

## ADVERTISEMENT FOR BIDS

### 1. INVITATION

Sealed proposals for the following work will be received by the University of Kentucky, Construction Procurement Section, Peterson Service Building, 411 South Limestone, Lexington, Kentucky 40506-0005, in the manner and on the date hereinafter specified for the furnishing of all labor, materials, supplies, tools, appliances, equipment, services, etc., necessary for the construction of **PROJECT: CCK-2503-21, Medical Center Heating and Cooling Plant Transformer and Distribution Panel Replacement BP-01 (Controls)**, as set forth in the specifications and as shown on the drawings for as prepared by UK- Planning, Design and Construction Services and approved by the Construction Procurement Section and under the terms and conditions of this Invitation.

### 2. PROJECT DESCRIPTION

Bid Package 1 is for the installation on the work indicated on Drawing C-1 Instrumentation and Controls and specified in 230900S03 Instrumentation and Control for HVAC. This bid package shall include all control work including conduit and cabling for controls and the power connection to the control devices. This work will be assigned to the contractor for Bid Package 2 as an allowance.

### 3. METHOD OF RECEIVING BIDS

Bids will be received from Prime Contractors on a Lump Sum Amount for the total project. All phases of the work shall be bid to and through the Prime Contractors. Bids shall be submitted in the manner herein described and on the official proposal form included with the conditions and specifications and shall be subject to all the conditions as set forth and described in the Bid Documents.

Bids shall be submitted only on the Official Forms supplied by the University of Kentucky, Construction Procurement Section. Failure to comply with the foregoing requirements will be cause for invalidation of bid.

### 4. METHOD OF AWARD

Final award of Contract will be made on the basis of the lowest, responsive and responsible bid which offers the best value.

### 5. SCHEDULE OF PROJECT

The time for Substantial Completion for all phases shall be one hundred twenty (120) consecutive calendar days and Final Completion shall be thirty (30) consecutive calendar days thereafter. Substantial Completion will include all site restoration completed, site clean-up and fully functional.

6. BONDING

All bids shall be accompanied by a bid guarantee of not less than five (5%) percent of the amount of the base bid. A 100% Performance Bond and 100% Payment Bond shall be furnished by the successful bidder. All bonding and insurance requirements are contained in the Instruction to Bidders, General Conditions and Special Conditions.

7. OBTAINING PLANS AND SPECIFICATIONS

The University of Kentucky is pleased to offer “**Free Electronic Downloads**” of their project bid documents to potential bidding firms and individuals. In order to receive these files, your firm must place an order so that your firm will be recognized by the University as an official planholder. Once an order has been placed, your firm will automatically receive all correspondence and be added to the official planholders list. An order must be placed so all bidders can receive any project notifications such as addenda. Placing an order also gives you the convenience to order hard copies and CD's, if needed.

Plans, Specifications and Official Bid Documents are available from:

Lynn Imaging  
328 Old Vine Street  
Lexington Kentucky 40507

Phone (859) 255-1021  
Fax (859) 233-1558  
Email: Distribution Department (distribution@lynnimaging.com)

Potential Contractors must identify the position of their firm as a prime bidder, miscellaneous subcontractor, material supplier or other when ordering of picking up Plans and Specifications.

In addition, Lynn Imaging and the University have a web site at: [www.ukplanroom.com](http://www.ukplanroom.com) where plans can be ordered.

Contractors may use their existing Lynn Imaging planroom user login credentials when logging into the [www.ukplanroom.com](http://www.ukplanroom.com) site. If your firm does not have a login, please click “New User? Register Here” and complete for a new user registration. Once this is completed your firm will receive an email to activate your account. Click on the link in the email to activate the account. If you have forgotten your user name or password, click on “Forgot Your Password” or “Forgot Your User Name,” and you will receive an email with the info you requested.

Please note that all downloads are not available immediately, and must be released first. Once released, you will find them in “My Downloads” located in the Menu on the left under Administration. Download to your computer and print at any time. Hard copy plan sets and spec books are also available for purchase and can be paid for by using a credit card online or your established LYNN account. Shipping, if required is additional based on the method selected.

**Note: Bidders must be registered as plan holders through Lynn Imaging. The registered Bidders will receive addendums from Lynn Imaging. Bidders that submit bids that are not registered plan holders may take the chance of having incomplete bidding documents. All addendums must be acknowledged by the Bidder on the Form of Proposal.**

Potential Contractors must identify the position of their firm as a prime bidder, miscellaneous subcontractor, material supplier or other when ordering or picking-up Plans and Specifications.

