

# ADVERTISEMENT FOR BIDS

## 1. INVITATION

Sealed proposals for the following work will be received by the University of Kentucky, Construction Procurement Section, Room #322 Peterson Service Building, 411 South Limestone, Lexington, Kentucky 40506-0005, in the manner and on the date hereinafter specified for the furnishing of all labor, materials, supplies, tools, appliances, equipment, services, etc., necessary for the construction of project # **2815.0, Ky Clinic Ent Resident Work Room** as set forth in the specifications and as shown on the drawings for as prepared by CMTA and approved by the Construction Procurement Section and under the terms and conditions of this Invitation.

## 2. PROJECT DESCRIPTION

Move reception desk and resident work stations to temporary locations and install ICRA barriers, move reception area door to accommodate new wall, add/move sprinkler, move fire alarm devices, demo ceilings and walls, build new fire wall from floor to deck, wrapping and firestopping around existing mechanical and electrical lines, install new ceiling, replace flooring and base, paint new wall and existing walls where patched, demo and install new power, lighting, data, FA raceway and HVAC controls, demo and install new HVAC including hydronics, VAV, supply and return ducting.

## 3. METHOD OF RECEIVING BIDS

Bids will be received from Prime Contractors on a Lump Sum Amount for the total project. All phases of the work shall be bid to and through the Prime Contractors. Bids shall be submitted in the manner described herein and on the official proposal form included with the conditions and specifications and shall be subject to all the conditions as set forth and described in the Bid Documents.

Bids shall be submitted only on the Official Forms supplied by the University of Kentucky, Construction Procurement Section and in the following order:

1. Form of Proposal (Bid Form)
2. Bid Bond

\*\*Please ensure there are no staples (check your bid bond).

## 4. METHOD OF AWARD

Recommendation for award of Contract will be made on the basis of the lowest responsible bid provided by a bidder determined to be capable ("responsible") in all respects to perform the scope of work as the best value to the University.

## 5. SCHEDULE OF PROJECT

Contractor shall reach Substantial Completion on or before 56 consecutive calendar days from the date of commencement as specified in the Work Order letter, and Final Completion shall be thirty (30) days thereafter.

## 6. BONDING

All bids shall be accompanied by a bid guarantee of not less than five (5%) percent of the amount of the base bid. A 100% Performance Bond and 100% Payment Bond shall be furnished by the successful bidder as a condition of the contract. All bonding and insurance requirements are contained in the Instruction to Bidders, General Conditions and Special Conditions. Should any of these references disagree, the Special Conditions prevail.

## 7. PLANS AND SPECIFICATIONS REVIEW

Specifications, Plans and Contract Documents may be examined at the following places:

[www.ukplanroom.com](http://www.ukplanroom.com)

## 8. OBTAINING PLANS AND SPECIFICATIONS

Plans, Specifications and Official Bid documents are no longer available from the University of Kentucky, Construction Procurement Division. The University and Lynn Imaging have an agreement for duplicating and distribution services for University construction projects. Plans, Specifications and Official Bid Documents are available from:

Lynn Imaging  
328 Old Vine Street  
Lexington Kentucky 40507  
Phone (859) 255-1021  
Fax (859) 233-1558

In addition, Lynn Imaging and the University have a web site at: [www.ukplanroom.com](http://www.ukplanroom.com) where plans can be ordered.

Payments for Plans, Specifications and Official Bid Documents must be made to Lynn Imaging before a set of documents will be issued.

Notes: Contractors that receive plans and specifications from other sources than Lynn Imaging must request a "Form of Proposal" from the University's Purchasing Representative to be registered as plan holders and to receive addendums.

Potential Contractors must identify the position of their firm as a prime bidder, miscellaneous subcontractor, material supplier or other when ordering of picking up Plans and Specifications.

## 9. BID SUBMITTAL

Contractors must submit their bid in a sealed envelope in Room #322 Peterson Service Building, Lexington, Kentucky 40506-0005 and the envelope must contain the following information on the outside lower left-hand corner:

SEALED BID INVITATION NO. **CCK-2815.0-1-25**

BID DATE: **07/31/2024 at 3:00 P.M. LEXINGTON, KY TIME**

Bids, upon their receipt by the University of Kentucky, Construction Procurement Section are stamped showing the hour and date received. Bids received after the scheduled closing time for reception of bids will not be considered provided legal and accepted bids have been received on said referenced Invitation.

