



## INVITATION FOR BID

**ATTENTION: This is not an order. Read all instructions, terms and conditions carefully.**

**INVITATION NO.:** UK-2568-26  
**Issue Date:** 12/15/2025  
**Title:** Deionization Water Services  
**Contracting Officer:** Brian Schwegman  
**Phone:** (859) 257-1024

**RETURN ONE ORIGINAL COPY AND ONE USB DRIVE**

**OF BID TO:**  
**UNIVERSITY OF KENTUCKY**  
**PROCUREMENT SERVICES BID DESK,**  
**BID # UK-2568-26, BID DATE 1/7/2025**  
**322 PETERSON SERVICE BLDG.**  
**411 South Limestone**  
**LEXINGTON, KY 40506-0005**

**IMPORTANT: BIDS MUST BE RECEIVED BY 1/7/2026 @ 3:00 P.M. LEXINGTON, KY TIME**

The University's General Terms and Conditions and Instructions to Bidders, viewable at <https://purchasing.uky.edu/bid-and-proposal-opportunities>, apply to this IFB. When the RFP includes construction services, the University's General Conditions and Special Conditions for Construction and Instructions to Bidders, viewable at <https://purchasing.uky.edu/bid-and-proposal-opportunities>, apply to the IFB.

### AUTHENTICATION OF BID AND STATEMENT OF NON-COLLUSION AND NON-CONFLICT OF INTEREST

- I hereby swear (or affirm) under the penalty for false swearing as provided by Kentucky Revised Statutes (KRS) 523.040:
- That I am the bidder (if the bidder is an individual), a partner, (if the bidder is a partnership), or an officer or employee of the bidding corporation having authority to sign on its behalf (if the bidder is a corporation);
  - That the attached bid has been arrived at by the bidder independently and has been submitted without collusion with, and without any agreement, understanding or planned common course of action with, any other vendor of materials, supplies, equipment or services described in the Invitation for Bids, designed to limit independent bidding or competition and is in full compliance with KRS 45A.455;
  - That the contents of the bid or bids have not been communicated by the bidder or its employees or agents to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid or bids and will not be communicated to any such person prior to the official opening of the bid or bids;
  - That the bidder is legally entitled to enter into contracts with the University of Kentucky and is not in violation of any prohibited conflict of interest, including those prohibited by the provisions of KRS 164.390, 45A.330 to 45A.340.
  - That the Bidders, and its affiliates, are duly registered with the Kentucky Department of Revenue to collect and remit the sales and use tax imposed by Chapter 139 to the extent required by Kentucky law and will remain registered for the duration of any contract award.
  - That I have fully informed myself regarding the accuracy of the statement made above.

### COLLUSION PROHIBITED

Any agreement or collusion among bidders or prospective bidders which restrains, tends to restrain, or is reasonably calculated to restrain competition by agreement to bid at a fixed price or to refrain from bidding, or otherwise, is prohibited, in accordance with KRS 45A.325.

### SWORN STATEMENT OF COMPLIANCE WITH CAMPAIGN FINANCE LAWS

In accordance with KRS 45A.110(2), the undersigned hereby swears under penalty of perjury that he/she has not knowingly violated any provision of the campaign finance laws of the Commonwealth of Kentucky and that the award of a contract to a bidder will not violate any provision of the campaign finance laws of the Commonwealth of Kentucky.

### CONTRACTOR REPORT OF PRIOR VIOLATIONS OF KRS CHAPTERS 136, 139, 141, 337, 338, 341 & 342

The contractor, by signing and submitting a bid on this invitation, agrees as required by KRS 45A.485 to submit final determinations of any violations of the provisions of KRS Chapters 136, 139, 141, 337, 338, 341 and 342 that have occurred in the previous five (5) years prior to the award of a contract and agrees to remain in continuous compliance with the provisions of these statutes during the duration of any contract that may be established. Final determinations of violations of these statutes must be provided to the University by the successful contractor prior to the award of a contract.

