



University of Kentucky®

Procurement Services

REQUEST FOR PROPOSALS
UK-2549-25
JOB ORDER CONTRACTORS
ADDENDUM #2
09/17/2024

ATTENTION: This is not an order. Read all instructions, terms, and conditions carefully.

IMPORTANT: RFP MUST BE RECEIVED BY 09-24-2024 @ 3:00 P.M. LEXINGTON, KY TIME

Offerors should acknowledge receipt of this, and any addendum, as directed in the Request for Proposals.

ITEM #1: PRE-PROPOSAL INFORMATION ATTACHED:

- The preproposal presentation and attendance are attached to this addendum.

ITEM #2: CLARIFICATIONS AND MODIFICATIONS TO THE CONTRACT DOCUMENTS:

- Offerors are instructed to use the attached "UK-2549-25 Add02 Adjustment Factor Sheet" for the financial proposal.
- Offerors are instructed to review and incorporate the attached Question and Response document into their proposals.

OFFICIAL APPROVAL
UNIVERSITY OF KENTUCKY

Corey W. Leslie, Purchasing Officer

Contractor



Job Order Contract Pre-Proposal Conference

The University of Kentucky

Job Order Contracts for General, Electrical, Plumbing, HVAC, Roofing, Paving

PROPOSAL DUE DATE - 09/17/2024 - 3:00PM EST

Note: Any differences between this presentation and the RFP, the RFP Document governs.



Job Order Contract Pre-Proposal Conference

The University of Kentucky opening comments: Corey Leslie and Joe Kelly

FOS Staff

Paul Burns – Regional Account Manager



Joel Wardle – Account Manager





Disclaimer and Permitted Use Statement

All data within and related to the Simplebid platform including the Simplebid software and unit price book are not to be copied, stored, or utilized in any manner except as authorized in writing by Facility Optimization Solutions, LLC, a subsidiary of CannonDesign. All solicitation information and documents are prepared and issued by The University of Kentucky, Lexington. Any questions asked during this presentation must be submitted in writing as prescribed in the solicitation documents to receive a documented official answer.



Agenda

1. Solicitation information
2. Job order contracting overview
3. The Simplebid™ unit price book
4. Preparing adjustment factors
5. Submitting your proposal
6. Discussion

Solicitation Information



REQUEST FOR PROPOSAL (RFP)

ATTENTION: This is not an order. Read all instructions, terms and conditions carefully.

PROPOSAL NO.:	UK-2549-25	<u>RETURN ORIGINAL COPY OF PROPOSAL TO:</u>
Issue Date:	08/22/2024	UNIVERSITY OF KENTUCKY
Title:	Job Order Contractors for General, Electrical, Plumbing, HVAC, Roofing, Paving	PROCUREMENT SERVICES
Purchasing Officer:	Corey W. Leslie	411 S LIMESTONE
Phone:	859-323-9102	ROOM 322 PETERSON SERVICE BLDG.
Email:	Corey.leslie@uky.edu	LEXINGTON, KY 40506-0005
IMPORTANT: PROPOSALS MUST BE RECEIVED BY: 09/17/2024 3 P.M. LEXINGTON, KY TIME.		
<u>NOTICE OF REQUIREMENTS</u>		

Contract Scope

2.1 Intent and Scope

The University is seeking contractors to participate in and perform construction services with projects executed through a project delivery method of Job Order Contracting (JOC). This is an indefinite quantity / indefinite delivery contract to be utilized at General Facilities as well as Medical Facilities owned by the University of Kentucky. The University intends to award multiple contracts to separate contractors. Job orders will typically be valued at less than \$1 million. A unit price book and software will be utilized as a pricing management system provided by FOS of Cannon Design, University of Kentucky's consultant. No work is guaranteed through this contract but there is no maximum number of job orders that can be awarded to a successful job order contractor.

All contractors will review and sign the "End User License Agreement" (EULA) from CannonDesign, FOS – Simplebid®, the UK consultant supporting the Job Order Contracting platform, and Unit Price Book. Training will be provided to all awarded contractors, estimating staff, superintendents and others as requested by awarded contractor Owner.

No Contractor Fees

Solicitation Information – Key Dates

3.1 Key Event Dates

Release of RFP	08/22/2024
Pre-Proposal Conference In Person or Online	10:00AM Lexington, KY Time on 08/28/2024
Deadline for Written Questions	3:00PM Lexington KY Time on 09/03/2024
RFP Proposals Due	3:00PM Lexington KY Time on 09/17/2024
Offeror Presentations (if required)	Week of 9/30/2024*

*projected date

Solicitation Information – Written Questions

Requests for clarification or interpretation of the proposal Documents are due by 3:00 PM, Wednesday September 3, 2024 and shall be addressed only to:

Corey Leslie (cckbidquestions@uky.edu)



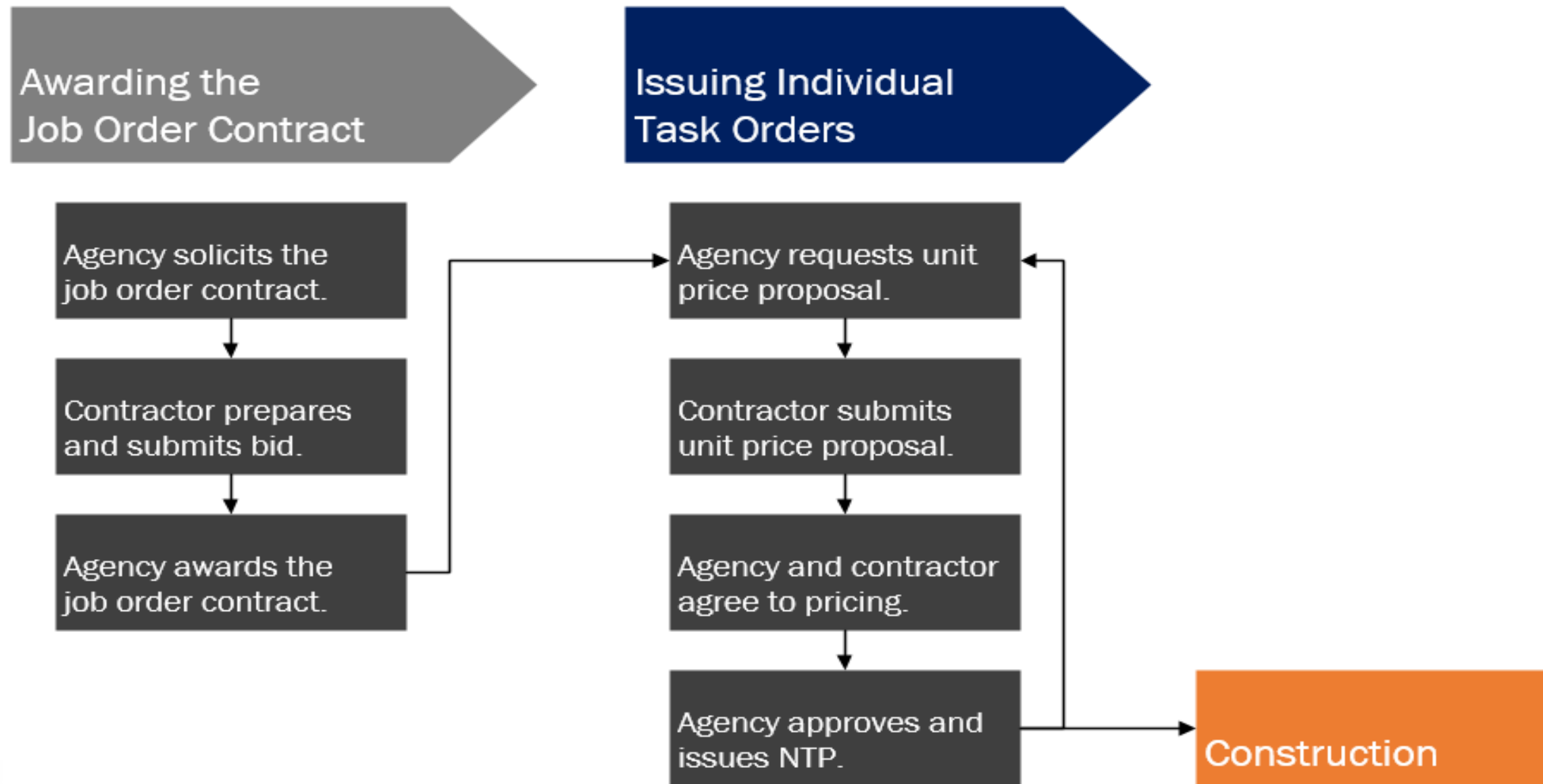
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Job Order Contracting (JOC) Overview

- JOC is an indefinite-delivery, indefinite-quantity (IDIQ) construction procurement method.
- Ordering process based on a master contract and set unit prices for construction tasks.
- Enables numerous projects to be awarded through a single competitive bid.
- Creates a transparent and auditable procurement environment.
- Supports the development of contractor and client relationships.