8. BID SUBMITTAL

Contractors must submit their bid in a sealed envelope in Room #322 Peterson Service Building, Lexington, Kentucky 40506-0005 and the envelope must contain the following information on the outside lower left-hand corner:

SEALED BID INVITATION NO. **CCK-2503-21**

BID DATE: **09/24/2020 at 3:00 P.M. LEXINGTON, KY TIME**

Bids, upon their receipt by the University of Kentucky, Construction Procurement Section are stamped showing the hour and date received. Bids received after the scheduled closing time for reception of bids will not be considered provided legal and accepted bids have been received on said referenced Invitation.

9. BID WITHDRAWAL

No bidder may withdraw his bid for a period of sixty (60) days after the date set for the opening of bids. Clerical errors and omissions in the computation of the lump sum shall not be cause for withdrawal of the bid without forfeiture of bid bond. Bids may be withdrawn in person only, prior to the closing date for receipt of bids.

10. MINORITY BUSINESS ENTERPRISE PARTICIPATION

The University of Kentucky is committed to increasing the participation of minority business enterprises in construction and renovation projects, and encourages the use of minority subcontractors and material suppliers. All contractors should make an effort to locate and use minority business enterprises in bidding this project. For assistance in identifying minority vendors and subcontractors, the contractors may contact: The Kentucky Procurement Assistance Program, 500 Mero Street, 23<sup>rd</sup> Floor, Frankfort, Kentucky 40601, (800-838-3266) email address CEd.kpap@ky.gov, and/or The Office of Business & Occupational Development, Transportation Cabinet, 200 Mero Street, Suite 614, Frankfort, Ky. 40622, (502-564-3601) Attn: Mr. Melvin Bynes, email address Melvin.Bynes2@ky.gov

Bidders using minority enterprises as subcontractors and material suppliers are requested to identify these contractors in the space provided on the Form of Proposal. The successful contractor will be asked to supply associated contract amounts rounded to the nearest \$500.00 prior to the signing of a contract.

11. RIGHT TO REJECT

The University of Kentucky, Construction Procurement Section, reserves the right to reject any and all bids and to waive all formalities and/or technicalities where the best interest of the University may be served.

12. PRE- BID CONFERENCE

A Pre-Bid Conference will be held on **September 10, 2020 at 10:00 AM @ Medical Center Heating and Cooling Plant, Building# 0085, 151 Hospital Drive, Lexington, KY 40536.**

Decisions and Clarification's discussed at this meeting will be incorporated into the bid documents by an addendum issued no later than seven (7) days prior to bidding.

**Note: No transcript or report of Pre-Bid Conference will be provided.**

13. WRITTEN QUESTIONS

Anyone wishing to discuss specific items within the bid are requested to submit the items in writing to Ken Scott Capital Construction Procurement, no later than 09/16/2020 at 1:00pm. Written questions can be submitted by email to: [kesc245@uky.edu](mailto:kesc245@uky.edu) and [sbowlin@uky.edu](mailto:sbowlin@uky.edu) or fax to 859.257.1951.

**Note:** Responses to Written Questions received no later than 09/16/2020 at 1:00pm will be provided in an addendum that will be posted on 09/17/2020.

14. SUBSTITUTION - MATERIALS AND EQUIPMENT

Bidders wishing to submit a request for consideration of an alternate under the provisions of Article 48.3 of the General Conditions to the Contract to any article, device, equipment, product, material, fixture, patented process, form, method or type of construction, or by name, make, trade name, or catalog number shall submit a written request to the University at least 14 calendar days prior to the official bid date of the Project including all necessary information and sufficient detail to allow evaluation by the Consultant and the University and, if the University determines the alternate is acceptable, an addendum will be issued allowing the change and advising all bidders of the option.

If no addendum is issued to allow the requested change, the Bidder shall assume the request is not approved and shall prepare the bid on that basis.

15. POST BID MEETING

The apparent low bidder will be requested to meet with the Construction Manager to review the bid and scope of services. The time and place of this meeting will be announced at the bid opening

Signed: *Kenneth Scott* 09/04/2020  
**Ken Scott**  
**Contracting Officer**

**A Complete list of these and other projects that are out for bid may be viewed on the World Wide Web at the following URL: <http://www.uky.edu/Purchasing/>**