**ALL BIDS ARE TO BE " F.O.B. DESTINATION – FREIGHT PREPAID AND ALLOWED"**

### **THIS AREA MUST BE COMPLETED**

<b>DELIVERY AFTER RECEIPT OF ORDER:</b>	<b>NAME OF COMPANY:</b>	<b>PHONE:</b>
<b>FEDERAL EMPLOYER ID NO.:</b>	<b>ADDRESS:</b>	<b>FAX:</b>
<b>PAYMENT TERMS:</b>	<b>ADDRESS:</b>	<b>E-MAIL:</b>
<b>SHIPPING TERMS: F.O.B. DESTINATION – PREPAID AND ALLOWED</b>	<b>CITY, STATE &amp; ZIP CODE:</b>	<b>WEB ADDRESS:</b>
<b>DUNS #</b>	<b>SIGNATURE:</b>	<b>DATE:</b>

**SIGNATURE REQUIRED: This bid cannot be considered valid unless signed and dated by an authorized agent of the bidder. Type or print the information requested in the spaces provided.**

UNIVERSITY OF KENTUCKY  
INSTRUCTIONS TO BIDDERS

All University of Kentucky bid solicitations are made upon and subject to the following conditions:

**1      Preparation of Bids**

- 1.1 All solicitations are subject to the provisions and requirements of any applicable Kentucky Revised Statutes, including the Kentucky Model Procurement Code, and the rules, regulations and policies of the University of Kentucky including the University of Kentucky's General Terms and Conditions.
- 1.2 Bidders are expected to examine the complete bid and all attachments including drawings, specifications and instructions. Failure to do so is at bidder's risk.
- 1.3 Bidders shall furnish information required by the solicitation in the form requested. The University reserves the right to reject bids with incomplete information or which are presented on a different form.
- 1.4 All bids must be legible. A legally authorized company representative shall sign all bids in the appropriate location. Erasures or other changes must be initialed by the person signing the bid. Signature on a bid certifies that the bidder has read and fully understands all bid specifications and bidder agrees to all terms and conditions stipulated in the Invitation for Bids (IFB).
- 1.5 Bid prices shall be entered in spaces provided on the bid form. All unit prices and mathematical extensions and totals shall be indicated where required. In cases of errors in extensions or totals the unit price will govern.
- 1.6 Should any potential bidder doubt the true meaning of any part of the solicitation, a written request for an interpretation may be submitted to the University. Requests for such interpretation shall be made in writing to the appropriate Contracting Officer identified in the solicitation. Every interpretation made shall be in the form of an "addendum" to the solicitation sent as promptly as is practicable to all prospective bidders to whom the solicitation has been issued. Failure by the University to send or any potential bidder to receive such interpretation(s) shall not relieve any bidder from any obligations under the bid solicitation or the bidder's response. Any interpretations, corrections or changes to the solicitation made in any other manner, including oral explanations and instructions, are not binding upon the University.
- 1.7 Bidders or potential bidders are required to coordinate all discussions concerning solicitations through the appropriate Contracting Officer or other purchasing official within the University of Kentucky Procurement Services. Bidders or potential bidders are not authorized to communicate with any University administrator, faculty, staff, or Board of Trustees member concerning this solicitation. Failure to comply with this requirement is grounds for the bidder's disqualification.
- 1.8 Unless otherwise stipulated in a bidder's response, the bidder's offer is in strict accordance with the University's specifications and terms and conditions of the Invitation for Bids. Any deviations must be fully itemized in detail. Any deviations from the requirements of this solicitation are at bidder's risk and the University may determine the bid to be non-responsive.

