has allowed a material breach of its security program, if the Service Provider has lost or materially altered customer information, or if the University reasonably determines that the Service Provider’s security program is inadequate.
- e. The Service Provider shall defend, indemnify, and hold harmless the University, its agents, officers, board members, and employees from and against any and all claims, damages, losses, and expenses, including reasonable attorney’s fees, for any claims arising out of or in any way relating to any allegations of security breaches, violations of the Safeguard Rule caused by the Service Provider’s negligence, intentional acts or omissions, or any loss or material alteration of customer information.
- f. The Service Provider shall reimburse the University for any damages, including, but not limited to, costs required to reconstruct lost or altered customer information resulting from any security breach, loss, or alteration.

The Contractor hereby agrees as follows:

- a. The Contractor shall be responsible for the security of cardholder data it possesses, even temporarily, including any functions related to storing, processing, and transmitting such data on behalf of the University. In the case of a payment processing system and/or equipment purchased from the Contractor that is covered by PA DSS (Payment

Application Data Security Standard), the Contractor warrants and represents that its software and/or equipment shall not impede the University's PCI DSS (Payment Card Industry Data Security Standard) compliance efforts. In the event that the Contractor's software and/or equipment impedes such efforts, the University may, in its sole discretion, upon thirty (30) days' notice and opportunity to cure, terminate this Contract, with any prepaid amounts refunded to the University on a pro-rata basis.

- b. The Contractor warrants and represents that, as of the effective date of this Contract, it has complied with all applicable requirements for validation and compliance with the PCI DSS (Payment Card Industry Data Security Standard) as appropriate for its Service Provider level. The Contractor agrees to provide the current status of its PCI DSS compliance and evidence of its most recent compliance validation upon execution of this Contract. Further, the Contractor must supply the University with a new status report and proof of compliance verification at least annually and upon the University's request. The Contractor will immediately notify the University if it learns that it is no longer PCI DSS compliant and will immediately report to the University the steps being taken to remediate the noncompliant status. In no event should the Contractor's notification to the University be later than seven (7) calendar days after the Contractor learns it is no longer PCI DSS compliant. Failure to maintain PCI DSS compliance shall be a breach of Contract, and the University may, at its sole discretion, terminate this Contract if the Contractor does not become compliant within thirty (30) days, with any prepaid amounts refunded to the University on a pro-rata basis.
- c. The Contractor warrants and represents that, as of the effective date of this Contract, it has complied with all applicable requirements for validation with the PA DSS (Payment Application Data Security Standard) for its payment processing system. The Contractor agrees to supply evidence of its most recent validation upon executing this Contract. Further, the Contractor agrees to maintain PA DSS validation for the installed payment processing system version throughout the term of any maintenance Contract with the University. If the PA DSS validation deadline for the payment system lapses, the Contractor acknowledges that it shall be in breach of this Contract, and the University may, at its sole discretion, terminate this Contract if the Contractor does not become compliant within thirty (30) days, with any prepaid amounts refunded to the University on a pro-rata basis.
- d. While doing business in University facilities or on its property, if credit card payments will be processed over the Internet via the Contractor's own system and/or equipment and through its own merchant account, the Contractor will provide its own Internet connection to process such payments and will not be permitted to use the University's network and equipment.

40. Kentucky's Personal Information Security and Breach Investigation Procedures and Practices Act:

To the extent Company receives Personal Information as defined by and in accordance with Kentucky's Personal Information Security and Breach Investigation Procedures and Practices Act, KRS 61.931, 61.932 and 61.933 (the "Act"), Company shall secure and protect the Personal Information by, without limitation: (i) complying with all requirements applicable to non-affiliated third parties set forth in the Act; (ii) utilizing security and breach investigation procedures that are appropriate to the nature of the Personal Information disclosed, at least as stringent as University's and reasonably designed to protect the Personal Information from

unauthorized access, use, modification, disclosure, manipulation, or destruction; (iii) notifying University of a security breach relating to Personal Information in the possession of Company or its agents or subcontractors within seventy-two (72) hours of discovery of an actual or suspected breach unless the exception set forth in KRS 61.932(2)(b)2 applies and Company abides by the requirements set forth in that exception; (iv) cooperating with University in complying with the response, mitigation, correction, investigation, and notification requirements of the Act, (v) paying all costs of notification, investigation and mitigation in the event of a security breach of Personal Information suffered by Company; and (vi) at University's discretion and direction, handling all administrative functions associated with notification, investigation and mitigation.

