

## ADVERTISEMENT FOR BIDS

### 1. INVITATION

Sealed proposals for the following work will be received by the University of Kentucky, Construction Procurement Section, Peterson Service Building, 411 South Limestone, Lexington, Kentucky 40506-0005, in the manner and on the date hereinafter specified for the furnishing of all labor, materials, supplies, tools, appliances, equipment, services, etc., necessary for the construction of PROJECT: **Window Replacement – Fine Arts Building**, as set forth in the specifications and as shown on the drawings for as prepared by UK- Planning, Design and Construction Services and approved by the Construction Procurement Section and under the terms and conditions of this Invitation.

### 2. PROJECT DESCRIPTION

This project will include all the work associated with the removal of the old windows and the replacement of the new windows.

### 3. METHOD OF RECEIVING BIDS

Bids will be received from Prime Contractors on a Lump Sum Amount for the total project. All phases of the work shall be bid to and through the Prime Contractors. Bids shall be submitted in the manner herein described and on the official proposal form included with the conditions and specifications and shall be subject to all the conditions as set forth and described in the Bid Documents.

Bids shall be submitted only on the Official Forms supplied by the University of Kentucky, Construction Procurement Section. Failure to comply with the foregoing requirements will be cause for invalidation of bid.

### 4. METHOD OF AWARD

Final award of Contract will be made on the basis of the lowest, responsive and responsible bid which offers the best value.

### 5. SCHEDULE OF PROJECT

The time for substantial completion for all phases shall be One Hundred Eighty (180) consecutive calendar days and Final Completion shall be Thirty (30) consecutive calendar days thereafter. Substantial Completion will include all site restoration completed, site clean-up and fully functional.

### 6. BONDING

All bids shall be accompanied by a bid guarantee of not less than five (5%) percent of the amount of the base bid. A 100% Performance Bond and 100% Payment Bond shall be furnished by the successful bidder. All bonding and insurance requirements are contained in the Instruction to Bidders, General Conditions and Special Conditions.

7. PLANS AND SPECIFICATIONS REVIEW

Specifications, Plans and Contract Documents may be examined at the following places:

[www.ukplanroom.com](http://www.ukplanroom.com)

8. OBTAINING PLANS AND SPECIFICATIONS

Plans, Specifications and Official Bid documents are no longer available from the University of Kentucky, Construction Procurement Division. The University and Lynn Imaging have an agreement for duplicating and distribution services for University construction projects. Plans, Specifications and Official Bid Documents are available from:

Lynn Imaging  
328 Old Vine Street  
Lexington Kentucky 40507  
Phone (859) 255-1021  
Fax (859) 233-1558

In addition, Lynn Imaging and the University have a web site at: [www.ukplanroom.com](http://www.ukplanroom.com) where plans can be ordered.

Payments for Plans, Specifications and Official Bid Documents must be made to Lynn Imaging before a set of documents will be issued.

Notes: Contractors that receive plans and specifications from other sources than Lynn Imaging must request a "Form of Proposal" from the University's Purchasing Representative to be registered as plan holders and to receive addendums.

Potential Contractors must identify the position of their firm as a prime bidder, miscellaneous subcontractor, material supplier or other when ordering or picking up Plans and Specifications.

9. BID SUBMITTAL

Contractors must submit their bid in a sealed envelope in Room #322 Peterson Service Building, Lexington, Kentucky 40506-0005 and the envelope must contain the following information on the outside lower left-hand corner:

SEALED BID INVITATION NO. **CCK-2663-23**

BID DATE: **11/04/2022 at 3:00 P.M. LEXINGTON, KY TIME**

Bids, upon their receipt by the University of Kentucky, Construction Procurement Section are stamped showing the hour and date received. Bids received after the scheduled closing time for reception of bids will not be considered provided legal and accepted bids have been received on said referenced Invitation.

10. BID WITHDRAWAL

No bidder may withdraw his bid for a period of sixty (60) days after the date set for the opening of bids. Clerical errors and omissions in the computation of the lump sum shall not be cause for withdrawal of the bid without forfeiture of bid bond. Bids may be withdrawn in person only, prior to the closing date for receipt of bids.

11. UNIVERSITY OF KENTUCKY SUPPLIER DIVERSITY INTITATIVE

University of Kentucky Strategic Vision: As Kentucky's indispensable institution, we transform lives through diversity and inclusion, discovery, research and creativity, promotion of health and deep community engagement.

Mission: The University plays a critical leadership role by promoting diversity, inclusion, economic development, and human well-being. As the flagship institution in Kentucky, UK plays a critical leadership role for the Commonwealth by contributing to the economic development and quality of life within Kentucky's borders and beyond. The University nurtures a diverse community characterized by fairness and equal opportunity. We will diligently seek and work with companies that share our vision, mission, and values.

Supplier Diversity Goals: We are committed to increasing the purchasing of goods and services from minority, women, veteran, and disabled-owned businesses to a minimum of ten percent with an aspirational goal that equals and surpasses the diversity on our campus and in the communities we serve. In addition, UK supports non-profit work centers for the blind and disabled. All contractors are expected to reach these goals.

Bidders utilizing minority, women, veteran, and disabled-owned businesses are requested to identify these contractors and suppliers in the space provided on the Form of Proposal. The successful contractor will be asked to supply associated contract amounts rounded to the nearest \$500.00 prior to the signing of a contract.

**For assistance in identifying diverse businesses and contractors please contact Marilyn Clark, Supplier Diversity Manager, University of Kentucky at [mcl256@uky.edu](mailto:mcl256@uky.edu).**

12. RIGHT TO REJECT

The University of Kentucky, Construction Procurement Section, reserves the right to reject any and all bids and to waive all formalities and/or technicalities where the best interest of the University may be served.

13. PRE- BID CONFERENCE

A Pre-Bid Conference will be held for this project on 10/14/2022 @ 10:00AM at the College of Fine Arts (Front Entrance), 465 Rose St, Lexington, KY 40506. A walk-thru of the building will take place immediately after this meeting.

14. WRITTEN QUESTIONS

Anyone wishing to discuss specific items is requested to submit the items in writing to Capital Construction Procurement, no later than 10/21/2022 at 1:00 PM Lexington, KY Time. Written questions can be submitted by email to Ken Scott at [cckbidquestions@uky.edu](mailto:cckbidquestions@uky.edu) or fax to 859.257.1951.

**Note:** Responses to Written Questions received no later than 10/21/2022 will be provided in an addendum issued on or about 10/28/2022.

15. SUBSTITUTION - MATERIALS AND EQUIPMENT

Bidders wishing to submit a request for consideration of an alternate under the provisions of Article 48.3 of the General Conditions to the Contract to any article, device, equipment, product, material, fixture, patented process, form, method or type of construction, or by name, make, trade name, or catalog number shall submit a written request to the University at least 14 calendar days prior to the official bid date of the Project including all necessary information and sufficient detail to allow evaluation by the Consultant and the University and, if the University determines the alternate is acceptable, an addendum will be issued allowing the change and advising all bidders of the option.

If no addendum is issued to allow the requested change, the Bidder shall assume the request is not approved and shall prepare the bid on that basis.

16. POST BID MEETING

The apparent low bidder will be requested to meet with the Construction Manager to review the bid and scope of services. The time and place of this meeting will be announced at the bid opening

Signed:

*Ken Scott*

**Ken Scott  
Contracting Officer**

**A Complete list of these and other projects that are out for bid may be viewed at the following URL: <https://purchasing.uky.edu/bid-and-proposal-opportunities>.**