**2      Submission of Bids**

- 2.1 Bids, and modifications thereof, shall be returned in a sealed envelope and submitted in such a manner as to ensure their arrival in the University of Kentucky Procurement Services before the due date and time set forth in the solicitation. The time shown on the recording clock in Procurement Services is the official time. Unless otherwise indicated in the solicitation no oral, facsimile, e-mail or telephone bids will be accepted.
- 2.2 Bids may be modified or withdrawn in writing or in person by an authorized representative if done so prior to the exact time and date for receipt of the bids. Telephone and facsimile modifications or withdrawals are not permitted. Withdrawn bids may be resubmitted, with or without modifications, up to the solicitation due date and time. No bids may be withdrawn after the due date and time without the express authorization of the University of Kentucky Procurement Services.

- 2.3 Bids received after the designated time and date in the solicitation will not be considered. Bids will or will not be publicly opened and read in accordance with the Invitation for Bids.
- 2.4 Bidders shall show the bid due date and time, the solicitation number, and the name and address of the bidder on the face of the bid envelope.
- 2.5 All bids will be considered firm for a period of forty-five (45) calendar days from the bid opening date.

### **3 Specification Requirements**

- 3.1 Unless otherwise specified in the solicitation, all items bid are to be new, unused, and not remanufactured in any way.
- 3.2 Whenever a trade name, brand name, or model and catalog numbers followed by the words “or equal” or “approved equal” are used in the bid invitation it is for the purpose of item identification and to establish standards of quality, style, and features. Bids on equivalent items, substantially the same, are invited. However, to receive consideration, sufficient descriptive literature and/or specifications to clearly identify the item and provide for competitive evaluation must accompany the bid. The University will be the sole judge of equality and suitability. If bidder does not identify exceptions to the specifications shown in the IFB, bidder will be required to furnish the brand name(s), models, numbers, etc. specified in the IFB.
- 3.3 Unless stated otherwise in the solicitation, alternate bids will be considered. Alternate bids may be made in addition to responding to the solicitation or as the only response to the solicitation. However, the University is under no obligation to consider or accept an alternate bid and it reserves the right to reject any and all such bids.
- 3.4 The University reserves the right to request samples of any or all items bid in order to determine compliance with the specifications. The bidder must provide the samples within ten (10) days of the request and at no charge to the University. Samples are non-returnable. Failure to comply may be cause for rejection of the bid.
- 3.5 Bidders shall clearly delineate any deviations or exceptions from the bid specifications.
- 3.6 Except as otherwise provided in the solicitation, all bid prices must be firm. Prices subject to qualifications, such as escalation or other variables, may be rejected as non-responsive.
- 3.7 Unless otherwise stipulated in the solicitation, all quantities are estimates and do not represent a minimum guarantee. The University is obligated to purchase only those quantities needed during the term of the contract and it reserves the right to purchase more or less than the estimated quantities. The University is obligated only for those quantities ordered.
- 3.8 Proposed delivery dates shall be stated in number of calendar days after receipt of order.
- 3.9 All offers shall be F.O.B. destination, freight prepaid and allowed.

### **4 Bid Evaluation and Award**

- 4.1 Bids will be evaluated and the award made to the lowest responsive, responsible bidder who offers the best value to the University and meets the terms, conditions and specifications of the Invitation for Bids.
- 4.2 The term “Responsible Bidder” means a person, company, or corporation who has the capability in all respects to perform fully the contract requirements and the integrity and reliability that will assure good faith performance. In determining whether a Bidder is responsible, the University may evaluate various factors including (but not limited to) financial resources; experience; organization; technical qualifications; available resources; record of performance; integrity; judgment; ability to perform successfully under the terms and conditions of the contract; and adversarial relationship between the Bidder and the University that is so serious and compelling that it may negatively impact the work performed under this Invitation for Bid; or any other cause determined to be so serious and compelling as to affect the responsibility of the Bidder.
- 4.3 The University reserves the right to accept or reject any and all bids or part of a bid and waive informalities, technical defects and minor irregularities in the bids received. Further, the University reserves the right to

make a single award, split awards, make multiple awards or no award whichever is in the best interest of the University.

