



*Procurement Services*

REQUEST FOR PROPOSALS

UK-2541-26

Maintenance, Repair & Operations (MRO) Trade Services

ADDENDUM #4

09/15/2025

**ATTENTION: This is not an order. Read all instructions, terms, and conditions carefully.**

**IMPORTANT: RFP AND ADDENDUM MUST BE RECEIVED BY: 09/26/2025 @ 3:00 P.M. LEXINGTON, KY TIME**

**Offeror should acknowledge receipt of this, and any addendum as stated in the Request for Proposal.**

**ITEM #1: QUESTIONS AND ANSWERS**

- Please refer to and incorporate into your offers the enclosed questions and answers.

**ITEM #2: NOTICE TO OFFERORS**

- Enclosed is additional information concerning the Kentucky Society of Healthcare Engineers (KSHE) Annual Conference and the Kentucky Healthcare Contractor Certificate Review Course and Exam. This certification is required for contractors who will be working in our healthcare facilities.
- If you have any questions, please contact Ken Scott at the number below or at [cckbidquestions@uky.edu](mailto:cckbidquestions@uky.edu).

**OFFICIAL APPROVAL**  
**UNIVERSITY OF KENTUCKY**

09/15/2025

*Ken Scott*

Ken Scott, Purchasing Officer

**SIGNATURE**

\_\_\_\_\_  
Typed or Printed Name

CCK-2541-26 MRO Services Question and Response Log As Of: 09/15/2025			
#	Question	Responder	Response
1	What exactly should be included in our labor rates? Truck costs with fuels, insurance, repairs, etc? Parking fees? Small tool costs? Large tool costs? Rental equipment?(lifts, fork trucks, etc.) Warranty costs?	Corey	The purpose of providing labor rates is to give the owner a basis for quotes and change work. Each project will be quoted.
2	We are a union contractor. Our tradesmen get yearly raises on November 1st every year. Are we locked in at our proposed rates for three years or can we adjust on a yearly basis?	Ken	No, you're not locked in. The rates you provide us now will be the basis to compare against the quotes each project will receive. We understand things change quickly in this industry.
3	Is labor time considered only on site or portal to portal? (Drive time)	Ken	If you pay your employees for drive time, then yes include it. If not, then no. However, we may require proof that employees are indeed being paid for drive time.
4	What is the desired response time for roofing repair issues?	Ken	24 hrs. after notification. However, there may be extreme emergencies (weath-related) that require a quicker response time.
5	Our technicians do not do construction and they are not contractors. Are these still required? - Healthcare Construction Certificate – American Society for Healthcare Engineers - Certified Healthcare Contractor – Kentucky Society of Healthcare Engineers	Ken	Before you can work in our healthcare facilities, one of these certifications is required. Regardless of the trade.

**From:** [Scott, Ken](#)  
**To:** [Scott, Ken](#)  
**Subject:** RE: KSHE Annual Conference | Early Bird Rate Ending Soon!  
**Date:** Monday, September 15, 2025 9:14:47 AM

## 2025 KSHE Annual Conference Registration, Golf, KYHC and Hotel Information

**September 30 – October 2, 2025**

Central Bank Center

430 W Vine Street, Lexington, Kentucky 40507

We're excited to welcome you to the KSHE Annual Conference at the Central Bank Center—Kentucky's premier gathering for healthcare facilities professionals!

**Early bird registration and discounted hotel rates end September 8, 2025!**

Under this year's theme, Engineering Tomorrow's Healthcare: Investing in Talent, Embracing Technology, you'll gain the tools, connections, and insights to thrive in today's rapidly evolving industry. Whether your focus is engineering, facilities, safety, security, or materials management, this conference is designed for you. Expect:

- Engaging educational sessions and continuing education credits
- Countless networking opportunities with peers, vendors, and thought leaders
- Access to the latest solutions shaping the future of healthcare facilities

**Don't wait—secure your spot and your savings before September 8!**

[Learn More & Register Today](#)

[View Agenda](#)

## KSHE Annual Golf Scramble is Back!

Tuesday, September 30, 2025 | 8:30 am - 2:00 pm

The Woodford Club | 3495 McCowans Ferry Road, Versailles, KY 40383

Join us for some fun and networking at the KSHE Golf Scramble. Both members and industry partners are encouraged to participate in this highly popular event. Join us for golfing, food, drinks, prizes and fun! Team and individual prizes will be awarded.

Tournament Single Player - \$75

Tournament Foursome - \$300

Tournament fees include green fees, light breakfast, two drink tickets, and lunch.

**Limited opportunities remaining! Register today!**

[Golf Registration](#)

## 2025 In Person Kentucky Healthcare Contractor Certificate Review Course and Exam

Monday, September 29 | 7:30 am – 4:30 pm  
Central Bank Center | 430 W Vine Street, Lexington, Kentucky 40507

KSHE is proud to announce the 2025 Kentucky Healthcare Contractor Certificate (KYHC) In Person Review Course and Exam as a pre-conference offering. The KYHC is KSHE's one-of-a-kind training designed for contractors working in healthcare facilities! In just one day, you'll gain essential knowledge on patient safety, infection control, privacy, risk assessments, and more—everything needed to succeed in the unique world of healthcare construction. Capped off with a certification exam, those who pass will earn the prestigious Kentucky Healthcare Contractor Certificate, valid for 3 years with opportunities for continuing education. Don't miss this chance to stand out and get certified to work in Kentucky hospitals!

### Who Should Attend?

- Owners
- Safety Officers
- Team Leaders
- General Managers
- Operations Managers
- Project Managers
- Service Managers

### Registration Information

- In-Person Review
  - Course Only - \$200
  - Course & Exam - \$200

[Learn More & Register Today](#)

## Conference Hotel Information Cut-Off Date Monday, September 8, 2025

Hyatt Regency Lexington  
401 West High Street  
Lexington, KY 40507

Hotel room rate starting at \$189 per night +tax.

KSHE has a block of rooms reserved at the Hyatt Regency Lexington, subject to availability. The cutoff date to book rooms in the KSHE room block is September 8, 2025. To make your reservation and receive the discounted rate, please call 800.233.1234 and reference KSHE or use the link below.

[Book Hotel Online](#)

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844-625-1200 | [info@kshe.org](mailto:info@kshe.org)

This email was sent to 'marilyn.clark@uky.edu' from Kentucky Society of Healthcare Engineers. If you wish to stop receiving email from us, you can simply remove yourself by visiting: <https://kshe.org/general/opt.asp?e=marilyn.clark@uky.edu>