Job Order Contracting (JOC) Overview

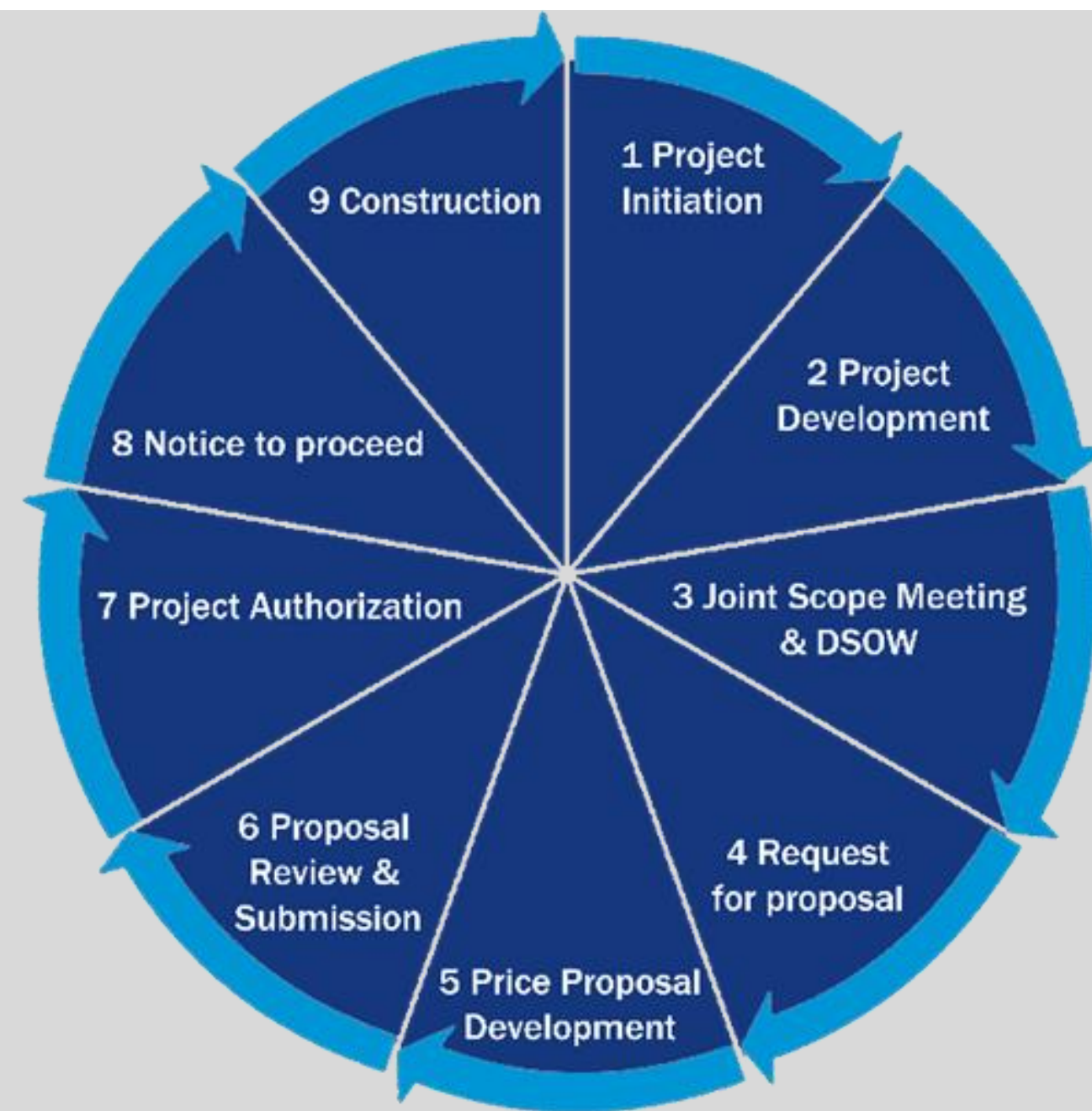


- Typical duration 3-5 Weeks

Multiple awards in the following categories

For example:

- General Contractor #1
- General; Contractor #2
- Electrical Contractor #1
- Electrical Contractor #2
- HVAC Contractor #1
- HVAC Contractor #2
- Plumbing Contractor #1
- Plumbing Contractor #2
- Roofing Contractor #1
- Roofing Contractor #2
- Paving Contractor #1
- Paving Contractor #2



Job Order Contracting Task Order Lifecycle Process

Typical JOC Project Examples

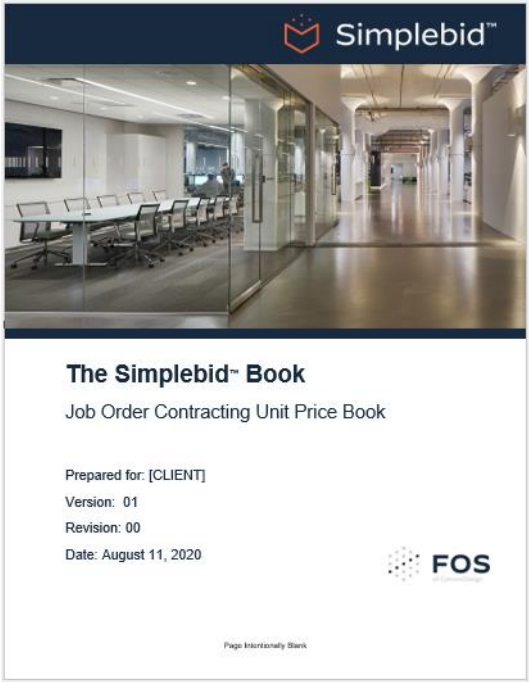
- Tenant improvements
- Roofing Repair / Replacements
- Parking Lots
- Minor capital improvements and renewal
- HVAC, Controls, Alarms
- Minor capital maintenance
- Medical Facility Renovations and General Campus Facilities
- Plumbing, Irrigation, Underground Utilities, Fire Sprinklers
- Fast track projects, varied types and locations on campus
- Typically, under \$1M but could be higher value