41. Disaster Recovery:

At the University's request, the Contractor shall prepare and submit to the University for its acceptance and approval a comprehensive disaster recovery and business resumption plan detailing the Contractor's in-place procedures for daily backup of data and systems, storage and protection of backup media, and contingency plans and other details regarding the Contractor's disaster recovery and business resumption plan.

At least as often as once per year and at the Contractor's sole cost and expense, the Contractor will undertake a comprehensive test of its disaster recovery and business resumption plans. The Contractor will share with the University all records, reports, internal or external audit findings, documentation, and other materials related to such testing.

a. Source Code Escrow

The Contractor agrees that if the Contractor is licensing, selling, renting, leasing, or otherwise providing any software to the University or creating, modifying, customizing, or developing any software for the University under this Contract, the Contractor will at all times during the Term of this Contract, at its sole cost and expense, maintain the source code (and any and all updates, enhancements, changes or additions thereto) for such software in escrow, with a third party escrow agent acceptable to the University.

The Contractor agrees that the source code shall be placed in escrow and released to the University in the event that the Contractor fails to meet its obligations to the University under this Contract, fails to support the software as required under this Contract, materially breaches the Contract, or suffers an event of bankruptcy (collectively "Release Events").

b. Encryption

The Contractor agrees to ensure the confidentiality and integrity of University Data in storage and transit by implementing strong encryption controls acceptable to the University. If the Contractor determines that strong encryption of University Data is not appropriate, the Contractor must apply compensating controls approved by the University to ensure the confidentiality and integrity of University Data and document the rationale for the approach taken.

c. Retention

Immediately upon the termination, cancellation, or expiration of the Contract for any reason, unless the Contractor is otherwise instructed by the University, or upon the University's written request at any time, the Contractor shall return or remove and destroy any and all University Data in whatever form or medium in Contractor's possession or

control of Contractor or its agents or subcontractors, and certify such complete and full return or removal and destruction of all University Data in writing.

The Contractor agrees to retain University Data in accordance with applicable statutory requirements. The Contractor further agrees to extend to the retained data any and all protections, limitations, and restrictions contained in the Contract and any addenda or exhibits thereto and the Business Associate Agreement (“BAA”) (if applicable) between the University and the Contractor and to limit any further uses and disclosures of the retained data to the purposes of the appropriate statutory requirements for so long as Contractor retains University Data. The Contractor agrees that any retained data will be destroyed at the expiration of such period according to the University’s direction.

The Contractor’s obligations under this Section shall survive the expiration or termination of this Contract for any reason.

d. Offshoring

The Contractor shall not transmit, export, download, store, or maintain any University Data beyond the borders of the United States of America.

42. Payment Terms, Invoicing, and Payment Resolution:

a. Definitions

For purposes of this Section:

“Business Day” means a day on which the University’s administrative offices are open for regular business, excluding Saturdays, Sundays, and University holidays.

“Complete Invoice” means a good-faith, valid, accurate, and timely request for payment that satisfies the requirements of Subsection 42(c) and has been submitted to the address or electronic location identified on the applicable Purchase Order or otherwise designated by the University.

“Undisputed Amount” means an amount included in a Complete Invoice that the University has reviewed and confirmed is due and owing.

b. General Payment Terms

Unless the parties agree otherwise in writing, the University shall pay any Undisputed Amount within thirty (30) Business Days after the later of (1) the University’s receipt and acceptance of the applicable goods or services, (2) receipt of a Complete Invoice, or (3) the Contractor’s successful submission of all required information in the University’s Contractor onboarding system, PaymentWorks. The last date on which all three of these requirements are completed shall be deemed the invoice submission date (“Submission Date”).