- 4.4 Unless stated otherwise in the solicitation, the University reserves the right to award the contract to the lowest aggregate bidder for all items, on an item-by-item basis, or a group of like items whichever is found to be in the best interest of the University. The University will consider bids submitted on an “all or nothing” basis if the bid is clearly designated as such.
- 4.5 In accordance with KRS 45A.494, a resident bidder of the Commonwealth of Kentucky shall be given a preference against a nonresident bidder. In evaluating proposals, the University will apply a reciprocal preference against a bidder submitting a proposal from a state that grants residency preference equal to the preference given by the state of the nonresident bidder. Resident bidder and nonresident bidder shall be defined in accordance with KRS 45A.494(2) and 45A.494(3), respectively. Any Respondent claiming Kentucky residency status shall submit with its proposal a notarized affidavit affirming that it meets the criteria as set for in the above referenced statute.
- 4.6 The University shall issue a price contract or purchase order as its notification of award to the successful bidder(s). Until such date a price contract or purchase order is issued, nothing shall be construed to constitute a binding agreement between the University and the bidder.

## **5 Payment and Taxes**

- 5.1 The successful bidder shall be paid, at the prices stipulated, for items or services delivered and accepted, upon the submission of proper invoices to the billing address shown on the purchase order.

The University adheres to a strategic approach regarding payables management based on risk minimization, processing costs, and industry best practices. As such, suppliers and individuals doing business with the University will be paid based on the following protocol:

- a. The University utilizes Payment Plus (e-payables) as its primary default form of payment. By enrolling in Payment Plus, suppliers can receive payments immediately (all invoices will be paid immediately upon confirmation of goods receipt and invoice). The process is electronic and the supplier receives real-time payment notices. Additional information regarding Payment Plus (and enrollment form) can be found at: <https://www.uky.edu/ufs/payment-plus-supplier-enrollment-form>.
  - b. Payments by check. Payment terms for check payments are Net-30.
  - c. Individuals receiving payments from the University that require ACH direct payments will only be processed under special circumstances as approved by the Controller’s office. Payment terms for ACH are Net-15.
- 5.2 Bidders may offer prompt payment discounts. The University will not consider any prompt payment discounts in determining the bid award.
- 5.3 The University utilizes a procurement card program as the preferred method of payment. The University assumes that all successful bidders will accept the University’s procurement card as a method of payment unless a specific exception is stated in the bidder’s response to the IFB. No additional charges may be added for acceptance of the procurement card.
- 5.4 The University is tax exempt from the provisions of the Kentucky Sales and/or Use Tax (Tax Exemption # A00276) on materials and equipment under this solicitation. The University is also entitled to exemption from the Federal Excise Tax. All bidders shall take this into consideration when submitting their bid. Exemption certificates will be furnished upon request. Bidders are informed that material purchased by the contractor for the performance of this contract for the University is not exempt from the provisions of the Kentucky Sales and/or Use Tax. All adjustments and allowances for the current sales and/or use tax shall be included in the bid price.

6. **Kentucky's Personal Information Security and Breach Investigation Procedures and Practices Act**

To the extent Company receives Personal Information as defined by and in accordance with Kentucky's Personal Information Security and Breach Investigation Procedures and Practices Act, KRS 61.931, 61.932 and 61.933 (the "Act"), Company shall secure and protect the Personal Information by, without limitation: (i) complying with all requirements applicable to non-affiliated third parties set forth in the Act; (ii) utilizing security and breach investigation procedures that are appropriate to the nature of the Personal Information disclosed, at least as stringent as University's and reasonably designed to protect the Personal Information from unauthorized access, use, modification, disclosure, manipulation, or destruction; (iii) notifying University of a security breach relating to Personal Information in the possession of Company or its agents or subcontractors within seventy-two (72) hours of discovery of an actual or suspected breach unless the exception set forth in KRS 61.932(2)(b)2 applies and Company abides by the requirements set forth in that exception; (iv) cooperating with University in complying with the response, mitigation, correction, investigation, and notification requirements of the Act, (v) paying all costs of notification, investigation and mitigation in the event of a security breach of Personal Information suffered by Company; and (vi) at University's discretion and direction, handling all administrative functions associated with notification, investigation and mitigation.