Four Key Components to the JOC Program

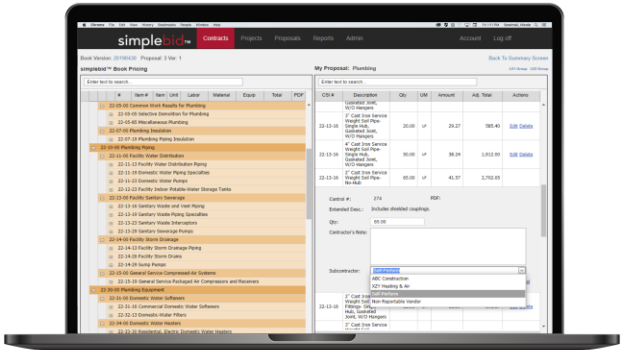
Job Order Contract



Unit Price Book



Simplebid Software



Collaboration



Four Key Components to the JOC Program

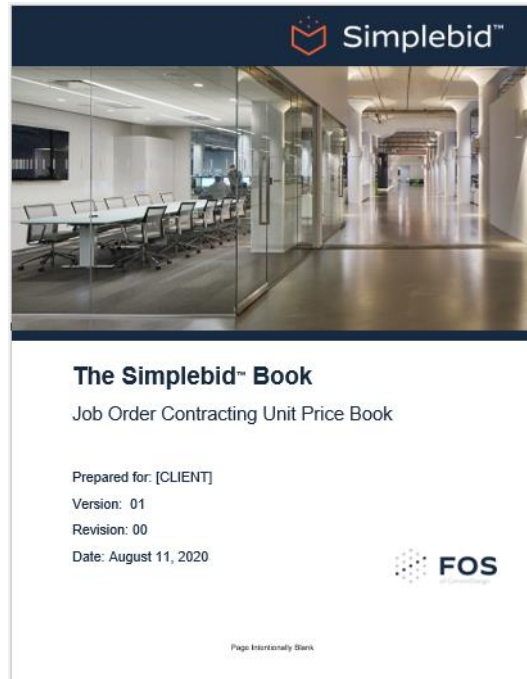
Job Order Contract



- The job order contract is awarded through competitive solicitation.
- Contains general/special conditions and other contractual requirements.
- Defines awarded contractor adjustment factors and performance period.
- Vehicle that allows owner to issue task orders.

Four Key Components to the JOC Program

Unit Price Book

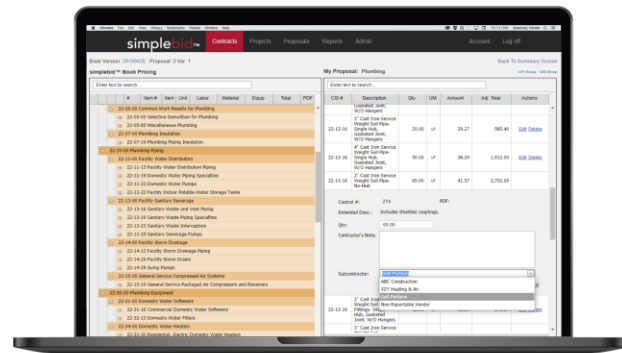


- The unit price book is used to prepare adjustment factors and produce task order price proposals.
- Includes direct costs for measurable units of work organized by CSI MasterFormat.
- Each line item includes costs for labor, materials, and equipment to accomplish the described task.
- All costs are subject to the local market, including prevailing wages.

Four Key Components to the JOC Program

Simplebid Software

- The Simplebid software is used by the agency and contractors to accomplish the task order procurement process.



- Creates a consistent and intuitive environment for issuing projects, producing task order proposals, creating documents, and sharing information.

- In-depth training will be provided to awarded contractors at no cost for the contractor.

Four Key Components to the JOC Program

Collaboration



- A collaborative working relationship with shared goals is fundamental to the success of a JOC program.
- As a contractor, providing responsive service and high-quality construction may lead to higher task order volume and continued inclusion in the program.
- Participating in the JOC program is a great way to receive consistent, profitable work while developing a strong relationship with the owner.



Agenda

1. Solicitation information
2. Job order contracting overview
3. **The Simplebid™ unit price book**
4. Preparing adjustment factors
5. Submitting your proposal
6. Discussion

Simplebid™ Unit Price Book

- Predetermined database of measurable construction unit price line items.
- Used to develop unit price proposals for issued job orders.
- Each line item includes labor, material, and equipment costs for a defined task.
 - Direct costs only. Includes subcontractor cost.
 - Current local costs of material and equipment.
 - Current local prevailing wage rates for labor.
 - **NOTE: There is no mention of business overhead, management or profit (More on that later)**
- Each line item includes a task description and applicable supplemental information defining what is included in the unit price.

Simplebid™ Unit Price Book

- All unit price line items are organized using the Construction Specifications Institute (CSI) MasterFormat hierarchy.
- Many unit price line items are included as assembled units of construction tasks.
 - Reduces proposal building time.
 - Reduces proposal review time.
 - Contractor is responsible to understand assembly item inclusions and exclusions.
- All unit price line items reflect direct construction costs or “raw pricing” only.
 - Includes burdened subcontractor costs and mark ups.
 - Excludes contractor overhead, profit, general conditions, insurance, and other fixed costs.
- Special conditions addressed by unit price modifiers and adjustment factors.

Simplebid™ Unit Price Book

MasterFormat Number and Name

04-22-00 Concrete Unit Masonry

Division Descriptor

Pricing includes all masonry joint reinforcement, including but not limited to horizontal ladder reinforcement, anchors, and supports. Includes all mortar and grout with applicable admixtures, weeps, cavity vents, bond breaker strips, masonry trims, reveals, joint tooling, and cleaning

Unit Price Breakdown

04-22-00 Concrete Unit Masonry	Units	Labor	Material	Equipment	Total
101042 4" CMU Partition	SF	\$18.21	\$8.26	\$0.00	\$24.47
101043 4" CMU Partition - Historical	SF	\$40.53	\$16.50	\$0.00	\$57.03
101044 4" CMU Back-Up	SF	\$12.75	\$8.25	\$0.00	\$21.00
101045 4" CMU Back-Up - Historical	SF	\$31.85	\$16.50	\$0.00	\$48.35
101046 4" CMU Foundation Wall	SF	\$14.94	\$8.50	\$0.00	\$23.44
101047 4" CMU Foundation Wall - Historical	SF	\$37.34	\$16.99	\$0.00	\$54.33
101048 4" CMU Exposed Exterior	SF	\$14.94	\$8.50	\$0.00	\$23.44
101049 4" CMU Exposed Exterior - Historical	SF	\$37.34	\$17.00	\$0.00	\$54.34
101050 [Modifier]-4" CMU Bond Beam Grouting Includes grouting and reinforcing	LF	\$12.65	\$6.49	\$0.00	\$19.14

Task Number and Descriptor

Unit Price Modifier

Simplebid™ Unit Price Book

Line Item Search

The Simplebid™ Book											Hide Price Book	Add Selected	Exit Multi
type a1													
				Sel	Item #	Item Description	UM	Labor	Material	Equip	Total	PDF	
— 09-00-00 Finishes													
— 09-20-00 Plaster and Gypsum Board													
— 09-21-00 Plaster and Gypsum Board Assemblies													
— 09-21-16 Gypsum Board Assemblies													
				<input type="checkbox"/>	104294	Partition Type A1 1 hr rated; 5/8 type "x" gwb each side; 3-5/8" metal studs; acoustic sealant at floor; fire resistive joint system at deck; partition to deck	SF	\$7.83	\$3.91	\$0.00	\$11.74	09-21-16.PDF	

MasterFormat Breakdown
and Task Description/Notes

Additional Notes

Additional Info

Simplebid™ Unit Price Book

- The partition wall A1 is a combined system assembly.
- All materials, labor, and equipment to construct the assembly is included in the unit price.
- No need to select screws, track, stud, gypsum wall board, and other listed inclusions as separate line items.
- Use hover notes and attachments to assist with unit price inclusions and exclusions for assembly items.