The University’s receipt and acceptance of goods or services means that the University acknowledges it has received the goods or services, has verified their consistency with the applicable Purchase Order or Contract, and determined that they were delivered or performed as required. Receipt does not waive the University’s inspection, warranty, rejection, audit, setoff, recoupment, or other contractual rights or remedies.

c. Complete Invoice Requirements

A Complete Invoice shall:

1. Be clearly labeled "Invoice," rather than a statement, quote, proposal, or similar document;
2. Be submitted to the mailing address or email address/digital invoicing platform identified on the Purchase Order, or otherwise designated by the University;
3. Include the Invoice date and a unique invoice number;
4. Include the Purchase Order number (if applicable)
5. Include the quote number and the Contractor's representative's contact information (if applicable);
6. Identify the Contractor's legal name and address;
7. Identify the Contractor's remit-to address (if different);
8. Identify the ship-to University department or unit;
9. Provide itemized details of the goods delivered or services performed;
10. Include units of measure, quantities, and prices that reflect those on the Purchase Order or Contract; and
11. Include any supporting documentation required by the Purchase Order, Contract, or University to verify the amount requested.

For a deliverables-based Contract, each applicable milestone or deliverable must be fully satisfied before payment unless the Contract expressly provides otherwise (see e. below). Billing inquiries may be directed to UK Accounts Payable Services at APPOInvoices@uky.edu or UKHC Accounting at UKHCAccountsPayable@uky.edu.

d. Payment Methods

The University uses ACH as its primary payment method. All ACH banking information must be entered, maintained, and approved through PaymentWorks. Approved ACH payments are subject to Net-15 payment terms unless the Contract expressly provides otherwise.

The University uses Payment Plus (e-payables) as a secondary payment method. Contractors enrolled in Payment Plus may receive Net-0 payment terms following confirmation of receipt and acceptance of the goods or services and approval of the applicable invoice. Payment Plus inquiries may be directed to:

- UK (Main Campus) Accounts Payable Services: APPOInvoices@uky.edu
- UK Beyond Blue Shared Services & Champion's Blue: rs_bbaccountspayable-acl@uky.edu
- UK King's Daughter: accounts_payable@kdmc.kdhs.us
- UK St. Claire: SC-accountspayableshared@uky.edu

Payments by check are subject to Net-30 payment terms unless the Contract expressly provides otherwise.

e. Payment Schedule and Initial Disbursement

A Contract may establish a payment schedule tied to dates, deliverables, performance milestones, or other stated conditions. If expressly authorized by the Contract, the payment schedule may include an initial disbursement following execution of the Contract for project initiation. The Contractor is not entitled to an advance or initial payment unless the Contract specifically authorizes it. An invoice for the deposit or advance payment must be submitted in accordance with the invoicing terms outlined in c. above.

f. Partial Payment

The University may make a partial payment for an Undisputed Amount for goods received or services performed that are not rejected, deficient, incomplete, or otherwise disputed. The University may withhold the disputed portion while the parties use the payment resolution process in Subsection 42(j). Payment of an undisputed portion does not constitute acceptance of, or agreement to pay, a disputed portion and does not waive either party's rights regarding the disputed portion.

g. Notice of Errors, Deficiencies, or Rejection

The University will make a good faith effort to notify the Contractor that an invoice has been rejected, contains errors, is missing information, requires additional information, or concerns rejected or deficient goods or services within fifteen (15) Business Days after the Submission Date, or within the period stated in the Contract. ("Rejection Notice").

h. Ten-Calendar-Day Correction Period

After receiving notice under Subsection 42(g), the Contractor shall have ten (10) calendar days to remedy any problems involving the goods or services, submit a corrected invoice, or provide the missing information or documentation outlined in the Rejection Notice.

If the Contractor remedies the identified matter during the ten (10) calendar day correction period, use of that correction period shall not create a new submission or receipt date for items otherwise properly included in the invoice and shall not be treated as a new invoice for calculation of a late-payment fee.

If the Contractor fails to remedy the matter or submit a corrected invoice within the ten (10) day period, the corrected or resubmitted invoice shall be considered a new invoice with a new submission date for purposes of calculating any applicable late-payment fee.

A Contractor may dispute the terms contained in the Rejection Notice by submitting a written dispute to the University's Chief Procurement Officer or designee for review during the ten (10) calendar-day period provided to the Contractor to cure the identified deficiencies. The University's Chief Procurement Officer or designee shall work in good faith with the Contractor to resolve the dispute. The submission of a dispute shall not toll, stay, extend, or otherwise affect the Contractor's obligation to cure the identified deficiencies within the time prescribed in the Notice of Errors and Deficiencies unless the University expressly agrees in writing to an extension.