7. **Affiliation of King's Daughters Medical Center (KDMC)**

The University of Kentucky is authorized to add King's Daughters Medical Center (KDMC) to any contract. As of December 1, 2022, King's Daughters Medical Center based in Ashland Kentucky officially became part of the University of Kentucky. King's Daughters Medical Center serves a 16-county region across Kentucky, Ohio, and West Virginia. Its health system is comprised of two acute-care hospitals totaling 465 licensed beds, more than 50 ambulatory centers and practice locations, a long-term care facility, medical transport company, and six urgent care centers.

8. **Affiliation of St. Claire HealthCare**

The University of Kentucky Board of Trustees on Friday April 26, 2024 approved plans to proceed with the acquisition of St. Claire HealthCare in Morehead. The move for St. Claire to become part of UK will expand clinical and academic programs as well as result in greater access to high-quality patient care for more Kentuckians. St. Claire can continue its 60-year tradition of serving Northeastern Kentucky for decades to come, operating under the name UK St. Claire. St. Claire HealthCare is one of the largest employers in the region, with over 1,200 staff members, including a growing medical staff of more than 125 physicians and nearly 70 advanced practice professionals representing more than 30 medical specialties. It includes the largest rural hospital in Northeastern Kentucky, seven primary care locations located within five counties, a multi-specialty medical pavilion, two urgent care centers, a pediatrics clinic, as well as a retail pharmacy, counseling center, medical equipment and supply store, and an outpatient center. Additionally, St. Claire HealthCare provides home health and hospice services in eight counties within its 11-county service region. The acquisition was finalized on July 1, 2024.

UNIVERSITY OF KENTUCKY  
INVITATION FOR BID (IFB)  
SPECIAL CONDITIONS

**SCOPE**

This Invitation for Bids is to establish a Price Contract for Deionization Water Services for the University of Kentucky, Lexington, Kentucky, for various medical and research applications. The applications shall be, but not limited to, applications in the Sanders Brown Building, Central Sterile, Combs Cancer Center, Roach Building, Pharmacy Building, Critical Care (Dialysis), Wethington Building, BBSRB, Chandler Medical Center, Good Samaritan Hospital, Healthy Kentucky Research Building and the Health Science Research Building at the University of Kentucky, Lexington, Kentucky.

All bidders shall meet at a minimum the requirements as specified below. In the bidders document "exchange" pricing shall be listed for the various sizes of carbon (virgin only) and deionizer tanks that will be utilized by The University of Kentucky.

**CONTRACT PERIOD**

The Price Contract(s) established from this Invitation for Bids will be in effect for one year from date of award with the option to renew for four (4) additional years in one-year increments upon mutual consent of the University and the successful contractor.

**TERMS AND CONDITIONS**

The University's General Terms and Conditions and Instructions to Bidders, viewable at <https://purchasing.uky.edu/bid-and-proposal-opportunities>, apply to this Invitation to Bid. When the Invitation for Bid includes construction services, the University's General Conditions for Construction and Instructions to Bidders, viewable at <https://purchasing.uky.edu/bid-and-proposal-opportunities>, apply to the Invitation for Bid.

**PRICE CHANGES**

Prices will remain firm for the initial period (see contract period) of the price contract. The University or contractor may request a change in prices to be in effect for the length of the extension period. Any request for price changes must be received in Procurement Services in writing 30 days prior to the end of the current contract period. Upon approval by Procurement Services, prices shall remain firm for the length of the contract period. Any price changes must be substantiated by firm proof that conditions have changed in the industry, which would warrant a change in price.

**EXTENDED PRICING**

Is the bidder willing to extend pricing to other state universities and University affiliate organizations within the Commonwealth of Kentucky?