Item	Item Description	Unit	Labor	Mat.	Equip	Total	PDF
09-00-00	Finishes						
09-01-00	Maintenance						
09-05-00	Communication						
09-20-00	Plaster and Gypsum Board						
09-21-00	Plaster and Gypsum Board Assemblies						
09-21-13	Plaster Assemblies						
09-21-16	Gypsum Board Assemblies						
233430	Partition Type A1 1 hr rated; 5/8 type "x" gwb each side; 3-5/8" metal studs; acoustic sealant at floor; fire resistive joint system at deck; partition to deck	SF	\$7.05	\$3.26	\$0.00	\$10.31	09-21-16_PartitionTypeA1.pdf

TYPE	STUD SIZE	PART. THICK	SOUND ATTN	STC	KEYED NOTES
A1	3-5/8"	4-7/8"	NONE	N/A	N/A
A2	3-5/8"	4-7/8"	3"	45	N/A
A3	4"	5-1/4"	NONE	N/A	N/A
A4	4"	5-1/4"	3"	45	N/A
A5	6"	7-1/4"	NONE	N/A	N/A
A6	6"	7-1/4"	3"	45	N/A

1 HR RATED PARTITION
SCALE: 1 1/2" = 1'-0"
UL DESIGN U465

PARTITION SHEET KEYED NOTES

1. STC IS BASED ON 20 GAUGE (0.033" BASE METAL THICKNESS) MAXIMUM STUDS.
2. STC IS BASED ON CEILING WITH MINIMUM 35 CAC.
3. NON-RATED SOUND PARTITION, USE ACOUSTICAL JOINT SEALANT IN LIEU OF FIRE RESISTIVE JOINT SEALANT.
4. PROVIDE ADDITIONAL LAYER OF 5/8" GWB ON LINER SIDE OF SHAFT PARTITION. ADDITIONAL LAYER TO EXTEND MIN 6" ABOVE FINISHED CEILING UNO.

PARTITION SHEET GENERAL NOTES

1. **NOTE:** SEAL ALL OPENINGS, GAPS, PENETRATIONS, AND JOINTS IN PARTITION TYPES AS FOLLOWS:
A. FIRE-RATED PARTITIONS OR BARRIERS AND SMOKE BARRIERS: SEAL IN ACCORDANCE WITH THE REQUIREMENTS SPECIFIED IN THE DIVISION 07 SPECIFICATION SECTIONS FOR PENETRATION FIRESTOP SYSTEMS AND FIRE RESISTIVE JOINT SYSTEMS. REFER TO CODE COMPLIANCE DRAWINGS FOR LOCATIONS OF ALL FIRE- AND SMOKE-RATED PARTITIONS.
B. REFER TO UL DESIGN NUMBER PROVIDED FOR DETAILED CONSTRUCTION REQUIREMENTS.
C. SMOKE PARTITIONS (PARTITIONS DESIGNED TO RESIST THE PASSAGE OF SMOKE): SEAL COMPLETELY WITH ELASTOMERIC SEALANT. FOR THE LOCATION AND EXTENT REFER TO CODE COMPLIANCE DRAWINGS.
D. OTHER LOCATIONS: SEAL AS INDICATED AND REQUIRED ELSEWHERE BY THE CONTRACT DOCUMENTS.
E. FOR ALL NON-RATED PARTITIONS: CLOSE THE VOID BETWEEN PARTITION AND UNDERSIDE OF FLOOR OR ROOF DECK WITH MINERAL WOOL (SAFING INSULATION) AND PROVIDE 1/2" DEEP NON-SAG ACOUSTICAL JOINT SEALANT, BEADED.
2. **ALL FIRE AND SMOKE-RATED PARTITIONS:** ACCESSIBLE, CONCEALED FLOOR, FLOOR-CEILING OR ATTIC SPACES, FIRE BARRIERS, FIRE PARTITIONS, SMOKE BARRIERS AND SMOKE PARTITIONS, OR ANY OTHER WALL REQUIRED TO HAVE PROTECTED OPENINGS OR PENETRATIONS, SHALL BE EFFECTIVELY AND PERMANENTLY IDENTIFIED WITH SIGNS OR STENCILING IN THE CONCEALED SPACE, SUCH IDENTIFICATION SHALL:
OF ALL FIRE- AND SMOKE-RATED PARTITIONS:
A. MARKING FIRE-RESISTANCE-RATED ASSEMBLIES: APPLY HOURLY RATING TEXT IN 4-INCH (101.6 mm) HIGH RED NUMBERS AND BLACK ARIAL FONT LETTERS AT MAXIMUM 10 FEET BETWEEN RATING TEXT APPLICATIONS AS MEASURED FROM BEGINNING OF ONE TEXT APPLICATION TO END OF NEXT TEXT APPLICATION EXTENDING FROM ONE END OF FIRE-RESISTANCE-RATED WALL TO OPPOSITE END OF FIRE-RESISTANCE-RATED WALL, LOCATED 6 INCHES (152.4 mm) ABOVE FINISHED CEILING TO BOTTOM OF TEXT. REFER TO SPECIFICATION SECTION 092900-2.1A.1
3. **STC-RATED ASSEMBLIES/SOUND RATED PARTITIONS (ALL PARTITIONS INDICATED WITH SOUND ATTENUATION BLANKET):**
A. STC RATINGS ARE BASED ON 25 GAUGE (0.0179" BASE METAL THICKNESS) MAXIMUM STUDS SPACED AT 16 INCHES ON CENTER. THICKER BASE METAL OR CLOSER STUD SPACING WILL REDUCE THE STC RATING.
B. STAGGER LAYERS OF GYB ON OPPOSITE SIDES OF THE WALL BY AT LEAST 16 INCHES TO OFFSET SEAMS.
C. STAGGER LAYERS OF GYB ON SAME SIDE OF THE WALL BY AT LEAST FOUR INCHES TO OFFSET SEAMS.
D. MAINTAIN A 1/4 INCH GAP BETWEEN THE GYB AND THE FLOOR, FILL WITH ACOUSTICAL JOINT SEALANT.
E. MAINTAIN A 1/4 INCH GAP BETWEEN THE GYB AND THE CEILING, FILL WITH ACOUSTICAL JOINT SEALANT.
F. FILL ANY GYB SEAM GREATER THAN 1/4 INCH WITH ACOUSTICAL JOINT SEALANT.
G. FILL EACH INDIVIDUAL LAYER OF GYB GAP WITH ACOUSTICAL JOINT SEALANT BEFORE THE NEXT LAYER OF GYB IS INSTALLED.

Simplebid™ Unit Price Book

- Assembly units are designed to capture the holistic pricing of a measurable construction task.
- Assembly items should be selected first – individual components for special circumstance only.
- Component and assembly unit price line items do not determine means, methods, and material specification used to perform a construction task.
- Line items may not be an exact match, i.e. brands, sizes, etc. Contractor must select the most appropriate line item(s) for the defined scope of work.

Simplebid™ Unit Price Book

- Reminder: overhead, profit, fees, insurance, general requirements, and other fixed costs or costs of doing business are omitted from the Simplebid™ book's unit pricing.
- Examples of omitted general requirements includes:
 - Management and supervision
 - Hand tools and consumables
 - Project site cleanup
 - Temporary facilities
 - Mileage/Travel
- It is the bidder's responsibility to thoroughly understand the contents of the Simplebid unit price book and its instructions for use provided with the bid documents.

Simplebid™ Unit Price Book

NEW ITEM REQUEST and NEW ITEM ADDITIONS



Version: 2024-08-16
August 16, 2024

Unit Price Book

V. New Item Additions

New Item Additions, if any, shall be separately identified and requested using the Simplebid New Item Request (NIR) form. The Unit Price for a New Item Addition shall be researched and generated by FOS of CannonDesign in the same manner as a Pre-Priced Task. New Item Additions will be subject to the appropriate Adjustment Factor as defined per Work Order. The Contracting Agency's determination as to whether an Item is a Pre-Priced Task or a New Item Addition shall be final and binding to the Contractor. Information submitted with a New Item Request shall include, but not be limited to, the following:

- Complete specifications and technical data, including task content, support drawings, task cost data, quality control and inspection requirements.
- Itemized labor, material, and equipment costs.
- Vendor and subcontractor quotes.

The Contractor shall not submit a quote or bid from any supplier or subcontractor that the Contractor is not prepared to use. The Agency may require additional quotes and bids if the suppliers or subcontractors are not acceptable or if the prices are not reasonable. The Contractor shall provide an installed unit price (or demolition price if appropriate) which shall include all costs required to accomplish the requested task.

