

# ADVERTISEMENT FOR BIDS

## 1. INVITATION

Sealed proposals for the following work will be received by the University of Kentucky, Construction Procurement Section, Room #322 Peterson Service Building, 411 South Limestone, Lexington, Kentucky 40506-0005, in the manner and on the date hereinafter specified for the furnishing of all labor, materials, supplies, tools, appliances, equipment, services, etc., necessary for the construction of project # **2591.1, Barnhart Building - AV System Package** as set forth in the specifications and as shown on the drawings for as prepared by BHDP Architects and approved by the Construction Procurement Section and under the terms and conditions of this Invitation.

## 2. PROJECT DESCRIPTION

This project consists of demolition, renovation, and new construction at the Charles E. Barnhart Building. Included in this Bid Package will be the following:

TRADE CONTRACT – X – Audiovisual Systems

## 3. METHOD OF RECEIVING BIDS

**Congleton-Hacker is the CM on this project.** Each package will be bid separately as a Prime Contract. Once UK has reviewed the bids – the low responsive bid will be assigned to Congleton-Hacker for contracting. Bids will be received from Prime Contractors on a Lump Sum Amount for the total project. All phases of the work shall be bid to and through the Prime Contractors. Bids shall be submitted in the manner herein described and on the official proposal form included with the conditions and specifications and shall be subject to all the conditions as set forth and described in the Bid Documents.

Bids shall be submitted only on the Official Forms supplied by the University of Kentucky, Construction Procurement Section. Failure to comply with the foregoing requirements may be cause for invalidation of bid.

Required Forms to be submitted with the bid:

1. Form of Proposal (Bid Form) including acknowledgement of all addenda
2. Bid Bond

\*\*Please ensure there are no staples (check your bid bond). Provide the signature page of each addendum as evidence of receipt, but it is not necessary or desirable to include full addendum contents.

## 4. METHOD OF AWARD

Recommendation for award of Contract will be made on the basis of the lowest responsible bid provided by a bidder determined to be capable ("responsible") in all respects to perform the scope of work as the best value to the University.

## 5. SCHEDULE OF PROJECT

The time for completion as further defined in Article 28 of the General Conditions shall be as follows: substantial completion shall be Five Hundred Sixty Three (563) days from notice to proceed.

## 6. BONDING

All bids shall be accompanied by a bid guarantee of not less than five (5%) percent of the amount of the base bid. A 100% Performance Bond and 100% Payment Bond shall be furnished by the successful bidder as a condition of the contract. All bonding and insurance requirements are contained in the Instruction to Bidders, General Conditions and Special Conditions. Should any of these references disagree, the Special Conditions prevail.

## 7. PLANS AND SPECIFICATIONS REVIEW

Specifications, Plans and Contract Documents may be examined at the following places:

[www.ukplanroom.com](http://www.ukplanroom.com)

## 8. OBTAINING PLANS AND SPECIFICATIONS

The University of Kentucky is pleased to offer “**Free Electronic Downloads**” of their project bid documents to potential bidding firms and individuals. In order to receive these files, your firm must place an order so that your firm will be recognized by the University as an official plan holder. Once an order has been placed, your firm will automatically receive all correspondence and be added to the official plan holders list. An order must be placed so all bidders can receive any project notifications such as addenda. Placing an order also gives you the convenience to order hard copies and CD's, if needed.

Plans, Specifications and Official Bid Documents are available from:

Lynn Imaging  
328 Old Vine Street  
Lexington Kentucky 40507

Phone (859) 255-1021

Fax (859) 233-1558

Email: Distribution Department ([distribution@lynnimaging.com](mailto:distribution@lynnimaging.com))

Potential Contractors must identify the position of their firm as a prime bidder, miscellaneous subcontractor, material supplier or other when ordering or picking up Plans and Specifications.

In addition, Lynn Imaging and the University have a web site at: [www.ukplanroom.com](http://www.ukplanroom.com) where plans can be ordered.

Contractors may use their existing Lynn Imaging planroom user login credentials when logging into the [www.ukplanroom.com](http://www.ukplanroom.com) site. If your firm does not have a login, please click "New User? Register Here" and complete for a new user registration. Once this is completed your firm will receive an email to activate your account. Click on the link in the email to activate the account. If you have forgotten your user name or password, click on "Forgot Your Password" or "Forgot Your User Name," and you will receive an email with the info you requested.

