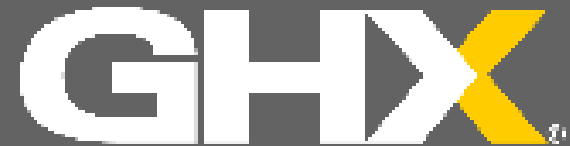




# **GHX Vendormate Credentialing**



**Paul Reister  
Angela Penn**

# Business Imperative

Regulatory mandate has forced a call to action in healthcare to solve a problem

Government and industry oversight and financial pressures...

...are forcing health systems to more thoroughly understand who they are doing business with...

that can otherwise lead to serious financial and legal ramifications.

- HHS/OIG List of Excluded Individuals and Entities
- GSA Excluded Party List
- OFAC regulations
- Joint Commission
- Federal False Claims Act
- Federal Anti-kickback Statute
- Many others...

- Sanction checks
- Vaccination & Training verification

- Federal reimbursement withholdings
- Financial penalties
- Loss of accreditation
- False claims violations
- Costly litigation
- Compromising patient safety

# Importance of a Vendor Program

## Financial

- Mitigate risk of fines & loss of funding

## Security

- Control vendor access
- Know who is walking our halls

## Operations

- Reduce cold calls

## Reputation

- Impact vendor behavior in our facilities
- Reduce access to patient information

## UK HealthCare Compliance

- Policy A01-105 and Policy A01-155

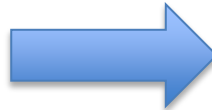
# GHX Vendormate Credentialing



New Vendors & Existing Vendors

1

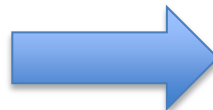
Captures



Collects 150+ fields of information on the vendor company and its representatives

2

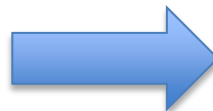
Credential



Checks 1.7 billion public and private records for sanctions

3

Monitors



Grants badges based on the vendor representatives' compliance status, which is continuously updated

# Vendor Program Scope

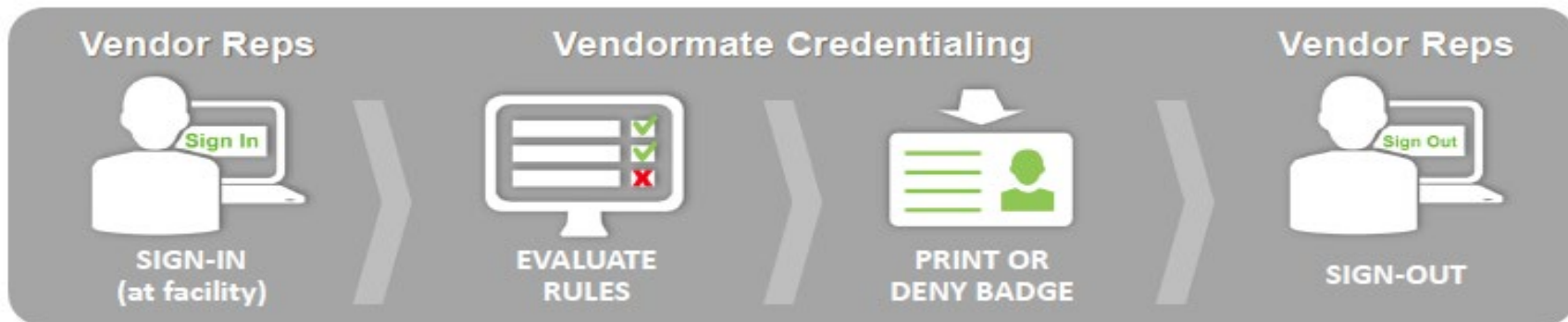
- Who should register?



# Vendor Profiles

	HIGH	MEDIUM	LOW
<b>Vendor Type</b>	<ul style="list-style-type: none"> <li>• Access patient care areas</li> <li>• Direct or indirect patient contact</li> <li>• Pharmaceutical</li> <li>• Information Technology</li> </ul>	<ul style="list-style-type: none"> <li>• Onsite, but in administrative areas only</li> </ul>	<ul style="list-style-type: none"> <li>• Offsite</li> </ul>
<b>Annual Spend</b>	> \$25,000	\$25,000 - \$5,000	< \$5,000
<b>Sanction Checks</b>	<ul style="list-style-type: none"> <li>• Monthly               <ul style="list-style-type: none"> <li>- Entity</li> <li>- Representative</li> <li>- Principals</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Monthly               <ul style="list-style-type: none"> <li>- Entity</li> <li>- Representative</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Monthly               <ul style="list-style-type: none"> <li>- Entity</li> <li>- Representatives</li> </ul> </li> </ul>
<b>Business Verification</b>	Tax ID (FIEN) Verification		
<b>Document Storage</b>	<ul style="list-style-type: none"> <li>• Verified immunizations, training, background check information, licenses, etc.</li> </ul>	<ul style="list-style-type: none"> <li>• Verified W-9, COI, HIPPA Training</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>

# Sign-In & Badge Process



## BADGE RULES

**Sanction Lists Status:** Representatives identified on sanction lists are denied a badge

**Registration Status:** Unregistered reps can receive one warning badge.

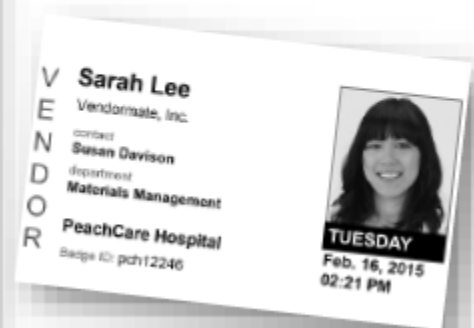
**Document Compliance:** Non-compliant reps can receive one warning badge (except influenza).