At a minimum, Contractor shall provide the following documentation to the Agency when requested, in support of Contractor and Subcontractor cost proposals:

- Material quantities and type of products.
- Labor breakdown by trade classification, wage rates, and estimated hours.
- Equipment breakdown by trade classification, wage rates, and estimated hours.

Following approval by the Contracting Agency of a New Item Request, the unit price line-item will be added to the Unit Price Book as a New Item Addition. The total extended price for the New Item Addition will be determined by multiplying the unit price by the quantity required. The price offered in the Work Order Proposal will be determined by multiplying the total extended price by the appropriate Adjustment Factor. Following approval by the Contracting Agency, a New Item Addition may become a permanent Pre-Priced Task which will no longer require price justification. The Contracting Agency's determination as to whether an item is a Pre-Priced Task or a Detailed Scope of Work item requiring a New Item Addition shall be final and binding to the Contractor.

Simplebid™ Unit Price Book

NEW ITEM REQUEST and NEW ITEM ADDITIONS (cont)

V. New Item Additions

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Page 16 of 1075

- Complete specifications and technical data, including task content, support drawings, task cost data, quality control and inspection requirements.
- Itemized labor, material, and equipment costs.
- Vendor and subcontractor quotes.

Taxes are to be included in mark-up for NIR

Simplebid™ Unit Price Book

NEW ITEM REQUEST and NEW ITEM ADDITIONS (cont)

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Page 16 of 1075

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Simplebid™ Unit Price Book

NEW ITEM REQUEST and NEW ITEM ADDITIONS (cont)

Page 16 of 1075

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Simplebid™ Unit Price Book

NEW ITEM REQUEST and NEW ITEM ADDITIONS (cont)

- This is not NPP
- UPB team has final authority on pricing
- NIRs are built the same way as other line items
- Contractor factor applies
- Required documentation for NIR
- Turnaround time
- If similar line item exists it will be used and NIR request will be cancelled
- Item becomes permanent to UPB if can be utilized on similar project with similar DSOW

Back

Request New Items - Please use the below form to request new items that are not in the cost book. Please allow up to 5 business days for your request to be reviewed, you will be notified by email when a decision has been made on your requested items. Please provide as much detail as possible so our estimating team can determine if your item is eligible for addition to the cost book.

Book Version:	20230412
Requestor:	Matz, James
System Work Order #	2301
Client Work Order #	JOC 328-09-MM24507-00
Work Order Name	NCRC Econo Damper Replacement
Project Manager	Dubuni, Ahmed
CSI Number *	<input type="text"/>
Unit Of Measure *	<input type="text" value="EA"/>
Expected Installed Qty *	<input type="text"/>
Expected Material Price *	<input type="text" value="\$0.00"/>
Expected Labor Price *	<input type="text" value="\$0.00"/>
Expected Equipment Price *	<input type="text" value="\$0.00"/>
Item Description/Notes *	<div><div></div><div></div></div>
Expected Make/Model:	<input type="text"/>
Contact Person:	Please provide the contact information for the person most knowledgeable about the item to be installed:
Contact Name: *	<input type="text"/>
Contact Phone: *	<input type="text"/>
Contact Email: *	<input type="text"/>
Upload Documents	Please provide any necessary documents to ensure our estimating team can provide the best pricing. Example documents that would be helpful include cut sheets, specifications, vendor quotes, etc.
Select Document To Upload:	<div><button>Choose Files</button>No file chosen</div>
	<div><div>Upload File</div></div>
* Required Field	<div><div>Submit</div></div>



Agenda

1. Solicitation information
2. Job order contracting overview
3. The Simplebid™ unit price book
- 4. Preparing adjustment factors**
5. Submitting your proposal
6. Discussion

Use of Adjustment Factors

- Unit prices are multiplied by the applicable adjustment factor to determine final pricing for all proposals submitted by an awarded contractor.
- Adjustment factors include general conditions, overhead, profit, taxes, insurance, and other costs of doing business.
 - Refer to the Simplebid unit price book instructions for cost inclusion and exclusion details.

Use of Adjustment Factors

Adjustment Factor (AF) - The Contractor's price adjustment to the unit prices as published in the Unit Price Book.

Contractors must propose six (6) Adjustment Factors, for work to be accomplished at academic/institutional locations or for medical locations, during normal working hours, premium hours, or other than normal working hours.

Adjustment Factor Sheet – Exhibit K

Exhibit K Adjustment Factor Sheet

NOTES:

1. Each **factor** should be specified to four (4) decimal places, including trailing zeroes if applicable.
2. All prices and information required on the Adjustment Factor Sheet should be either typewritten or neatly printed in ink.
3. The baseline adjustment factor is "Normal Working Hours." No factor may be less than the normal working hours adjustment factor for that location type (medical or campus). Medical Locations are identified in Attachment D – Building List
4. For Evaluation Purposes, the University anticipates that Normal Working Hours may account for 80% of all task orders, Other than Working Hours may account for 15% of all task orders, and Premium Hours may account for 5% of all task orders.

The undersigned agrees to perform all work required, necessary, proper for, or incidental to completing the work called for in each individual task order issued under this Job Order Contract using the Unit Price Book incorporated herein with the following adjustment factors:

Normal Working Hours: Monday - Friday; 07:00AM - 5:00PM

Healthcare Locations

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Campus Locations

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Other Than Normal Working Hours: Any hours outside normal hours listed above, that are not premium.

Healthcare Locations

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Campus Locations

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Premium Working Hours: Hours worked on the following days: New Year's Day, MLK Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

Healthcare Locations

.

Campus Locations

.

Use of Adjustment Factors

104720 LVT - Luxury Vinyl Tile SF
09-65-19 100% vinyl, enhanced wear surface, 1/8" thick

Quantity		Book Price		Book Total		Factor		Bid Price
350.00	x	\$8.32	=	\$2,912.00	x	1.20	=	\$3,494.40
<i>Subcontractor 1</i>								

Contractor's Note:

Replaces sheet vinyl originally spec'd

Preparing Adjustment Factors

- Use your information from previously completed projects, verify current market conditions and costs for labor, material, and equipment.
- Examples of relevant past project information:
 - Roofing repair and replacement
 - Interior tenant improvements
 - Mechanical equipment
 - Lighting fixtures

Preparing Adjustment Factors

- Compare material and labor costs from your past project information to line items from the unit price book.
 - Reminder! Confirm current market conditions and costs for labor, material, and equipment.
- Understand the inclusions and exclusions from the unit price book front end information or “rule book.”
- Add expected overhead and profit excluded from the unit price line items.
- Choose example projects where the client was happy, subcontractors were happy, and you were paid appropriately to achieve desired profit.

Preparing Adjustment Factors

- Compare direct subcontractor and / or trades costs from past projects to unit price book line item costs.

Unit Price Book Costs

Item	Unit Price
Demolition	\$15,000
Install Item 1	\$40,000
Install Item 2	\$55,000
Subtotal (Direct)	\$110,000

Past Project Costs

Item	Unit Price
Sub / Trade (Direct)	\$94,000
Subtotal (Direct)	\$94,000

- Reminder – these examples are direct costs only.

Adjustment Factor includes: (Screen shot UK UPB)

B. General Requirements

All General Requirements **are excluded** (unless specifically stated otherwise) and are to be included in the Contractor's Adjustment Factor.

Examples of **Omitted** General Requirements:

Staff
⊗ All Field Staff – Engineer, Scheduler, Project Manager, Superintendent, Office Clerk, Secretary, etc.
⊗ General Foreman - Non-Working
⊗ Project Site Coordinator
⊗ Quality Control Manager
⊗ Training Consultant
⊗ Sustainability Coordinator
Permits & Fees
⊗ Building Permits
⊗ Demolition, Abatement, and Environmental Permits
⊗ HVAC, Plumbing, Fire Protection, and Electrical Permits

⊗ Stormwater & Dewatering Discharge Permits
⊗ Traffic Control & Street Use Permits
Testing and Inspections
⊗ Hourly Inspection Services
⊗ General Testing Services
⊗ Specified Material Testing and Inspection Services (subject to agency approval)
Documentation
⊗ As Built Drawings, Models, and Renderings (REVIT)
⊗ Construction Progress Documentation
⊗ Digital Progress, Aerial, and Drone Photos and Videos
⊗ Pre-Construction & Building Layout Surveys

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Preparing Adjustment Factors

- Add overhead and profit costs from past projects to see total compensation.

