Icons and Navigation

Listed below are common icons and navigation tools used when shopping on the Ariba Network which may be helpful to Shoppers as they search for products and create orders.

Role: Shopper

Frequency: As Needed

Search Bar	Located at top of Ariba landing page. Used to search for products by product #, keyword, etc. from Level 2 (L2) suppliers only within the platform.		
	All Categories	Search by part #, supplier name	e, or keyword
Category Panel	Located at top left of Ariba landing page. Used to located products by category selections from Level 2 (L2) suppliers only within the platform.		
		Shop By Category	
		Books, Forms and Printed Media	>
		Computers and IT equipment	>
		Machinery and Tools	>
		Maintenance, Repair and Operations	>
		Miscellaneous	>
		Office Products	>
		Raw Materials	>
		Services	>
		L	
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Favorites Panel	Located on Ariba landing page. Use to store Favorites suppliers' L1 catalog tiles for easy punchout catalog access		
	Favorites	BIO FAD	
	ট Dell Prod Punchout Dell Marketing LP	ট Bio-Rad Life Sciences Bio-Rad Laboratories Inc	
Recently Viewed Items Panel	Located on Ariba landing page		
	Recently Viewed Items		
	년 University of Kentucky Punchout B&H Photo Video Inc	Buffer RDD Qiagen Inc \$90.20 USD / Each	

Recently Viewed Suppliers Panel	Located on Ariba landing page Recently Viewed Suppliers		
	C VWR International LLC	C ⁷ Qiagen Inc Additives	
	Adhesives and Sealants	Analytical or Scient	
	Arts and Crafts Equi	Chemicals Including	
	View All	View All	
Home button (1 of 2)	Located at top left of screen. One of Shopper to Ariba landing page while	two icons to return on the network.	
Home button (2 of 2)	Located at top right of screen. Second return Shopper to Ariba landing page network.	nd of two icons to e while on the	

Quick Reference Card Icons and Navigation

Ariba Logout icon	Located at top right of screen. Click to log out if you choose not to order items and return to SRM.
Ariba Shopping Cart icon	Located at top right of screen. Click to access and view Ariba Shopping Cart.
Ariba Saved Cart icon	Located at top right of screen. Click to access any Saved carts that you previously started on the network but did not finish.

Search filters	Located on the search results page of the Ariba Network. Used for filtering product results for Level 2 (L2) suppliers only.		
	Filter By Search within results		
	Keyword supplies (1520) fixtures (1260) beakers (1218) beaker (1006) baker (601) See More Category Measuring and (371) Medical (1) Miscellaneous (56) Miscellaneous (1) Surgical Products (4) See More		
Compare Items	Check up to three items within search results for Level 2 (L2) suppliers and click to compare side-by-side.		

Quick Reference Card Icons and Navigation

Adjust search results view – List vs Grid	Found within search results screen. Shoppers can see search results for Level 2 (L2) suppliers in a list or grid format.	
Tools to adjust/view search results	Found within search results screen. Shoppers can adjust how they view search results by number of items, relevance, etc.	
Buy from Supplier button	Found within search results screen for Level 2 (L2) supplier items. Click Buy from Supplier to navigate to supplier's e-catalog to place items into cart. Used by select L2 suppliers.	

Add to Cart button	Found within search results screen for Level 2 (L2) supplier items. Click Add to Cart to immediately place item into cart from within search results. Used by select L2 suppliers. \$90.20 USD / Each Qty: 1 Add to Cart Add to Favorites
Ariba Frame on an L1 catalog	Confirms to Shopper they are currently shopping within a Level 1 (L1) catalog and still embedded within the Ariba Network frame.
Ariba Close and Return from L1 Catalog	Shopper will see this at the top right of the screen when navigating a Level 1 (L1) catalog. Click to close if you choose not to make a purchase on a specific catalog and return to the Ariba Network.

Typical Cart Checkout from L1 catalog	Although they will vary by supplier, typical Shopping Cart, Checkout buttons, and other navigational tools found when shopping on Level 1 (L1) catalogs.		
	My Branch My Cart Find a Branch Find a Branch		
	Empty Cart Check Out		
	Complete Checkout		
Ariba Cart and Checkout	Located on the Ariba Network to complete final checkout and return needed items to SRM.		
	Print Close Cart Continue Shopping Checkout		

Quick Reference Card Icons and Navigation

Edit Items at Checkout from an L1 catalog	If needed, Shoppers can edit items from a Level 1 (L1) catalog when they are back within the Ariba checkout page. By clicking into the item from an L1 e-catalog purchase, you will navigate back to the original L1 e-catalog to make the edit and checkout again back to Ariba with the update(s).		
	8 Items Total		
	No. † Type Description	Qty Unit	
	1 🔊 0-200ULYEL BLV STR 10RK 960/PK	1 pack	
	2 🔊 1-200UL NAT BLVD GRAD ST 960PK	1 pack	
	3 🔊 M16-2.0 x 85mm DIN 933 A4-70 Stainless Steel	1 Each	
	4 🔊 M10-1.5 x 120mm DIN 933 A2-70 Stainless Steel	1 Each	
	5 🔊 eBioscience ELISA Wash Buffer, 1L packets	1 Each	