YES ☐

NO ☐

**RESTRICTIONS ON COMMUNICATIONS WITH UNIVERSITY STAFF**

From the issue date of this IFB until a Contractor is selected and a contract award is made, Bidders are not allowed to communicate about the subject of the IFB with any University administrator faculty, staff, or members of the Board of Trustees except:

- The Procurement Services representative, any University Procurement Services Official representing the University administration, or others authorized in writing by Procurement Services and
- University Representatives during Bidders presentations.

If violation of this provision occurs, the University reserves the right to reject the Bidder's proposal.

**INVITATION SUBMISSION AND DEADLINE**

The University of Kentucky accepts deliveries of IFB's Monday through Friday from 8:00 am – 5:00 pm Lexington Kentucky time. However, IFB's must be received by 3:00 pm Lexington Kentucky time on the date specified on the IFB in order to be considered.

**NOTE: Bidders are requested to include a USB drive with their bid response in addition to the printed hard copy of the bid.**

### **Contractor Experience and Facilities**

The Contractor shall Own, operate and maintain a deionization regeneration facility that is FDA registered as a Class 2 Medical Device Provider.

### **Insurance**

The successful contractor shall procure and maintain, at its expense, the following minimum insurance coverages insuring all services, work activities and contractual obligations undertaken in this contract. These insurance policies must be with insurers acceptable to the University.

#### **COVERAGES**

**Workers' Compensation**

**Employer's Liability**

**Commercial General Liability, including operations/ completed operations, products, and contractual liability (including defense and investigation costs) including this contract.**

**Business Automobile Liability, covering owned, leased, or non-owned autos**

#### **LIMITS**

**Statutory Requirements (Kentucky)**

**\$500,000/\$500,000/\$500,000**

**\$1,000,000 each occurrence  
(BI & PD combined) \$2,000,000 Products  
and Completed Operations Aggregate**

**\$1,000,000 each occurrence  
(BI & PD combined)**

The successful contractor agrees to furnish Certificates of Insurance for the above described coverages and limits to the University of Kentucky, Division of Purchasing. The University, its trustees and employees must be added as Additional Insured on the Commercial General Liability policy with regards to the scope of this IFB/contract. Any deductibles or self-insured retention in the above-described policies must be paid and are the sole responsibility of the Contractor. Coverage is to be primary and non-contributory with other coverage, if any, purchased by the University. All these required policies must include a Waiver of Subrogation, except Workers' Compensation, in favor of the University, its trustees and employees.

### **HIPAA/BAA Amendment and Confidentiality**

Successful bidder(s) will be required to comply with Health Insurance Portability and Accountability Act of 1996 (HIPAA). University of Kentucky master HIPAA/BAA amendment is attached, as Attachment A, and will become an integral part of any agreement.

The contractor shall instruct its employees to use the same degree of care as it uses with its own data to keep confidential any information concerning client and patient data, the business of the University, its financial affairs, relations with students, patients, and employees, as well as any other information which may be specifically classified as confidential by the University in writing to the contractor. All Federal and State regulations and statutes related to confidentiality shall be applicable to the contractor. Specifically, the contractor shall have an appropriate agreement and instructions with its employees to that effect, provided, however that the foregoing will not apply to:

- a) Information which the University has released in writing from being maintained in confidence.
- b) Information which at the time of disclosure is in the public domain by having been printed and published and available to the public in libraries or other public places where such data is usually collected.
- c) Information, which, after disclosure, becomes part of the public domain as defined about, through no act of the contractor.

**Permits, Licenses, and Commonwealth Registration**

The contractor shall procure all necessary permits and licenses and abide by all laws, regulations and ordinances of all federal, state, and local governments in which work under this contract is performed.

The contractor must furnish certification of authority to conduct business in the Commonwealth of Kentucky as a condition of contract award. Such registration is obtained from the Secretary of State, who will also provide the certification thereof.

