



Written Questions and Answers

Scientific Products, Supplies and Equipment

RFP UK-2413-24

Closing Date: 02/29/2024

Today's Date: 02/14/2024

No.	Question	Answer
1	My Company is currently listed on the Ariba punchout. In the event that we don't bid on the RFP, would this cause any issues with us staying listed as a vendor?	Yes. Vendors in the Ariba punchout must be a contracted vendor.
2	Attachments A-F represent company specific (Fisher Scientific, Bio-Rad Industries, Life Technologies, etc.) price lists for various items. My company is not listed in any of the categories from these sections, but we offer various table-top (E)equipment from attachment G and that equipment's respective (S)Supplies/(SV)Services. Is my company able to submit a proposal based off of equipment that we offer that is not inclusive to the items listed in attachments A-F, or is this proposal only for the items listed in attachments A-F?	Offerors can bid on any item that they can sell on any of the A-F attachments. Additionally, offerors can bid on attachment G. If you company is not specifically listed on attachment G you may fill out one of the blank rows with your company's information and pricing.
3	Most of the items listed are consumables, is there an equipment list?	There is no specific equipment list. Offerors should list on attachment G a % off equipment you can sell. You may fill out one of the blank rows with your company's information and pricing.
4	Are we able to provide equipment pricing for items not listed on the bid?	On Attachment G list the percentage discount by vendor. You can add lines if vendor is not listed.
5	I was looking at the list, and I found the Varioskan listed (Thermo plate reader). I would bid with the actually better VICTOR Nivo (LINK). But, I was wondering if line 136 was actually meant to be 5 vs 5030.04? I am happy to bid 5000 units, but I was thinking that this may be a typo?	Please bid as specify.
6	For this bid, is price the main determining factor? Or, are there other factors (ease of use, support, technologies, etc.) that may be important?	See Section 5.0 Evaluation Criteria Process
7	if multiple units may be purchased, there may be some labs that may enjoy some of the additional, time-saving technologies (time is \$) we could add to the base model?	Department will request a quote. Additional items or discounts can be added to the quote.
8	Are there any advantages to being a contracted vendor?	Yes. There is state law of limitations of how much we can spend with a vendor that has not go thru a legal process. Contracted vendors enjoy "preferred vendor" status. Contract vendors are much easier for departments to use. A contracted vendor is a vendor that University of Kentucky departments and other universities are made aware of.
9	Is this to select a new distributor to supply all scientific supplies, or the process in setting up new contracts with suppliers?	See Section 2.1 Intent and Scope

10	Thanks for sharing the RFP, to be honest, we have a hard time finding our products in these lists, so far we couldn't. Does that mean there is not any request?	See attachment G. You may add any line you carry if your company is not listed.
11	I'm having a hard time finding the specific piece of equipment you are asking for us to bid on. Do you have any specific information on the instrument specifications?	See Q & A # 10 and Section 2.1 Intent and Scope. The RFP is not for a specific piece of equipment.
12	I had a question regarding UK-2413-24 which has 6 sections/attachments. I noticed that attachments A-F represent company specific (Fisher Scientific, Bio-Rad Industries, Life Technologies, etc) price lists for various items. My company is not listed in any of the categories from these sections, but we offer various table-top (E)equipment from attachment G and that equipment's respective (S)Supplies/(SV)Services. Is my company able to submit a proposal based off of equipment that we offer that is not inclusive to the items listed in attachments A-F, or is this proposal only for the items listed in attachments A-F?	See Q & A # 10.
14	As I understand all proposals sent via email or fax would not be considered and accepted. Therefore, we would need to prepare a package which should be mailed to the address noted in the RFP no later than Feb 29, 2024. Can we use FedEx service, or it should be sent certified	You can use FedEx service.
15	I am also a bit unclear about the content of the technical proposal as well as the financial proposal. I presume that in the technical proposal we can include our product catalogue and other hardcopy brochures. Do we need to have these also in a electronic pdf format copied on the included USB drives or just the technical proposal letter?	No, Just the Technical and Financial proposal needs to be on the USB drive.
16	Will the University accept DocuSign for Authentication of Proposal and Statements of Non-Collusion and Non-Conflict of Interest Form and Transmittal letter?	Verified electronic signatures are acceptable. This should be included offerors response and not sent separately.
17	What are the motivations for the bid? What is driving this? Is it ordering efficiency, discounting, terms and conditions, something else?	Current contracts are expiring and see Section 2.1 Intent and Scope and Section.
18	Is this bid only for vendors with an e-commerce solution?	No
19	Is a vendor disadvantaged if they do not win the bid?	Yes. There is state law of limitations of how much we can spend with a vendor that has not go thru a legal process.
20	What are the benefits to winning vendors?	See Q & A # 8.
21	Can winning vendors still provide promotional or lab level discounts outside of this agreement?	Yes
22	Do we need to include a certificate of insurance along with the submitted documents or any other forms?	Offerors that are recommended for a contract will be required to provide a certificate of insurance before the award becomes effective.