Unit Price Book Costs

Item	Unit Price
Demolition	\$15,000
Install Item 1	\$40,000
Install Item 2	\$55,000
Subtotal (Direct)	\$110,000

Past Project Costs

Item	Unit Price
Sub / Trade (Direct)	\$94,000
Meetings*	\$3,000*
Project management*	\$6,000*
Office and support*	\$4,000*
Profit*	\$9,000*
Total Project Cost	\$116,000

*Soft costs and percentages for example only.

Preparing Adjustment Factors

- Use the difference of unit price book cost and past project cost to calculate adjustment factor.

Unit Price Book Cost (Direct): \$110,000

Past Project Cost (Total): \$116,000

Adjustment Factor Calc: (Past Project Total Cost / Unit Price Book Cost)
 (\$116,000 / \$110,000 = 1.0545 AF)

Adjustment Factor: 1..0545

Stated differently, \$110,000 x 1.0545 = **\$115,995 +/-**



Agenda

1. Solicitation information
2. Job order contracting overview
3. The Simplebid™ unit price book
4. Preparing adjustment factors
- 5. Submitting your proposal**
6. Discussion

Preparing Adjustment Factors

- Use the provided form to submit your adjustment factors.

The undersigned agrees to perform all work required, necessary, proper for, or incidental to completing the work called for in each individual task order issued under this Job Order Contract using the Unit Price Book incorporated herein with the following adjustment factors:

Normal Working Hours: Monday - Friday; 07:00AM - 5:00PM

Healthcare Locations

.

Campus Locations

.

Other Than Normal Working Hours: Any hours outside normal hours listed above, that are not premium.

Healthcare Locations

.

Campus Locations

.

Premium Working Hours: Hours worked on the following days: New Year’s Day, MLK Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

Healthcare Locations

.

Campus Locations

.

The Undersigned Certifies that this Adjustment Factor Sheet constitutes the Offeror’s Financial Proposal for this RFP and shall be binding upon the Offeror if accepted by the University from the date of contract execution through the initial term and all renewals.

SIGNED BY _____ TITLE _____

NAME _____ FIRM _____

OFFEROR’S EMAIL _____ DATE _____

Adjustment Factor Considerations

- Low adjustment factors can be detrimental to your relationship with UK.
 - Attempts to artificially inflate price proposals will not be tolerated.
 - Line items and quantities must only reflect the detailed scope of work.
 - UK project managers will reject proposals that do not reflect the detailed scope of work.
 - This can delay the process and deteriorate trust amongst all parties.
- An awarded contractor will be held to the submitted factors for the entire contract term.
- JOC Contracts are relationship-based. Your performance may dictate volume of job orders, contract option years, and future ability to participate in the JOC program.

Award Criteria per RFP

4.1 Proposal Information and Criteria

The following list specifies the items to be addressed in the proposal. Offerors should read it carefully and address it completely and in the order listed to facilitate the University's review of the proposal.

Proposals should be organized into the sections identified below. The content of each section is detailed in the following pages. It is strongly suggested that offerors use the same numbers for the following content that are used in the RFP.

- Signed Authentication of Proposal and Statement of Non-Collusion and Non-Conflict of Interest Form
- Transmittal Letter
- Executive Summary and Proposal Overview
- Criteria 1 – Relevant Experience and References
- Criteria 2 – Demonstrated Management Competency
- Criteria 3 – Safety Record
- Criteria 4 – Financial Condition
- Criteria 5 – Financial Proposal
- Criteria 6 – Other Additional Information



Agenda

1. Solicitation information
2. Job order contracting overview
3. The Simplebid™ unit price book
4. Preparing adjustment factors
5. Submitting your proposal
- 6. Discussion**

Discussion

Key solicitation dates reminder:

Event	Due Date
Pre-Proposal Conference	10:00am 08.28.2024
Requests for Clarification	3:00pm 09.03.2024
Proposal Submission	3:00pm 09.17.2024



Job Order Contract Pre-bid Conference

The University of Kentucky closing comments: Corey Leslie and Joe Kelly

JOB ORDER CONTRACTORS
UK-2459-25
PRE PROPOSAL MEETING

Date/Time:

08/28/2024 10:00AM EST

Location:

CORNERSTONE ESPORTS THEATER, LEXINGTON KY

SIGN IN SHEET

Name	Organization	Phone	E-mail address
Betsy Campbell	Brown & Root	913-908-3102	betsy.campbell@brownandroot.com
Jim Tindor	Jarbac Const.	859-621-6558	JTindor@Jarbacconstruction.com
John Haddix	Jarbac Const.	859-595-6414	jhaddix@jarbacconstruction.com
Mike Mitchell	PARSONS Electric	259-233-9823	mmitchell@parsonselectric.com
Derrin Chotcen	Chotcen Ent Inc	859-661-0354	darcher@mis.net
Danil Travis	Isaac Roofing	859-985-9690	dave@isaacroofing.net
Doug Royce	KBR Solutions Group	502 750 1464	doug@KBRsolutionsgroup.com
Wilson Switzer	Calhoun	859-473-5302	wilsonswitzer@calhounconstructs.com
Danny Martin	Calhoun		dannymartin@calhounconstructs.com
Joseph Isaacs	Tekton	859-509-8483	joseph@tekton-builder.com
Dan Graham	Denham-Blythe Co	859.255.7405	dgraham@denhamblythe.com
Blake Roberts	KBR Solutions Group	859-321-4684	blake@kbrsolutionsgroup.com
Matt Mixiard	Ground Hog	859-489-7611	mmixiard@windstream.net
Joel Wardle	Fox	859-487-9652	jwardle@foxcd.com
Ed Manning	UK FPM	859-257-3451	ed.manning@uky.edu
Jac Kelly	UK FPM	859-229-1785	jdk245@uky.edu
Adam Meyer	JCI	859-333-4841	adam.w.meyer@jci.com

JOB ORDER CONTRACTORS
UK-2459-25
PRE PROPOSAL MEETING

Date/Time:

08/28/2024 10:00AM EST

Location:

CORNERSTONE ESPORTS THEATER, LEXINGTON KY

[illegible]

UK-2549-25 JOC Contractors Pre-Proposal Meeting

Name

Leslie, Corey W.

Scott, Ken

Rhineheimer, Michael

Jennifer McPherron

Joe Martin

Kevin Cheely

Rex Toler

Luke Dressman

Sean Hurd

Matthew Onorato

Radloff, Eric

Tanner McKenzie

Miguel Montano- National Contracting Services

Taylor Harcrow

Thomas, Wayne A.

Settle, John

Josh Wise WBS

Diana Levinson

Barry Elliott

Caitie Holliday

Lucas Anderson

Rich Ruckman

Levi Stombaugh

William R Fraley

Casey Dunn

Mike Swarm

lexington professional limited llc

Bill Simpkins

Randy Greene

Austin Collins

Kyle Plomin

Phil Thaman

Ryan Murphy

Lauren Hogan

Ryan Underwood

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mswarm@foscd.com

bill.simpkins@jci.com

KylePlomin@davisandplomin.com

PAT@GLENWOODELECTRIC.COM

lhogan@agcky.org

Exhibit K

Add02 Adjustment Factor Sheet

Division of Work (circle only one): General Electrical Plumbing HVAC Roofing Paving

The undersigned agrees to perform all work required, necessary, proper for, or incidental to completing the work called for in each individual job order issued under this Job Order Contract using the Unit Price Book incorporated herein with the following adjustment factors:

Normal Working Hours: Monday - Friday; 07:00AM - 5:00PM

Healthcare Locations

 .