**Contractors Obligations**

The Contractor shall and will, in good workmanlike manner, do and perform all work and furnish and supply all materials, machinery equipment, facilities and means, except as herein otherwise expressly specified, necessary or proper to perform and complete all the work required by this contract issued under these specifications and terms and conditions. The Contractor alone shall be responsible for the safety, efficiency, and adequacy of his plant, appliances, and the methods and for any damage which may result from their failure or their improper maintenance of equipment. The contractor shall observe, comply with, and be subject to all terms, conditions, and shall do, carry on, and complete the entire work to the satisfaction of the University.

**Contractors**

The contractor may delegate or sublet the work to be performed under this contract, to an authorized agent or branch located in the Commonwealth of Kentucky owned by the contractor. The contractor may not sublet to a firm having no direct business relation or association with the contractor.

**Maintenance of Existing Facilities**

- A. The contractor shall consult and coordinate all the work with the Medical Center Physical Plant Representative (Paul Ducharme or his appointed representative.)
- B. The contractor shall maintain his materials and organize his work in such a manner as to minimize any inconvenience to persons using these buildings.

**Technical Specifications**

1. Bidder shall own, operate and maintain a deionization regeneration facility that is FDA registered as a Class 2 Medical Device Provider. In addition, the bidder shall maintain a separate float of deionizer tanks, which will be labeled and used exclusively for hemodialysis.
2. Bidder shall offer firm pricing over a one (1) year period.
3. Bidder shall assume tank exchange responsibility for all systems requiring no involvement from University Personnel in either maintaining an inventory of tanks or exchanging tanks at the numerous locations on campus.
4. Existing quality lights, resistivity monitors, pumps, UV sterilizers, etc. will continue to be utilized and will continue to be the responsibility of the University of Kentucky. In addition, all carbon tanks supplied to the university must contain virgin (not reused) carbon.
5. Pricing extended to the University includes removal and disposal of current tanks and media in an approved manner per local, state and federal environmental guidelines and laws for hazardous/non-hazardous waste and are not to be utilized for the University.
6. Bidder shall extend the same pricing to any new building or system, which comes on line during the one (1) year agreement. This shall include providing deionizer tanks at exchange cost and with no capital purchase required.
7. Bidder shall provide a two-day per week service schedule, based upon a mutually agreed "prime 40 hour week (Mon – Fri. 8:00 AM – 4:30 PM) schedule". Emergency services shall be provided on a "24/7" basis. Bidder shall provide a toll-free phone number for emergency contact with a "live" bidder employee on a "24/7" basis for trouble shooting and service technician routing. No third-party answering service shall be acceptable.
8. Quarterly meetings shall be scheduled as needed with the appropriate staff at UK as well as the bidders Service Manager, Sales Manager and Branch Management to review exchange frequencies, quality, grab resin analysis and any emergency service visits including leaks. Annual meetings will also be held as needed with bidders Regeneration Management to review regeneration quality control procedures.



9. Bidder shall institute GMP quality control procedures both at the regeneration facility, any local service locations and at the University's sites. Other procedures will include regeneration batch numbers associated with each exchanged tank, serial numbers for tanks to track the lifeline of the equipment, random treated water analysis and complete reports outlining any emergency services for problems or leaks. All quality control procedures are considered normal business practices and are part of the exchange pricing. Examples of quality control procedures and audits are to be submitted with the bid.
10. The bidder shall hold semi-annual training sessions as needed for University Staff and Personnel at predetermined dates on a variety of topics relating to water treatment.
11. Security badges will be required for all bidder's personnel at bidder's cost of \$20.00 each from Hospital Security. Each badge will contain a picture, name and company name.
12. Smoking is prohibited within the confines of the University of Kentucky Hospital and any building additions physically attached to same. The "Joint Commission of Healthcare on Accreditation", a national organization whose regulations govern recipients of Medicare and Medicaid monies, prohibits smoking in or adjacent to healthcare facilities. The University of Kentucky Hospital being a recipient of said monies is required to comply with the regulations.
13. The University is committed to maintaining an environmentally secure and safe work site for personnel and service providers. In order to meet this goal, the bidder must submit the company's EMR documentation from the bidder's insurance carrier in addition to a copy of the bidder's OSHA 200 log for the prior 3 years along with a copy of the bidder's HSE and Substance Abuse programs. Failure to submit this documentation will result in disqualification of the bid submittal.