Please note that all downloads are not available immediately, and must be released first. Once released, you will find them in "My Downloads" located in the Menu on the left under Administration. Download to your computer and print at any time. Hard copy plan sets and spec books are also available for purchase and can be paid for by using a credit card online or your established LYNN account. Shipping, if required is additional based on the method selected.

**Note: Bidders must be registered as plan holders through Lynn Imaging. The registered Bidders will receive addendums from Lynn Imaging. Bidders that submit bids that are not registered plan holders may take the chance of having incomplete bidding documents. All addendums must be acknowledged by the Bidder on the Form of Proposal.**

Potential Contractors must identify the position of their firm as a prime bidder, miscellaneous subcontractor, material supplier or other when ordering or picking-up Plans and Specifications.

#### 9. BID SUBMITTAL

Contractors must submit their bid in a sealed envelope in Room #322 Peterson Service Building, Lexington, Kentucky 40506-0005 and the envelope must contain the following information on the outside lower left-hand corner:

SEALED BID INVITATION NO. **CCK-2591.1-6-26**

BID DATE: **07/23/2025 at 3:00 P.M. LEXINGTON, KY TIME**

Bids, upon their receipt by the University of Kentucky, Construction Procurement Section are stamped showing the hour and date received. Bids received after the scheduled closing time for reception of bids will not be considered provided legal and accepted bids have been received on said referenced Invitation.

Bids received by the deadline will be unsealed and read aloud following the deadline. The bid clerk will direct those interested to the bid opening location. There will also be an online option (Typically Zoom) for those who cannot attend in person. The link will be posted on the Bid & Proposal Opportunities page on the day of the bid opening:  
<https://purchasing.uky.edu/bid-and-proposal-opportunities> .

#### 10. BID WITHDRAWAL

No bidder may withdraw his bid for a period of sixty (60) days after the date set for the opening of bids. Clerical errors and omissions in the computation of the lump sum may not be cause for withdrawal of the bid without forfeiture of bid bond. Bids may be withdrawn in person only, prior to the closing date for receipt of bids.

## 11. RIGHT TO REJECT

The University of Kentucky, Construction Procurement Section, reserves the right to reject any and all bids and to waive all formalities and/or technicalities where the best interest of the University may be served.

## 12. PRE- BID CONFERENCE

A Pre-Bid Conference will be held for this project on **07/02/2025 @ 10:00AM EST A.M.**

Zoom URL:

<https://uky.zoom.us/j/82651051624?pwd=hav7v8yyLOUYqcbqMqXiTNdg01vZbc.1&from=addon>

Meeting ID: 826 5105 1624

Passcode: 270419

US: +1 309 205 3325

**Note: No transcript or report of Pre-Bid Conference will be provided.**

## 13. WRITTEN QUESTIONS

Anyone wishing to discuss specific items is requested to submit the items in writing to Construction Procurement, no later than 07/09/2025 at 1:00 PM Lexington, KY Time. Written questions can be submitted by email to Tabitha McFarland at [cckbidquestions@uky.edu](mailto:cckbidquestions@uky.edu).

Please use the bid number and title in the 'Subject' line of your email.

**Note:** Responses to Written Questions received no later than 07/09/2025 will be provided in an addendum issued on or about 07/16/2025.

## 14. SUBSTITUTION - MATERIALS AND EQUIPMENT

Bidders wishing to submit a request for consideration of an alternate under the provisions of Article 48.3 of the General Conditions to the Contract to any article, device, equipment, product, material, fixture, patented process, form, method or type of construction, or by name, make, trade name, or catalog number shall submit a written request to the University at least 14 calendar days prior to the official bid date of the Project including all necessary information and sufficient detail to allow evaluation by the Consultant and the University and, if the University determines the alternate is acceptable, an addendum will be issued allowing the change and advising all bidders of the option.

If no addendum is issued to allow the requested change, the Bidder shall assume the request is not approved and shall prepare the bid on that basis.

15. POST BID MEETING

The apparent low bidder may be required to meet with the Project Team to review the bid and scope of services. The time and place of this meeting will be announced after the bid opening.

Signed Tabitha McFarland 06/26/2025  
Procurement Officer