The University's Chief Procurement Officer will issue a written determination within ten (10) calendar days after receipt of the dispute. Disputes shall be submitted to promptpay@l.uky.edu. The University's Chief Procurement Officer decision shall be final.

i. Penalties for Late Payment

Except as otherwise provided by applicable law or the negotiated payment terms of the Contract, an Undisputed Amount not timely paid shall be subject to an interest penalty of one percent (1%) for each month or fraction of a month after thirty (30) Business Days following the Submission Date.

j. Payment Resolution Process

A Contractor that has not received payment for an Undisputed Amount within twenty-five (25) Business Days following the Submission Date may provide written notice to the University's Chief Procurement Officer or designee. The Contractor must provide the University with notice to receive the penalties for late payment set forth in Subsection 42 (i). Notices shall be sent to promptpay@l.uky.edu.

k. Contractor Financing Costs

If a Contractor has not received payment of an Undisputed Amount within thirty (30) Business Days after such payment becomes due, and the Contractor executed a loan, line of credit, revolving credit, or other financial instrument in order to fulfill the obligations and continue performance of the Contract, the Contractor may, upon submission of the appropriate documentation, seek reimbursement from the University for the actual interest charges and costs of credit borne until the date the University pays the Undisputed Amount.

l. Payment Distribution Date

For purposes of determining when payment was issued, the Payment Distribution Date is the date on which a payment is mailed (postmarked) or transmitted to the Contractor by ACH or electronic funds transfer.

43. Requirement To Perform Contractor Onboarding and Registration:

As a condition of Purchase Order issuance and the processing of any payment, each Contractor participating in a University procurement or payable transaction shall register and maintain an active account through PaymentWorks, Inc., the University's contractor onboarding application. Procurement Services may provide registration information during the Purchase Order or invoicing process.

The Contractor is responsible for ensuring that all information maintained in PaymentWorks remains complete, current, and accurate while the Contractor has an active registration with the University. The Contractor shall promptly update its legal name, organizational information, tax information, banking information, remit-to address, contact information, and any other required Contractor profile information whenever that information changes.

The Contractor is responsible for contacting PaymentWorks Support regarding account updates, registration issues, and other matters necessary to keep its account current and connected to the University. A delay caused by the Contractor's failure to register, maintain accurate information, respond to a request for information, or resolve a PaymentWorks account issue shall not be considered a late payment by the University.

44. Artificial Intelligence:

- a. The Contractor represents and warrants that it has fully and accurately disclosed to the University all AI Functionalities that are or will be used in connection with the goods, services, or products provided under this Contract as of the Effective Date, including whether such AI Functionalities are used in any manner that may directly or indirectly impact clinical decision-making, patient care, quality improvement, cleaning, food service, efficiency evaluation, staff evaluation, coding or billing, risk scoring, utilization management, research, faculty, student or staff records, or regulatory compliance. This disclosure obligation includes AI Functionalities provided by or through the Contractor

directly or through the Contractor's subcontractors, vendors, agents, or other third parties.

- b. The Contractor shall not, and shall not allow its subcontractors, vendors, or agents, or any other third parties to, implement, enable, or materially modify any AI Functionality used in connection with the goods, services, or products without providing prior written notice to the University at least sixty (60) days in advance and obtaining the University's prior written consent. Such notice shall identify: (i) all AI Functionalities to be introduced or modified; (ii) the specific purposes for which each AI Functionality is used; (iii) the types of data processed by each AI Functionality, including whether any University Data is processed; (iv) whether any AI Functionality is used in clinical decision-making, patient care, faculty, staff or student evaluations, research, faculty, student, or staff records, or other sensitive operations; and (v) any third-party AI providers, subcontractors, or vendors whose AI technologies are incorporated into the goods, services, or products. The Contractor shall not use, incorporate, deploy, or enable any new AI Functionalities in connection with the goods, services, or products provided under this Contract without the University's prior written consent. The notice and consent requirements of this Section apply regardless of whether the AI Functionality is provided directly by the Contractor or through any subcontractor, vendor, agent, or other third party engaged by the Contractor.
- c. The Contractor shall not use University Data, including any Personally Identifiable Information or Protected Health Information, to train, develop, or improve any AI systems, models, or algorithms, whether directly or through any third party. This prohibition applies to all University Data regardless of whether such data has been de-identified, anonymized, or aggregated. The Contractor shall ensure that the same prohibition binds its subcontractors, vendors, agents, and other third parties, and shall be responsible for, and remain liable to, the University for any violation of this prohibition by any such subcontractor, vendor, agent, or third party.
- d. The Contractor shall ensure that any AI Functionalities used in connection with this Contract, whether provided by the Contractor or any subcontractor, vendor, agent, or other third party, are designed and operated in accordance with responsible AI principles, including without limitation: (i) transparency regarding the use, capabilities, and limitations of AI; (ii) appropriate human oversight of AI outputs and decisions, particularly for AI Functionalities that may impact clinical decision-making, patient care, or other sensitive operations; (iii) documented testing, validation, and ongoing monitoring for accuracy, reliability, and freedom from impermissible bias, with particular attention to potential disparate impacts on protected classes and vulnerable populations; (iv) maintaining adequate documentation regarding the design, development, training data, and