**NOTE: UNLESS OTHERWISE NOTED THE BID SHALL BE RETURNED IN A SEALED ENVELOPE SHOWING THE BID DUE DATE AND TIME, THE SOLICITATION NUMBER, AND THE NAME AND ADDRESS OF THE BIDDER ON THE FACE OF THE ENVELOPE.**

#### **Checklist**

- ☐ Certificate of Liability Insurance
- ☐ Workers Compensation Coverage
- ☐ Facility FDA Registration (With letter stating intended use.)
- ☐ GMP Quality Control Procedures
- ☐ EMR Documentation
- ☐ OSHA 200 Log – 3 Years
- ☐ HSE and Substance Abuse Programs
- ☐ Certification of Authority to conduct business in the State of Kentucky
- ☐ Signed and Notarized HIPAA/BAA (Attachment A)

**Failure to fully comply with the above bid requirements may result in disqualification.**

#### **REQUIREMENT TO PERFORM VENDOR ONBOARDING AND REGISTRATION**

As a condition of award, and for any renewals performed during the life of the contract, successful Contractor agrees to register their company with PaymentWorks, Inc., the University's vendor onboarding application. Registration information will be provided by Procurement Services as part of the award process. Further, should any company business information change during the life of the contract, successful Contractor agrees to update this information in PaymentWorks as applicable. Supplier agrees to and should be responsible for all updates on their PaymentWorks account as it relates to submitting new remit-to addresses or other required supplier profile information. PaymentWorks provides support to all suppliers transacting with the University of Kentucky on the platform. Supplier agrees to and should be responsible for engaging PaymentWorks Support for any needed issues regarding updates or other matters to ensure their supplier account remains connected to the University.

**Financial Form**

Current material numbers are listed with the Evoqua branded material number.

Current Material #	Material Description	Proposed Alternate Material	Estimated Quantities	Unit Price	Total
W2T159700	FILTER CTRDG,20" 1UM CDE F ROGII		12		
W2T159701	FILTER CTRDG,20" 5UM CODE F PP ROG II		12		
W2T159718	CART 10" 1UM CODE F PP ROG II		12		
W2T159719	CARTRIDGE,FLTR 10" 5UM CODE F PP ROG II;		12		
W2T197071	PALLET, SUPER SOFT 50LB BG		100		
W2T197585	SOLAR BLUE POLY 50 lb BAG		12		
W5TDIAN10360FSP	SDI ANION1 3.6CF FBGLS STD POT		12		
W5TDIAN20120FSP	SDI ANION2 1.2CF FBGLS STD POT		12		
W5TDICAR0360FSQ	SDI CARBON 3.6CF FBGLS STD QSR		14		
W5TDICAT0120FSP	SDI CATION 1.2CF FBGLS STD POT		12		
W5TDICAT0360FSP	SDI CATION 3.6CF FBGLS STD POT		12		
W5TDIMB10045FFP	SDI MIXBED1 .45CF FBGLS FLAT POT		180		
W5TDIMB10079FSP	SDI MIXBED1 .79CF FBGLS STD POT		12		
W5TDIMB10120FSP	SDI MIXBED1 1.2CF FBGLS STD POT		10		
W5TDIMB10360FSP	SDI MIXBED1 3.6CF FBGLS STD POT		10		
W5TDIRAC0120FSP	SDI REACT CARBON 1.2CF FBGLS STD PO		12		
W5TDIRAC0360FSP	SDI REACT CARBON 3.6CF FBGLS STD PO		12		
W5TDISOF0360FSP	SDI SOFTENER 3.6CF FBGLS STD POT		12		
W2T149194	FILTER CTRDG,20" 0.2UM CDE F POLYSUL N		10		
W2T165787	CART 10" 0.2UM CODE F PLTD VNT		10		
				<b>GRAND TOTAL:</b>	