Campus Locations

 .

Other Than Normal Working Hours: Any hours outside normal hours listed above, that are not premium.

Healthcare Locations

 .

Campus Locations

 .

Premium Working Hours: Hours worked on the following days: New Year's Day, MLK Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

Healthcare Locations

 .

Campus Locations

 .

The Undersigned Certifies that this Adjustment Factor Sheet constitutes the Offeror's Financial Proposal for this RFP and shall be binding upon the Offeror if accepted by the University from the date of contract execution through the initial term and all renewals.

SIGNED BY _____ TITLE _____

NAME _____ FIRM _____

OFFEROR'S EMAIL _____ DATE _____

NOTES:

1. Each factor should be specified to four (4) decimal places, including trailing zeroes if applicable.
2. All prices and information required on the Adjustment Factor Sheet should be either typewritten or neatly printed in ink.
3. The baseline adjustment factor is "Normal Working Hours." No factor may be less than the normal working hours adjustment factor for that location type (medical or campus). Medical Locations are identified in Attachment D – Building List
4. For Evaluation Purposes, the University anticipates that Normal Working Hours may account for 80% of all task orders, Other than Working Hours may account for 15% of all task orders, and Premium Hours may account for 5% of all task orders.

1. Q: What are the requirements to participate in this program, specific insurance requirements etc would be appreciated.
A: See RFP for evaluation criteria, insurance requirements and authentication statement. Additionally, contractors must complete Healthcare training prior to working on hospital projects, contractor will also need DLAR training to work in DLAR.
2. Q: Will the JOC program be utilized for professional services such as pre-acquisition due diligence, engineering, or third-party inspections?
A: UK is not using JOC for professional services.
3. Q: Set period of time / term for the JOC.
A: typically, 1 year. 1st term is from NTP till 07/31/2026. Option years available.
4. Q: Budgetary cap of the JOC per year.
A: There is no maximum cap for JOC.
5. Q: Will UK hire a third-party company to help administer a JOC contract?
A: Yes, Facility Optimization Solutions of Cannon Design.
6. Q: Will the RFP include a Unit Price Book (UPB), sometimes called the Construction Task Catalog (CTC)?
A: Yes, FOS unit price book.
7. Q: Will the JOC be awarded to a single bidder, or will multiple JOC contracts be awarded?
A: The intent is to award multiple contractors in each division of work. The award decision will be informed by the strength and number of proposals in each division.
8. Q: A JOC can add unnecessary risk, reflected in higher pricing, from rapid price fluctuations in material and labor costs. These costs are difficult to forecast. Will the JOC master contract terms include escalation clauses and open dialogue can help mitigate cost changes?
A: The unit price book will be updated every year or at the request by the University of Kentucky. The adjustment factors are firm through the life of the contract.
9. Q: Will the JOC include non-pre-priced work?
A: Line items not found in the unit price book will go through the new item request (NIR) process of the FOS unit price book. Please find more information in pre-proposal presentation.
10. Q: Are JOC projects run through eComm?
A: Primary through FOS Simplebid software. UK holds the right to use additional software to manage and document projects.
11. Q: what is the shared platform?
A: Simplebid software platform.
12. Q: Is a registration/subscription required?
A: Yes, there is an End User License Agreement (EULA) for Simplebid, but no fees or subscription for the contractor. There will be unlimited access for awarded contractors.

13. Q: are participants required to work in conjunction with contractors.

A: Yes and with the UK PM assigned to the project.

14. Q: What credentials/certifications are required if any?

A: Refer to question #1.

15. Q: When will the program go into effect?

A: Typically, after the contractor is awarded and master contract is executed.

16. Q: When will job opportunities become available?

A: The goal is to begin projects late December early January. There will be contractor onboarding and training after execution of master contract before projects begin.

17. Q: I would like to learn more and whether this will be applicable to AV system installation contractors.

A: this type of work will go through a general or electrical contracts. It would be a subcontracting opportunity for AV with one of the awarded JOC contractors.

18. How are the following costs accounted for?

18A. Q: a. Permits & inspections

A: (See page 7 of 1075 in the unit price book. Unless stated in the description on multiple line items that "include" permits, all permits shall be covered by Contractors Adjustment Factor).

18B. Q: b. Project meetings & schedules

A: (Included in Contractors Adjustment Factor please see unit price book)

18C. Q: c. Different job locations have different field conditions, such as wall types and working heights that can greatly affect the labor hours to complete the work.

A: Unit price book addresses working heights and rental equipment per the scope of work.

How are the following costs accounted for?

18A. Q: a. Permits & inspections

A: (See page 7 of 1075 in the unit price book. Unless stated in the description on multiple line items that "include" permits, all permits shall be covered by Contractors Adjustment Factor).

18B. Q: b. Project meetings & schedules

A: (Included in Contractors Adjustment Factor please see unit price book)

18C. Q: c. Different job locations have different field conditions, such as wall types and working heights that can greatly affect the labor hours to complete the work.

A: Unit price book addresses working heights and rental equipment per the scope of work.

19. 19A. Q: a. Is this contract for General Contractors only or can other trades such as Electrical & Mechanical contractors quote?

A: The University of Kentucky intends to award prime contracts to General, Electrical, Mechanical, Plumbing, Roofing and Paving contractors. Please use appropriate adjustment factor sheet.

19B. Q: b. If accepting multiple trades, such as electrical contractors, do we only include electrical work items?

A: Adjustment Factors submitted by Contractors will apply to the entire Unit Price Book (UPB). Non-General Contractor work is intended to cover projects that are heavily weighted toward one trade, where a GC is unlikely to be value-added compared to contracting directly with a trade contractor.

20. Q: Is there a minimum dollar amount for each project?

A: There is no set dollar amount- Project requests that come in will dictate the dollar amount, projects will range from \$0-\$1 Million.

21. Q: Commodities and equipment such as copper, steel, lighting fixtures, can change dramatically over a period of 12 months; how is this accounted for?

A: See question #8 answer.

22. Q: Will feedback be provided to bidders regarding adjustment factors submitted by contractor?

A: There will be notification on whether or not they were selected for the program.

23. Q: Can a list of potential bidders be provided?

A: Pre-Proposal sign-in sheet is attached with this addendum.

24. Q: If UK is awarding separate contracts, how many of each trade disciplines will UK be awarding?

A: This depends on the number and strength of proposals received for each trade.

25. Q: How much funding will be used for the JOC program? It was stated that there is \$100mm in active projects on the UK campus. What percent of that \$100mm will be allocated toward the JOC program?

A: The 100 million referenced current projects, the number of future projects awarded through JOC is to be determined.

26. Q: How much funding will be spent on each trade discipline?

A: The number of future projects awarded through JOC is to be determined.

27. Q: What are the bonding requirements for this contract?

A: Bonding will be required on a per-project basis. KRS requires performance and payment bond for projects over \$100,000. The University reserves the right to require bonds for projects under this amount. The cost of bonds should be captured in the adjustment factor.

28. Q: Are there any small businesses or diverse business goals/requirements?

A: This RFP has no such goals.

29. Q: It was stated there is no wage scale requirement. Please confirm.

A: Since 2017 Kentucky has had no prevailing wage requirements. No federal funding will be used at this time.

30. Q: How many of these projects will be healthcare vs. general construction?

A: This depends on demand, typically Healthcare is 70% and Campus is 30%.

31. Q: How many different task orders/projects will be put through this JOC program each year?

A: There is no guaranteed minimum or maximum number of task orders.