performance of all AI Functionalities; and (v) compliance with all applicable laws, regulations, and industry standards governing AI, including without limitation FDA regulations (where applicable), state AI transparency laws, and federal nondiscrimination requirements.

- e. Upon the University's request, the Contractor shall disclose the sources and categories of data used to train, develop, or fine-tune any AI or AI Functionalities used in connection with the goods, services, or products, including whether such training data included: (i) any University Data (whether current or historical); (ii) data from other higher education institutions, healthcare providers, or similar entities; (iii) publicly available data; or (iv) synthetic or artificially generated data. The Contractor represents and warrants that it has the necessary rights and authorizations to use all training data incorporated into AI Functionalities provided under this Contract.
- f. The Contractor agrees to comply with applicable University policies and procedures regarding the introduction of any AI Functionalities at the University. The Contract shall identify and specify the capabilities of the AI Functionalities, and the ownership, permitted uses, storage requirements, and retention periods for all outputs produced through the use of AI or AI Functionalities in connection with the goods, services, or products provided under this Contract. Such outputs shall be classified as either: (i) "Final AI Outputs," meaning written reports, analyses, data sets, recommendations, or other deliverables intended for the University's ongoing use; or (ii) "Transient AI Outputs," meaning intermediate outputs, recordings, drafts, logs, or other materials generated in the course of producing Final AI Outputs but not intended for the University's ongoing use. To the extent the Contract does not specify otherwise: (A) all Final AI Outputs shall be the sole and exclusive property of the University, shall be deemed University Data, and shall be subject to the confidentiality, security, and return or destruction obligations set forth in this Contract; and (B) all Transient AI Outputs shall remain the property of the Contractor, subject to the following conditions: (1) the Contractor shall use Transient AI Outputs solely for the purpose of providing the goods, services, or products under this Contract and for no other purpose; (2) the Contractor shall delete or destroy all Transient AI Outputs within the retention period specified in the Contract, or if no retention period is specified, within thirty (30) days after the earlier of (x) delivery of the corresponding Final AI Outputs to the University or (y) completion of the task for which the Transient AI Outputs were generated; provided, however, that in no event shall Transient AI Outputs be retained for more than thirty (30) days after such delivery or completion; (3) the Contractor shall certify such deletion or destruction in writing upon the University's request; and (4) the University shall have a perpetual, royalty-free, fully paid-up, non-exclusive license to use, copy, and distribute any Transient AI Outputs delivered to the University for its internal purposes. The Contractor shall provide the University sixty (60) days' prior written notice before adding or activating any new, improved, or not previously activated AI Functionalities, with a detailed description in the notice of the AI Functionality being added, activated, or improved. This requirement applies even if a University employee requests the deployment of the AI Functionality.
- g. The Contract may specify performance standards for AI Functionalities. If AI Functionalities fail to meet specified performance standards, the University may require corrective action or, upon persistent failure, terminate this Contract.
- h. The Contractor shall promptly notify the University in writing (and in any event within five (5) business days) if the Contractor becomes aware of: (i) any regulatory inquiry, warning,

enforcement action, or similar communication from a governmental authority that relates to AI Functionality used in connection with the goods, services, or products; or (ii) any actual or reasonably suspected issue with AI Functionality that could materially impact patient safety, clinical decision-making, faculty, student, or staff relations, billing or reimbursement accuracy, faculty, student or staff records, research, data privacy, or compliance with applicable law. Such notice shall describe the nature of the issue, the affected functionality, known or reasonably foreseeable impacts, and the Contractor's planned or implemented mitigation steps. This notification obligation applies to issues arising from the Contractor's own AI Functionalities as well as AI Functionalities provided by any subcontractor, vendor, agent, or other third party.