Onsite Rep  
**David Adams**  
Vendormate, Inc.

contact  
**John Smith**  
department  
Anti-Coagulation Unit  
purpose  
Case 22341

**WEDNESDAY**  
Jan. 28, 2015  
10:15 AM

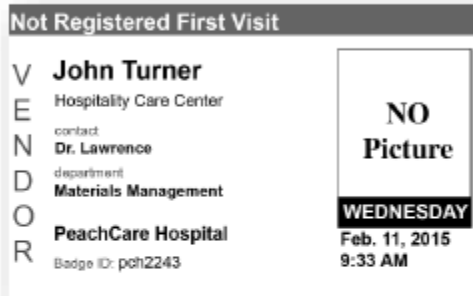
**VENDOR**  
PeachCare Hospital  
Badge ID: pdh12344



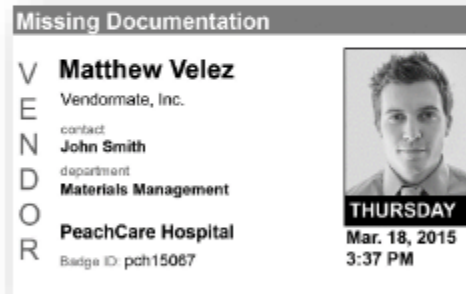
On-site kiosk – Pav A Pedway, Security Vendor Entrance, KY Clinic  
Wing D Information Desk, GSH (by Registration), Pav H Lobby

# Print Badge Examples

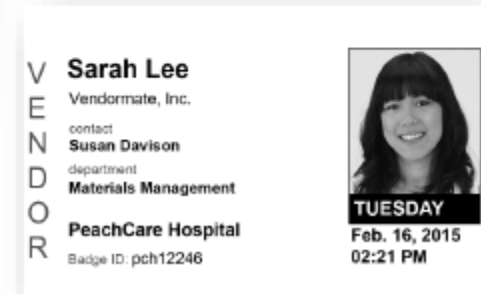
## UNREGISTERED VENDOR



## NON-COMPLIANT VENDOR



## COMPLIANT VENDOR





# Vendor Representative Responsibility

- Register for the credentialing program
- Maintain on line profile through website
- Report any changes – new employer, email address, etc. directly to GHX
- Schedule an appointment for every visit
- Obtain badge for every onsite visit
- Sign-out from every onsite visit
- UK HealthCare Kiosk Locations
  - Pav A Pedway (by surgery waiting)
  - Security Vendor Entrance (basement by dock)
  - KY Clinic Wing D Information Desk
  - GSH (by Registration)
  - Pav H Lobby (across from information desk)

# UK HealthCare Staff Responsibility

- Everyone who interacts with vendors shares responsibility to enforce our vendor program and ensure vendors are compliant
- Contribute every day by ensuring vendor representatives:
  - Register with the vendor program
  - Sign in and print badge
- What do I need to do?
  - Inform our reps about our vendor program
  - Only meet with reps displaying a valid badge

# Vendormate Credentialing Support



## Hospital Staff Support:

Email: [support@vendormate.com](mailto:support@vendormate.com)

Phone: 888-476-0377

Hours: 8 AM – 8 PM EST Monday - Friday

## Support Center:

[http://www.ghx.com/GHX\\_Learning\\_Center/Help/VendormateCredentialing\\_Provider/](http://www.ghx.com/GHX_Learning_Center/Help/VendormateCredentialing_Provider/)

- Vendor Program Overview
- Vendor Sign In and Sign Out
- Checking the Status of a Vendor
- Creating Appointments
- Navigation
- Kiosk Set up

---

## Vendor Support Contact Information

Submit a case: <http://ghx.com/customer-care/>

Phone: 888-476-0377

Hours: 8 AM – 8 PM EST Monday - Friday

## Support Center:

[http://www.ghx.com/GHX\\_Learning\\_Center/Help/VendormateCredentialing\\_Supplier/Content/Welcome.htm](http://www.ghx.com/GHX_Learning_Center/Help/VendormateCredentialing_Supplier/Content/Welcome.htm)

- Vendor Registration
- Uploading Documents
- Signing In & Out
- Checking Compliance

# Vendormate Credentialing Support

- Kiosk Issues
  - Contact IT Service Desk 323-8586
- Hospital Vendor Issues & Purchasing Questions
  - Contact Hospital Purchasing
- IT Vendor Issues
  - Contact IT Vendor Management Office

# GHX Vendormate Credentialing