32. Q: Will the GC be required to provide full-time 100% supervision on every project/task order?
A: Yes.
33. Q: Is 100% full time supervision to be included on adjustment factor for each project/task order?
A: Yes, *the adjustment factor includes supervision.*
34. Q: It was stated during the pre-bid meeting that this contract will be mainly used for projects >\$100K. Please confirm.
A: *Please see question #20.*
35. Q: What will be the maximum size task order value that could be awarded on this contract/program?
A: *Please see question #20.*
36. Q: It was stated during the pre-bid meeting that there could be projects outside of Lexington, Kentucky main campus area. Can you provide a list of potential locations of these projects may occur?
A: *All work will take place in Fayette County.*
37. Q: If yes, will contractors utilize a different adjustment factor for projects outside Lexington?
A: *See question #36.*
38. Q: Can you provide the slides we saw at the meeting?
A: Yes.
39. Q: Can you explain or give us the slides on how to figure the Adjustment factor?
A: *The adjustment factor should be calculated by the contractor, adjustment factor to include but not limited to cost of work, overhead, profit, markup, equipment, etc. Please UPB rulebook for inclusions.*
40. Q: Project manager and Super Intendent cost are figured from the pricing guide, correct?
A: *The unit price book line items include all contractors' costs, and the adjustment factor is to cover awarded contractors' supervision, project management, overhead and profit.*
41. Q: Executive management is figured in the Adjustment factor correct?
A: *See #40.*
42. Q: When is the expected first round of projects start?
A: *Goal is late December/early January.*
43. Q: Article 42 mentions the Owner reserves the right to enter into other Contracts in connection with the Project. Please confirm that is a GC is selected for a project, they will be responsible for hiring the subcontractors to complete the scope of work.
A: *Yes, the contractor will be required to complete their scope of work. UK reserves the right to review/approve subcontractors for specialty scopes of work outside of the contract.*
44. Q: Please confirm the list Examples of Omitted General Requirements are all the General Requirements that will be covered by the Adjustment Factor. If not, can a complete list be provided?
A: *See section III - Pricing Structure of the Unit Price Book.*
45. Q: Please clarify what items would be included in the General Requirements for a project?
A: *See section III - Pricing Structure of the Unit Price Book.*

46. Q: How many contractors does the owner plan to award under this type of procurement method?

A: Please see #24.

47. Q: If there are unusual material fluctuations due to market conditions, how will this be addressed?

A: Please see #8.

48. Q: Can we choose projects to bid or will UK tell us what jobs to do?

A: UK reserves the right to assign task orders to any awarded JOC contractor. Please see the no right of refusal language with JOC supplemental conditions.

49. Q: How do you all judge if a contractor is able to perform the broad spectrum of each trade if you all are making the decision and pushing jobs to the contractor?

A: Please see UK contractor performance evaluation.

50. Q: Are we bidding as a General Contractor or as a Sub Contractor? And if the latter, is there a place in the proposal to make that determination.

A: The University of Kentucky intends to award prime contracts for electrical, plumbing, HVAC, roofing, paving and general contractors.

51. Q: Are General Contractors required to use "Approved Subs" through this RFP?

A: Subcontractors do not have to be enrolled in the JOC program, but all pricing must follow the unit price book. Subcontractors must be listed with each job order proposal; the University has the right to reject the use of subcontractors.

52. Q: Can you verify that the adjustment factor applies to every line item.

A: Yes, Adjustment factor applies to all unit price book line items.

53. Q: If you are being subbed by a General Contractor, do you have to use their adjustment factor or own approved adjustment factor?

A: The awarded JOC contractor is bound to the UPB and adjustment factors that they are bound to in their master contract. The subcontractor should understand this and work with the awarded JOC contractor on pricing in the unit price book.

54. Q: Who does design for projects being routed through this contract?

A: UK will be responsible for the design documents.

55. Q: How does the permit process work?

A: Contractor will be required to acquire permits.

56. Q: Does the UK fire marshal do all inspections or is this conducted by HBC?

A: Can be both – UK Fire Marshal or HBC, scope will define what inspections are required.

57. Q: Does UK submit the drawings for approval or JOC GC?

A: design drawings will be submitted by UK, contractor supplied submittal/shop drawings (for example; fire alarm and sprinkler) in scope of work or specification they would be submitted by the contractor.

58. Q: How frequently can pricing be re-evaluated for inflation?

A: Please see #8.

59. Q: How many parking passes will be allotted for GC and subs?

A: awarded contractors will be given an opportunity to buy parking passes as coordinated with Parking & Transportation Services (update to special conditions to read language before in bold).

60. Q: If JOC GC has issue with resources and it conflicts with starting another JOC project, will there be any flexibility with regards to pushing back a start date?

A: The schedule will be determined by the University needs and campus requirements.

61. Q: Can an additional factor be provided/negotiated to address “off campus/outside of Lexington” projects?

A: See #36.

62. Q: Are taxes get factored in?

A: UPB line items and adjustment factors are intended to provide turn key services, so taxes are included. New item requests will have the same pricing formula as all other line items in the unit price book, there will be a spot for the contractor to add tax cost for new items.

63. Q: What type of parking passes will be available to the JOC GC? -

A: Please see #59.

64. Q: How will project delays be addressed using the JOC Program Simplebid Unit Price schedule?

A: time is of the essence and completion of the project. Delays and extensions of time may be requested per the General Conditions. Liquidated damages may be applied for unexcused delays. Failure to complete on time can affect future work in the JOC program.

65. Q: If a project schedule is extended because waiting on design/owner changes or design/owner decisions, how will the extra costs incurred by Contractor be remedied, especially during extended delays?

A: Delays are included in the adjustment factor.

66. Q: Could the prebid sign-in sheet be issued as part of the addendum?

A: Please see #23.

67. Q: Will the prime contract for an issued project be required to utilize a JOC subcontractor?

A: Please see #51.

68. Q: Does the adjustment factor go towards labor and materials or just labor? The reason we ask is, if a job had to be done on overtime, why would you use a double time adjustment factor on your material and not just your labor?

A: There is an adjustment factor for normal working hours, non-normal working hours and premium working hours that are specified in the special conditions. The UK PM will determine what working times are and what adjustment factor is used.

69. Q: Are you wanting a USB for the Technical Proposal and a USB for the Financial Proposal. A Total of (2) USBs, 1 for each proposal?

A: Yes.

70. Q: Are the Proposals to be placed in their own envelope then put together into a single envelope for this RFP?

A: Working from outside-in for the physical submittal, there should be one envelope from your firm, labeled as described in the RFP, and it contains these items: The technical proposal in printed and USB format, which can be inside this first, general envelope. The financial offer must be separate and sealed, so within the general envelope you'll need a second inner envelope with the printed financial offer along with a USB copy of the financial offer. So, at a minimum you'll have two envelopes. Successful offerors will only be selected for one trade (General, Plumbing, etc.) so if you intend to pursue multiple trades, each will require its own submittal.

71. Q: Are we to provide Exhibit G Evaluations as part of the package, or is this a form that needs to be filled out at the end of each JOC project?

A: This is an example document. Job order contractors will be evaluated per job order on this basis or something very similar.

72. Q: Under Section 8.0 Financial Offer, 8.1 make reference to Exhibit H Adjustment Factor Sheet. There is an Exhibit K Adjustment Factor Sheet. Is Exhibit K the correct form?

A: Exhibit K was correct. Be advised that the Adjustment Factor Sheet is being updated with Addendum 2.

73. Q: Under Section 4.0 Proposal Format and Content, 4.1 Proposal Information and Criteria, the format says the Proposal to be organized in the sections below. Criteria 5 Financial Proposal is listed as being in same proposal as the Technical Proposal. Are we to include the Financial in Both proposals?

A: No. The financial proposal should be sealed and separate.

74. Q: If the Financial is to be just in the Financial Proposal, do you want Criteria 6 Other Additional Information included in the Technical Proposal or the Financial Proposal?

A: Other additional information should be included in Technical. If there is a price associated with those other and additional services, then that needs to be provided in the Financial Offer.

75. Q: Are the proposals to be bound or unbound?

A: Presentation quality of the physical copy is up to you, but since we've only asked for one copy that will by default be the Procurement/archive copy. The digital version will be distributed to the evaluation committee. That said, if there is a discrepancy between the digital version and the physical copy, the physical copy prevails, so ensure that the two versions match exactly.