- i. The University shall have the right, upon reasonable notice and during normal business hours, to audit the Contractor's compliance with this Section, including the right to review documentation, testing results, validation studies, and other materials related to the Contractor's AI Functionalities. The Contractor shall cooperate fully with any such audit and shall provide all reasonably requested information and access. The Contractor shall ensure that its agreements with subcontractors, vendors, agents, and other third parties permit the University to exercise equivalent audit rights with respect to AI Functionalities provided by such parties.
- j. The University may immediately suspend the Contractor's use of any AI Functionality upon written notice if the University reasonably determines that such AI Functionality poses a risk to patient safety, data security, regulatory compliance, or the University's operations.
- k. A material breach of this Section 44 shall constitute a material breach of this Contract and shall be grounds for termination of this Contract. The Contractor shall indemnify, defend, and hold harmless the University, its affiliates and subsidiaries, and their trustees, faculty, directors, members, managers, officers, agents, and employees from and against any and all claims, damages, losses, liabilities, costs, and expenses (including reasonable attorneys' fees) arising out of or relating to the Contractor's use of AI, including without limitation any claims arising from algorithmic bias, discrimination, inaccurate outputs, data breaches, or regulatory violations, regardless of whether such AI is provided by the Contractor or any subcontractor, vendor, agent, or other third party.
- l. The Contractor shall require all subcontractors, vendors, agents, and other third parties that provide AI Functionalities in connection with the goods, services, or products under this Contract to comply with requirements at least as stringent as those set forth in this Section. The Contractor shall be responsible for, and remain liable to, the University for the actions and omissions of all subcontractors, vendors, agents, and other third parties concerning AI Functionalities as if they were the Contractor's own actions and omissions.
- m. The University reserves the right to require the Contractor to execute an AI Addendum at any time during the term of this Contract, which may impose additional requirements regarding disclosure, governance, testing, monitoring, bias assessment, incident response, insurance, and other matters related to the Contractor's use of AI. The Contractor shall execute such AI Addendum within thirty (30) days of the University's request. Failure to execute the AI Addendum within such period shall constitute a material breach of this Contract. The University may update or amend the AI Addendum upon sixty (60) days' written notice to the Contractor to address evolving regulatory requirements, industry standards, or University policies. The Contractor's continued provision of AI following such notice shall constitute acceptance of the updated AI Addendum.

- n. The Contractor's obligations under this Section shall survive the expiration or termination of this Contract for as long as necessary to protect the University.
- o. The Contractor represents and warrants that, as of the Effective Date and on an ongoing basis throughout the term of this Contract, it has fully and accurately disclosed to the University all AI and AI Functionalities embedded in, incorporated into, or used in connection with the goods, services, or products provided under this Contract. The Contractor further represents and warrants that no AI or AI Functionalities exist in the goods, services, or products other than those expressly disclosed to and approved by the University in writing. Any failure to disclose AI or AI Functionalities, whether intentional or inadvertent, shall constitute a material breach of this Contract.
- p. The Contractor shall provide the University with an annual written certification, due within thirty (30) days of each anniversary of the Effective Date, confirming (i) all AI and AI Functionalities currently used in connection with the goods, services, or products; (ii) any changes to AI Functionalities since the prior certification; (iii) continued compliance with all requirements of this Section 44; and (iv) that no undisclosed AI or AI Functionalities exist in the goods, services, or products. The University may request additional certifications at any time upon reasonable notice, and the Contractor shall respond with fifteen (15) business days.

45. Patient Safety, Quality or Outcomes

To the extent the Contractor is providing services that in any way impact or support patient quality, safety, or outcomes in any clinical settings, the Contractor shall enter into a patient safety contractor agreement with the University.