## 10. BID WITHDRAWAL

No bidder may withdraw his bid for a period of sixty (60) days after the date set for the opening of bids. Clerical errors and omissions in the computation of the lump sum may not be cause for withdrawal of the bid without forfeiture of bid bond. Bids may be withdrawn in person only, prior to the closing date for receipt of bids.

## 11. ECONOMIC INCLUSION AND PROCUREMENT

The University of Kentucky is committed to serving as an advocate for diverse businesses and Kentucky located businesses. Diverse Business Enterprises (DBE) consist of minority, women, disabled, veteran, and disabled veteran owned business firms that are at least fifty-one percent owned and operated by an individual(s) of the aforementioned categories. Also included in this category are disabled business enterprises and non-profit work centers for the blind and severely disabled. To be deemed a Kentucky located Business a company must have a physical facility located in the Commonwealth of Kentucky that is engaged in on-going business operations.

The University is committed to increasing the amount of goods and services acquired from businesses owned and controlled by diverse persons to 10% of all procurement expenditures. The University expects its suppliers to support and assist in this effort. The University is also dedicated to increasing the amount of goods and services acquired from Kentucky located companies to the greatest extent possible in support of our economic development efforts.

Among the University's goals for DBE participation in procurement are:

- To ensure the absence of barriers that reduce their participation.
- Educate vendors on "how to" do business with the University.
- Support diverse and Kentucky located vendors seeking to do business with the University in the areas of goods, services, construction, and other areas of procurement.
- Encourage participation of qualified diverse and Kentucky located vendors by directing them to agencies that can benefit from their product or service.
- Provide resources for diverse and Kentucky located vendors.
- Sponsor events to assist diverse and Kentucky located vendors in becoming active, responsible, and responsive participants in the University's purchasing opportunities.

For additional information regarding how diverse and Kentucky located suppliers may participate in this Request for Proposal, submit questions to the Procurement Officer or Economic Inclusion Manager identified on the Invitation to Bid.

## 12. RIGHT TO REJECT

The University of Kentucky, Construction Procurement Section, reserves the right to reject any and all bids and to waive all formalities and/or technicalities where the best interest of the University may be served.

## 13. PRE- BID CONFERENCE

A Pre-Bid Conference will be held for this project on **07/10/2024 @ 10:00AM EST A.M.**

On site at KY Clinic, meeting at Starbucks 740 S Limestone, Lexington, KY 40536

## 14. WRITTEN QUESTIONS

Anyone wishing to discuss specific items is requested to submit the items in writing to Construction Procurement, no later than 07/17/2024 at 1:00 PM Lexington, KY Time. Written questions can be submitted by email to Patricia Pflug at [cckbidquestions@uky.edu](mailto:cckbidquestions@uky.edu).

Please use the bid number and title in the 'Subject' line of your email.

**Note:** Responses to Written Questions received no later than 07/17/2024 will be provided in an addendum issued on or about 7/24/2024.

## 15. SUBSTITUTION - MATERIALS AND EQUIPMENT

Bidders wishing to submit a request for consideration of an alternate under the provisions of Article 48.3 of the General Conditions to the Contract to any article, device, equipment, product, material, fixture, patented process, form, method or type of construction, or by name, make, trade name, or catalog number shall submit a written request to the University at least 14 calendar days prior to the official bid date of the Project including all necessary information and sufficient detail to allow evaluation by the Consultant and the University and, if the University determines the alternate is acceptable, an addendum will be issued allowing the change and advising all bidders of the option.

If no addendum is issued to allow the requested change, the Bidder shall assume the request is not approved and shall prepare the bid on that basis.

## 16. POST BID MEETING

The apparent low bidder may be required to meet with the Project Team to review the bid and scope of services. The time and place of this meeting will be announced after the bid opening.

Signed Patricia Pflug

Procurement Officer