

**University of Kentucky
JOB ORDER CONTRACTOR
EVALUATION**

Project Name:
Project Location:
Evaluator Name:

Contractor Name:
Contract #
Job Order #
Date:

QUANTITATIVE MEASUREMENTS:		
1	Original Total Construction Contract Amount:	
2	Number of Change Orders Issued:	
3	Total Dollar Value of Change Orders (CO):	
4	Percentage of CO to Total Contract Amount:	
5	Total Dollar Value of Liquidated Damages Assessed:	
6	Notice to Proceed Start Date:	
7	Original Date of Substantial Completion:	
	Revised Substantial Completion Date per Executed Change Order	
	Actual Date of Substantial Completion:	
8	Schedule Variance:	0
	Was Client negatively impacted by schedule variance? (Yes/No)	
	Was schedule variance a result of other contractors? (Yes/No/Combined)	

COMMENTS:		

SCORING LEGEND:
(5) Excellent; (4) Good; (3) Satisfactory; (2) Less than Satisfactory; (1) Unacceptable; (0) Not applicable
Rank the five categories based on the criteria outlined in each one.

QUALITATIVE MEASUREMENTS: ("To what level...")		Score
Safety		
1	Did the Contractor submit and implement a project specific safety plan?	
2	Did the Contractor report any/all safety issues at every OAC meeting?	
	SECTION SCORE:	0
	SECTION AVERAGE SCORE:	0.0

Schedule		
1	did the Contractor complete the post-award documentation (insurance forms, schedule of values, project schedule, etc) in a timely manner?	
2	did the Contractor turn in submittals in a timely manner?	
3	Was the Contractor effective in scheduling the work and organizing construction operations?	
4	Did the Contractor submit regular updates to the schedule and revised progress schedules as appropriate?	
5	Did the Contractor have adequate equipment, tools and materials to maintain the project schedule?	
6	Did the Contractor have sufficient competent personnel to keep the project on schedule?	

Project Name:
Project Location:
Evaluator Name:

Contractor Name:
Contract #
Job Order #
Date:

7	Did the contractor cause any schedule delays to the project?	
	SECTION SCORE:	0
	SECTION AVERAGE SCORE:	0.0
	COORDINATION AND SUPERVISION:	
1	Was the Contractor represented at progress (OAC) meetings by a person with appropriate decision making authority?	
2	Did the Contractor work with the Client and Project Manager to maintain occupancy and traffic flow in areas impacted by remodeling, renovation and/or additions?	
3	Did the Contractor effectively manage other Prime Contractors, their own workforces and any sub-contractors?	
4	did the Contractor coordinate work with the utilities and appropriately schedule any required outages?	
5	Did the Contractor submit the appropriate waivers as required by the Contract Documents?	
	SECTION SCORE:	0
	SECTION AVERAGE SCORE:	0.0
	Responsiveness	
1	Was the Contractor proactive in notifying the Consultants and/or University of any deficiencies or problems with the Contract Documents?	
2	Did the Contractor proactively work with the Consultants to resolve any conflicts between conditions on-site and the Contract Documents without additional cost or delays?	
3	Was the Contractor responsive and cooperative with the University client and Project Manager?	
4	Did the Contractor respond to RFP/CO's in a timely manner after receipt from the Consultants?	
	SECTION SCORE:	0
	SECTION AVERAGE SCORE:	0.0
	PROJECT / FINAL CLOSEOUT	
1	Did the Contractor complete all punchlist items within the required timeline?	
2	Did the Contractor respond to warranty calls within a satisfactory time and completed work to resolve the issues?	
3	Did the Contractor provide closeout documentation (warranties, manuals, as-builts, etc) in a timely manner?	

Project Name:
Project Location:
Evaluator Name:

Contractor Name:
Contract #
Job Order #
Date:

	SECTION SCORE:	0
	SECTION AVERAGE SCORE:	0.0
	TOTAL SCORE:	0
	AVERAGE SCORE:	0.0

COMMENTS: (Required for scores of less than 3)

RECOMMENDATIONS:

- | | | |
|---|--|--|
| 1 | Would you recommend contracting with this Contractor for future projects? | |
| 2 | Would you recommend contracting with the Contractor for projects with this budget range?
(Y) Yes; (N) No; (C) Conditional, would use Contractor again but with limitations listed below | |

LIMITATIONS:

LESSONS LEARNED: