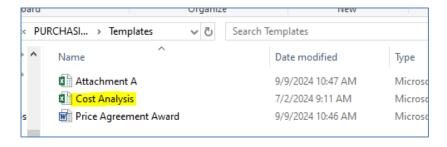
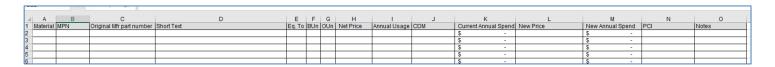
How Create Cost Analysis (CA)

How to create a cost analysis						
Role: Supply Chain Buyer Staff	Frequency: As Needed					

**Find the Cost Analysis Template located on the Materials Drive under the Purchasing PA Folder **Materials Drive -> Purchasing PA Folder -> Templates -> Cost Analysis

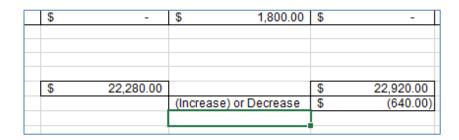


Open the template and copy the information over from Attachment A



4	Α	В	C	D.	F	F	G	н	1 1		К	1	М	N	0
1	Material	MPN	Original Mfr part number	Short Text	Eq. To	BUn	OUn	Net Price	Annual Usage	CDM	Current Annual Spend	New Price	New Annual Spend	PCI	Notes
2	237453		49513	AMPLIDEX FMR1 PCR PROCESS CONTROL		EΑ	EA	\$ 240.00	4		\$ 960.00	\$ 240.00	\$ 960.00	10%	
3	237454	49402	49402	AMPLIDEX FMR1 REAGENTS RUO (100RXN)		EΑ	EA	\$ 5,330.00	4		\$ 21,320.00	\$ 5,490.00	\$ 21,960.00	20%	
4	263887	49574	49574	DEV QUANTIDEX QPCR BCR ABL IS KIT		EΑ	EA	\$ 3,000.00	0		\$ -	\$ 3,000.00	\$ -	15%	Valid to 5/31/2024
5	263888	49637	49637	DEV QUANTIDEX QPCR BCR ABL MINOR KIT RUC		EΑ	EΑ	\$ 1,800.00	0		\$ -	\$ 1,800.00	\$ -	10%	Valid to 5/31/2024
6											\$ -		\$ -		

**The built-in formulas will populate the estimated spend (old/new) and the increase



How Create Cost Analysis (CA)

- Provide the Percent Increase (Formula: (New Spend-Old Spend)/Old Spend)
- Provide the Average PCI for all lines if info is available

Ф	-	\$ 1,800.00	Ф	-	10%	Valid to 5/3 1/2024
					14%	Average PCI
\$	22,280.00		\$	22,920.00		
		(Increase) or Decrease	\$	(640.00)	3%	Increase

- **Make notes in the Notes column for any part# changes or other importance
 - On the "Cover" sheet, fill in the below info:
 - Manufacturer Name, Vendor Number, Contract #, Agreement Start/End Dates,
 Freight Terms, New Estimated Spend, Estimated Percent Increase, Average PCI
 - Once completed, save to the new folder on the drive
 - Send to Associate Director for approval

**Example:

